

**BOARD OF SELECTMEN
MEETING MINUTES
October 25, 2010**

PRESENT: RICHARD H. HARTUNG, CHAIRMAN; JAMES L. STEWART, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT; JUDI CROWLEY, TRUSTEE, EMILY RESCHBERGER, TRUSTEE AND PEGGY THRASHER, LIBRARY DIRECTOR

GUEST: Paul Schofield

Chairman Hartung called the meeting with Library Trustees to order at 6:00 pm

The Agenda items to be discussed are as follows:

The rate changes for the medical and dental insurance
Paid Time Office policy
Library Budget

Insurance and Buy-Out

Members of the Board of Selectmen and Library Trustees were given the new rates for insurance. The JW health insurance and dental insurance both increased by 4.2% and 4.5% respectively. The intent is to increase the employees' share of the cost of insurance up to 10% and decrease the buy-out to 15%.

Selectman Stewart made a motion to approve that the buy-out be reduced to 15%. There was no second to that motion.

After a lengthy discussion both the Board of Selectmen and the Library Trustees agreed that the buyout for the health insurance would be set at 20% effective 1/1/11. Subsequent decreases would happen incrementally.

Selectman Stewart recommended that any new employees would be eligible for a 15% buyout option. New enrollees (present employees included) would automatically pay 10% of the premium for health and dental insurance.

The intent is that the difference between the contribution rate of the employees to their insurance (up to 10%) and the buyout offered (15%) would be 25%.

Paid Time Off

Selectman Stewart presented the PTO option to the Trustees along with the attached spreadsheet. The Trustees were receptive to the proposal.

Library Budget

Chairman Hartung said that he felt satisfied with the gross budgeting for the Town. He was concerned that if revenues did not come in as projected by the Library the Town would have to be responsible for the difference.

Selectman Lindquist presented a legal opinion from the Local Government Center, which she shared.

Selectman Stewart added that there was a warrant article years ago, which allowed the Library to use funds and these funds don't have to go through the budgeting process. Ms. Thrasher said that she was already aware of this warrant article. Both overdue fees and income generated from equipment is included in this warrant article. The other sources of income are from gifts and money from the book sale, which she considers to be "anticipated" revenue. Historically the Library made money from both of these sources and are therefore consider the funds "anticipated" revenue.

Judi Crowley, Trustee asked if the Board of Selectmen would be willing to make a statement that all income to the Library is considered "unanticipated funds". Mrs. Crowley would like the BOS to make a statement that the income is under the jurisdiction of the Library. The last three items mentioned in the letter are to be considered unanticipated funds. The first two items are covered elsewhere. The Board of Selectmen agreed to draft such a letter.

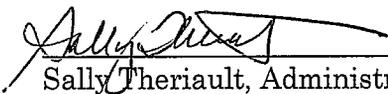
Appointment

Selectman Stewart made a motion to appoint Paul Schofield as a fully voting Trustee of the Library. Selectman Lindquist seconded the motion. The motion passed unanimously.

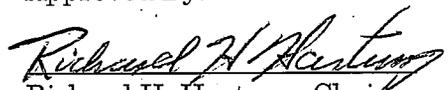
Selectmen Hartung made a motion to adjourn at 6:36 p.m.

A True Record.

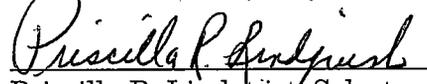
Approved By:



Sally Theriault, Administrative Assistant



Richard H. Hartung, Chairman

James L. Stewart, Selectman


Priscilla R. Lindquist, Selectman