

**BOARD OF SELECTMEN
MEETING MINUTES
September 13, 2010**

PRESENT: JAMES L. STEWART, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The Selectmen agreed to meet with a resident regarding their property taxes at 6:15 pm.

Present along with the Selectman, T. Curran, resident

Selectman Hartung motioned to go into non public session under RSA 91-A: 3, II c (reputation). Selectman Lindquist seconded the motion.

Roll call vote: Roll call vote, Selectman Lindquist, yes; Selectman Hartung, yes; Chairman Stewart, yes. Motion passed

The Selectmen discussed with the resident their options regarding outstanding tax payments.

Selectman Lindquist motioned to come out of non public session under RSA 91-A: 3, II c. Selectman Hartung seconded the motion.

Roll call vote: Roll call vote, Selectman Lindquist, yes; Selectman Hartung, yes; Chairman Stewart, yes. Motion passed

Selectman Lindquist motioned to seal the minutes of the non public session. Selectman Hartung seconded the motion and the motion passed unanimously.

Chairman Stewart called the regular meeting to order at 7:00 pm

Present at the meeting: Chief Beaudoin, J. Worthen, and Chief Carrier, N. Pangaro, J. Baumhor, H. Lythe, N. Gallo, M. Murphy, P. Thrasher, S. Hastings, B. Salter (and children)

Public Announcements

- State Primary is Tuesday, September 14th at the Hampstead Middle School from 8 am to 8 pm
- Household Hazardous Waste Day will be held in Hampstead on Saturday, October 30, 2010 from 9-12 at Hampstead Fire Central Station, 17 Little's Lane.
- The Town Clerk Tax Collector's office will be closed on Tuesday September 14th.
- Trick or Treat is scheduled for Sunday October 31, 2010 from 5 pm to 8 pm.
- State Elections will be held on Tuesday, November 2nd at the Hampstead Middle School from 8 am to 8 pm.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

Skate Park Committee- Bob Salter thanked all those that have supported the Skate Park Committee through their fundraising efforts. The support has been overwhelming. He explained that three of the kids on the Skate Park Committee, his son Alex being one of them, are looking for business donations and will be handing out letters. They wanted the public to know that it would only be the three kids and if anyone other than that asks for donations, to let Mr. Salter know. They are accepting donations that can be given directly to TD Bank in the name of the Hampstead Skate Park Committee or mailed to them directly at P.O. Box 67 in Hampstead. Alex Salter has created a website at www.hampsteadskatepark.org. He also thanked all those that donated. He stated that they had donations anywhere from 50 cents to 100 dollars.

Department Heads

Road Agent- Jon Worthen

Mr. Worthen explained that he has been working on a couple of good sized jobs. He has been doing culvert work on Harris Ave/Shore Drive as well as on West Road. He hopes that the work done on Harris Ave/Shore Drive will fix the issues they have been having. He has started crack sealing and has done the area in Cranberry Meadows and also Beverly Drive/Appleton Lane. Chairman Stewart asked if this extends the life of the road. Mr. Worthen explained that if the road is in fairly good shape, it should be able to extend it out a few more years. He noted that he worked with his new program and has some reports that the Selectmen could review if they were interested.

Library- Peggy Thrasher

Mrs. Thrasher presented the upcoming programs at the library. She noted that some of the programs coming up are, distressing, understanding social security, navigating health care and fitness fads. All the information is located on the library's website, which has a link from the town web site. She also noted that she will be at the election set up to issues library cards and explain any of the other services the library offers. She stated that there are over 1100 magazines that can be read on line with your library card. She also noted that she has permission from the moderator to be at the polls.

Cable Committee- Clay Shaw

Mr. Shaw stated that he heard there have been some concerns regarding the broadcasting of church services. He explained that any church could provide them with a tape of their service and they would get it into the rotation for playing. They do not provide the equipment and need to receive the recording on DVD in order to replay it.

Mr. Shaw explained that the concert series this year was the most successful. He thanked everyone that participated and those that helped out. A survey was taken to see what the audience likes to see and the top was oldies but there were requests for Beatle's, bluegrass, pop, jazz and big bands, as well as other styles. There were comments about how much the people were enjoying the concerts as well.

New Business

7:15 p.m. Public Hearing Comcast

The Selectmen of the Town of Hampstead will hold an ascertainment hearing to afford residents an opportunity to a) identify the future cable-related needs, and b) review Comcast's performance under the current franchise.

Nick Pangaro- member of the HCAB (Hampstead Cable Advisory Board) was the spokesperson for the public hearing. He explained that they were soliciting comments on the two areas noted and these comments will be compiled and used in the negotiations with Comcast. The current contract is good until February 2013. When a draft proposal is reached with Comcast, there will be a public hearing. He invited the public to send comments two ways, first via email to HCTV@comcast.net, or by mail to HCAB at 11 Main Street, Hampstead, NH 03841. They have till the end month to receive the comments.

Whereas there was no public comment, the hearing was closed.

Selectman Hartung motioned to close the hearing at 7:18 pm. Selectman Lindquist seconded the motion and the motion passed unanimously.

The meeting recessed for 5 minutes while the subcontractor for Comcast removed her recording equipment.

2011 budget hearings schedule

The schedule for the 2010-2011 budget seasons was presented to the Selectmen for review. Everyone agreed that the dates look good and that the deliberative session will be held at the Middle School.

All Hazard Mitigation Plan grant opportunity

Mrs. Theriault was recently contacted by Cindy Richards of Emergency Management asking for the updated Hazard Mitigation plan. The plan is due to be updated every 4-5 years. The plan was done by Rockingham Planning Commission and Mrs. Theriault asked the Selectmen if RPC could be allowed to update the plan. There is funding for the plan which is 75% federal and 25% town, but the town portion is usually just the labor time involved. Mrs. Theriault explained that it is a process that needs to be done whereas there are grants that require this in place.

Selectman Hartung motioned to authorize RPC to update the All Hazard Mitigation Plan. Selectman Lindquist seconded the motion and the motion passed unanimously.

Acceptance of Enhanced 911 mapping – Susan Hastings

Mrs. Hastings presented the Selectmen with the Enhanced 911 system map of the town. They came into town and visited and plotted each property onto a map. The map is broken down into smaller maps that are generalized by location. The maps will be given to the town in an electronic format that can be used in the emergency vehicles to find addresses quickly. Chief Carrier stated that a lot of work by Mrs. Hastings and 911 went into the mapping system and it is a great product that will enhance public safety response. The data is current as of the date of the map, 8/11/10 and will need to be updated as properties are added or changed. The mapping was done at no cost to the town. Selectman Hartung asked if this would replace numbering a house. Chief Carrier stated no, the properties should be listed with their number. There are some suggestions by 911 for changes to make the system more cohesive which may require some changes down the road. Chief Beaudoin was asked if this would help his officers. He stated that currently they are relying on the knowledge of the town whereas the laptops are not in the vehicles now. He expects it will be beneficial once they are using their laptops again (waiting on NCI program approval).

Mrs. Hastings explained that there are three forms that require signature, a non disclosure whereas this is emergency information and is not public, acceptance of the map and index, and an address maintenance list letter.

Selectman Lindquist motioned to accept the work (dated 8/11/10) and sign the agreements with 911. Selectman Hartung seconded the motion and the motion passed unanimously.

Old Business

Liaison Report

Selectman Lindquist-

Historic Commission- the Meetinghouse is being painted on the front and east side. There is still work that needs to be done on the back in west side. Jeff Ares of Odds and Ends Painting is doing the work

Campaign signs that were located in front of the Old Cemetery have been removed by the State of NH. The signs were in a historic district and not allowed without permission.

Solid Waste Committee- The committee would like to change its name to emphasize recycling. The suggested name is Recycling and Waste Disposal Committee. The Selectman had no issue with it. They will be known as RWD

Chairman Stewart made a motion to accept the name change from Solid Waste and Recycling Committee to Recycling and Waste Disposal. Selectman Hartung seconded the motion and the motion passed unanimously.

Selectman Hartung-

EMD- There was an All Health Hazards Regional District meeting recently and they are changing their name to Regional Public Health. There are a number of training opportunities for CERT members coming up. October 16th and October 24th have all day training for CERT members (new and old). Any one interested can contact the EMD Sandy Koleque-Spalaris. There is also a Mass Antibiotic course at the Fire Academy.

The election tomorrow is from 8 am to 8 pm. The town approved changing the time from 7 am to 7 pm, but that needs to be on the November State ballot and will take effect in 2011.

Area Selectmen's meeting- The meeting scheduled for Fremont has been cancelled.

Selectman Stewart-

Budget Committee- the Committee elected Bob O'Brien as Vice Chair at their meeting last week.

School Board- The Facilities Committee met for a presentation from an outside firm that did a facilities review. They will be presenting the information to the School Board at their meeting on September 28th and give their recommendations to get the issues up to standard.

Conservation Commission will not be meeting on Wednesday Sept. 15th but instead will meet on Wednesday Sept. 21st. The State will be present with some information and recommendation on the flooding issues around Johnson Pond. Selectman Lindquist asked if they were expecting the town to make the changes. Chairman Stewart explained that they are expecting the town to participate in some way. They all agree that before anything is done on private property by the town, that it will be investigated. It was noted that those around Johnson Pond have no problem with flooding. Uphill and downhill do have issues.

The Budget Workshop session is September 21st and the LGC Legislative session is September 17th.

ACTION ITEMS

Item 1 can be removed. Item 2 was changed to 10/31/10 for a date. Item 3 had its date put to September 27th. Item 4 along with item 6 are being worked on and should be ready to be on the 9/27/10 agenda. Item 5 was discussed tonight and Selectman Lindquist will see about getting a fresh date. Item 8 will be completed by Mrs. Theriault this week. With the 5th Monday recently the meeting nights and day to payroll have switched so she will have time to complete one. Item #10 is waiting on the audit report.

Administrative Assistant Report

MS-1 Extension

The MS-1 extension was granted by the Department of Revenue Administration until October 1st. The Town had requested an extension to await the updated utility values before providing the Town's valuation for this year. After DRA receives this information we will be able to start to schedule the setting of the tax rate.

Septage agreement

Mrs. Theriault received an agreement from the City of Somersworth to allow the Town's septage to be delivered to the City. This is in response to the requirements outlined in RSA 485. She asked that the agreement be signed so it could be forwarded to Somersworth. The agreement doesn't mean that is where Hampstead septic waste needs to go, but gives it that option. By law each municipality needs to have an agreement. The agreement is the same as the one signed 5 years ago and has no cost associated with it. The Selectmen agreed to sign the agreement.

Preparedness Month

September is Preparedness Month as declared by Governor Lynch. Residents are being asked to develop plans and can get information from the website at www.nh.gov/readynh. There are pamphlets that will be made available as well as a display that is coming from Plaistow.

Minutes

The public meeting minutes of August 9th, 12th and 23rd have been signed and need to be approved at this time. In addition, there are several non-public meeting minutes to review as well.

Selectman Lindquist motioned to accept the minutes of August 9, 2010, August 12, 2010, and August 23, 2010 as amended. Selectman Hartung seconded the motion and the motion passed unanimously.

The non public minutes were reviewed in non public session at the end of the meeting and signed.

Selectman Lindquist motioned to accept the minutes of July 26th of 2010 as amended. Selectman Hartung seconded the motion and the motion passed unanimously.

Correspondence

Department of Safety Criminal Records Check -There is a new process available for background checks on hawkers and peddlers. The information will be passed on to Chief Beaudoin for his input at the next meeting. He explained that the hawkers and peddlers he sees come in with state licenses and he thought the state was doing the background checks. Selectman Hartung asked for him to see what the state does do.

Correspondence from Don Dollard- Mr. Dollard of Dollard Associates, the vendor that does the mapping for the Town of Hampstead has announced that he sold his business to Cartographics as of January 1, 2011, or sooner if he completes the updates before then. He stated that the President of Cartographics, Mr. Franco Rossi and himself have a mutual respect for each other and feel that they will be a good fit. Mr. Dollard offered to introduce Mr. Rossi to the town if desired. The Selectmen suggested that the office personnel be introduced if possible. The Selectmen can be notified of the meeting and attend if possible.

Department of Transportation-There was a review of the intersection at Route 111 and Route 121A recently with the new paving and it was agreed that the lights would be on a delay coming across Route 121A. They are hoping that this would make taking a left onto Route 111 easier and stop some of the bottleneck. The target date is October 15th. Chairman Stewart stated that one way (i.e. North) would be allowed to go and when the light goes red, then the opposite direction would be allowed to go. They felt this was less restrictive than adding left hand turning lanes. With the work on Route 111, there was also a request by residents around Wellington Road to have that area of Route 111 a "no passing zone" and the state agreed. Selectman Hartung said that the no passing sign is still up there.

Derry DPW-The Town of Derry sent Hampstead a letter offering their transfer station to be used by Hampstead residents. The letter from DPW Director Mike Fowler states that Construction and Demolition debris is allowed at \$.07 per pound, Refrigerators/AC's at \$10.00 per unit, Bulk items at \$5.00 a piece, metal at no cost, and TV/Monitors at \$15/\$25 depending on size. They are requesting that Hampstead residents contact Joanie Cornetta prior to someone going over. The original letter from Mr. Fowler resulted in a few questions from the Solid Waste Committee, but they have now been resolved and they recommend moving forward with the option of using Derry for the residents.

Appointments

- Call for candidates :
 - Ordway Park, full members and alternates
 - Cable Committee volunteers
 - ZBA, alternate (1)
 - Solid Waste and Recycling Committee (now Recycling and Waste Disposal)
 - Capital Improvements
 - Rockingham Regional Planning Commission/Technical Advisory Committee

Visitors Comment

Dr. Mike Holland- Mr. Holland was present to speak on the public hearing for Comcast and didn't realize that it had already happened. (He arrived around 8 pm from a prior meeting) He noted that his concern was that when you have the very basic channels and want to add a channel, you have no option but to purchase the whole level and go from \$18 a month to \$64. He felt there should be a way to do this. Dr. Holland was told to send his comments to the Cable Committee either via email- or in the mail. He was also told that it needed to address one of the two issues stated earlier.

Future Agenda Item

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

Non Public Session

Selectman Stewart made a motion to go into non public under RSA 91-A: 3 II (a) employee matters and (c) reputation at 8:42 pm. Selectman Lindquist seconded the motion. Roll call vote, Selectman Lindquist, yes; Selectman Hartung, yes; Chairman Stewart, yes. Motion passed.

Mrs. Theriault explained to the Selectmen about a program sponsored by Rockingham Community Action and a resident she felt would benefit from the program. The Selectmen gave her permission to move forward with the program.

She also explained that at the recent department heads meeting there were concerns about not being able to speak up freely. The meeting is not a public meeting and it was suggested that the door be closed during the department head meetings. Chairman Stewart also suggested that the department heads be asked if they are uncomfortable with a Selectman present. The benefit of the department meetings is passage of information as well as coordination and cooperation of services among the various departments.

The last issue was a complaint regarding an employee activity (possible violation of a policy) while working. The Selectmen directed the Administrative Assistant to speak to the supervisor and begin the written warning process if needed.

Mrs. Theriault and Mrs. Harrington were dismissed at 9:11 pm while the Selectmen discussed another matter. The minutes were submitted by the Selectmen. The non public minutes were signed. The Selectmen discussed changes to an employee benefit. They agreed to revisit the issue in 2 weeks and get more information.

Selectmen's Meeting Minutes

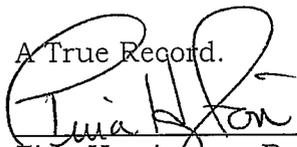
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Selectman Lindquist motioned to come out of non public at 9:40 pm. Selectman Hartung seconded the motion. Roll call vote, Selectman Lindquist, yes; Selectman Hartung, yes; Chairman Stewart, yes. Motion passed.

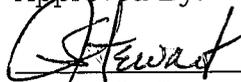
Selectman Hartung made a motion to adjourn at 9:40p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.

A True Record.

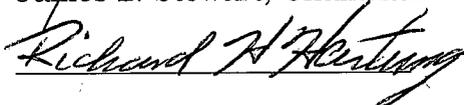


Tina Harrington, Recording Secretary

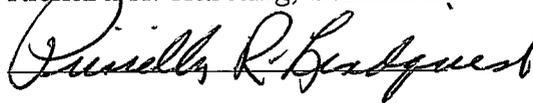
Approved By:



James L. Stewart, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman