

**BOARD OF SELECTMEN
MEETING MINUTES
February 28, 2011**

PRESENT: RICHARD H. HARTUNG, CHAIRMAN; JAMES L. STEWART, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Chairman Hartung called the regular meeting to order at 7:00 pm

Guests: Penny Williams from Tri-Towne news, S. Murphy, F. Stewart, J. Mesa-Tejada, b. Vass, J. Worthen

Public Announcements

- Tuesday, March 1st, meet the Candidates Night at the Town Office Building starting at 7 p.m.
- Tuesday, March 8th Town Meeting, second session, polls are open from 8:00 a.m. to 8:00 p.m. at the Hampstead Middle School.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

Julia Forbes – Mrs. Forbes asked if there had been any updates on the error on the tax map (13-31) of transposing of area figures, that was discovered and brought to the attention of the Selectmen in May, 2010. Mrs. Theriault stated that she spoke with the new map company, Franco Rossi, and that he was made aware of the error and will have it corrected with the new set of maps. The maps are updated once a year to cover changes from April 1st to March 31st. There is a cost for the reproduction of the maps, which is why they aren't reprinted with every change throughout the year.

Department Heads

There were none

New Business

Library- Snow Removal on Library Roof-

With all the snow this year, there was a concern at the library with the weight of the snow on the roof of the library. Chairman Hartung stated that he saw discussions going around for 3-5 days and was concerned that it was a safety issue. He spoke with the Trustees, and then spoke with Mr. Emerson to get a determination of the snow load. It was determined that there was one end of the building that needed to be addressed. Steve Harms was told to get some proposals to remove the snow. Chairman Hartung stated that he told the trustees that if it needed to be done, then he would make sure it was taken care of and the money would be found in the buildings and grounds budget. Selectman Stewart agreed. He noted that the insurance is held by the town, and if there was an incident then there would be \$1,000 deductible. If something had happened to the library, the cost would have been a lot greater. Chairman Hartung stated that it was an unforeseen expenditure for the library, in response to a question by Selectman Lindquist. She also asked if this was the Fire Department or Police Department budget, wouldn't they be told to find the money within their line items? Chairman Hartung explained that it needed to be moved along to get it done and he agreed to use the government buildings account. Selectman Lindquist stated that she has always understood it to be the town's responsibility to the door and the trustee's responsibility for the rest.

Chairman Hartung motioned to approve the invoice for the snow removal for \$600 and to pay it out of the Buildings and Ground account for repair and maintenance. Selectman Stewart seconded the motion and the motion passed with two in favor (RH, JS) and one against (PL).

Proposed Police Station contract with JH Spain-

Mr. Mesa-Tejada presented a draft contract for the proposed police station, with JH Spain. There were 3 documents, one being the standard contract and the rest the supporting documentation. He asked that the Selectmen review the contract so that they are familiar with it and would be able to move forward with approving, if it passes. He went over some of the points of the contract. He showed that it is a design build fixed price. It shows that the project is to be completed 160 days (22 weeks) from the contract signing. If the project were to be started in April it would be completed in November.

He showed where the not to exceed price is noted, which is currently at \$1,754,288.00 and includes a mark up of 5.08%. There was also a process as to how the payments would be done, such as the first of the month when the bills would be sent with a due date of 15 days.

Chairman Hartung thanked Mr. Mesa-Tejada for the explanation. He stated that it would be forwarded to Town Counsel when appropriate. Mr. Mesa-Tejada explained that he has the drawings stated in the contract, if someone needed to look at them. He also explained that if/when the article passes, there would need to be a sit down with the developer to go over the contract for the final sit down. The information is 98% complete. After the final sit down, any additional changes would change the cost.

Mrs. Theriault asked a few questions. First, if the not to exceed price for JH Spain is at \$1.7 million, what was the difference whereas the warrant is asking for \$1.9 million. Mr. Mesa-Tejada explained that the difference is for the furnishings and equipment- owner furnished equipment. That includes lockers, cameras, locker room, furnishings etc. She also asked that if the work starts in April, the bond isn't sold until June/July, how are payments made? Mr. Mesa-Tejada stated that this should be discussed in the final sit down. He doesn't believe it would be an issue, but it should be agreed that payments won't be made until the financing is available. He also noted that they will still need to go through the process of getting DES permits before starting. Mrs. Theriault stated that she didn't see a place under the pricing that showed the cost for the septic system. Mr. Mesa-Tejada, after researching, stated that it was listed under site work and mechanical. He also explained that there is a possibility of hooking up to the septic system at the garage, which might be large enough to handle it. But they need confirmation from DES, if it is allowed, and if the garage septic system, would need to be increased. Selectman Stewart asked about the dumpster for the trash, according to the documents it states a per day cost for 10 dumpsters at \$700 each for a total of \$7,000. The cost is actually per unit, not per day. Selectman Stewart also noted that there was an escape clause on page 31. Mrs. Theriault asked if the Town Engineer would be overseeing the project, or maybe a clerk of the works. Mr. Mesa-Tejada stated that there was no money in the budget for that. Chairman Hartung stated that they would cross that bridge when it came up. There was some discussion as to whether or not Town Council should get this before Town Meeting Vote. It was agreed to send it to her to have available.

Selectman Stewart thanked Mr. Mesa-Tejada for all his work and noted that everything he had touched in the last three years was completed and accurate.

Old Business

Liaison Report

Selectman Lindquist

Historic Commission-The Commission met last Wednesday (2/23/11) and they discussed the property at the corner of Route 111 and Route 121. Mr. Morris had received permission from the homeowner to go inside and take pictures before the home is to be demolished.

Selectman Stewart

Conservation – Big Island Pond Corporation was at the most recent meeting of the Conservation Commission and has asked that the Commission use the suction and pull method for removing the fanwort instead of the chemical method. The price for the suction method is about 10 times the herbicide method that the State is recommending. There is no money in the conservation budget to do the work and the BIPC was sent away and to see what other options there are and whether or not they would be willing to help pay for any of the work. Both methods are effective, but neither is fool proof. The herbicide treatment is 95% effective and requires two treatments. The suction and pull method has to be done every year until the fanwort is gone. They are currently using the equipment to get rid of the milfoil, but it is not known how it would work on the fanwort. The State says the herbicide is the quickest and most effective method. If this were drinking water, you would be able to drink the water within 20 minutes of the treatment. DES states that the most effective way is to scrape the bottom and start over, down at least 3 feet (DES recommends 4 feet). The cost for this is prohibitive at around \$600,000. Selectman Lindquist asked how the Commission would pay for the herbicide. Selectman Stewart replied that they would probably need to come to the Selectmen for help.

Recreation Commission- Selectman Stewart noticed that the new appointee (alternate, Tracy Flaherty) to the HRC was at their meeting tonight.

Chairman Hartung

March 9th is an Area Selectmen's meeting, which may be held in Newton. Greater Derry Public Health-HB422 is before the House of Representatives and it may affect the ability for communities to use school facilities to give inoculations. Committee list of the Senate and House of Representatives are available if anyone is interested. PSNH- Chairman Hartung read a letter he received from PSNH thanking him for shoveling out to the meter. He reminded residents to shovel so the meters could be read.

Administrative Assistant Report

Town Report

The Town Report is in and is available at the Town Offices, Library, Hampstead Middle and Central Schools.

Shop Pond

Mrs. Theriault explained that Mr. Treat put an article on the warrant when he was Chairman of the Conservation Commission for the Town Forest to be expended. A parcel can only be a part of the Town Forest by vote of the town. She is going to research if Shop Pond was every voted in as a part of the Town Forest. If so, this would allow them to use Town Forest Funds for the work to be done on the fanwort. Selectman Lindquist stated Shop Pond is not in the Town Forest. It takes a warrant article to add a parcel into the Town Forest. The original Town Forest (a gift to the Town) is in the Emerson Park area and the West Road area, which was added in 2007.

Update on conferences and workshops

Mrs. Theriault will be attending an LGC workshop on March 9th that is part of series of classes that she will be taking this year. PSNH is having a biennial informational luncheon, which Mrs. Theriault will be attending on Friday, March 25th in Manchester.

Minutes

There is one set of non public set of minutes that were signed by the Selectmen for approval.

Activity Log

The logs were updated. The Utility Pole Exemption is still being discussed and according to Chairman Hartung, it was listed as ought to pass from the Ways and Means Committee. It was suggested to hold off on signing any contracts for the assessment of poles until the status is known.

Correspondence

Fire Department-Chief Carrier left a contract with PSNH for the Selectmen to review and sign off. He had an energy audit done at the Central Fire Station and he would like to enter into a Smart Start Agreement with PSNH. They will make changes in the lights at the station paying the same amount that they are paying now and after 2 years the capital outlay will be paid off and the reduction in the cost should be coming through. There are two options for the payback, one for 22 months and one for 29 months. The Selectmen will review the contract and allow the Chairman to sign it.

Selectman Lindquist motioned to authorize the Chairman to sign off on the contract with PSNH, after all three have reviewed the contract. Selectman Stewart seconded the motion and the motion passed unanimously.

Selectman Lindquist thanked Selectman Stewart for his time on the Board. This is his last regular meeting and she stated that he would be missed. He noted that he would be available for help if needed, at any time.

Appointments

- Call for candidates :
 - Ordway Park, full members and alternates
 - Cable Committee volunteers
 - Recycling and Waste Disposal Committee
 - Capital Improvements
 - Rockingham Regional Planning Commission/Technical Advisory Committee
 - Rockingham Regional Planning Commissioner

Visitors Comment

There was none.

Future Agenda Item

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

Non Public Session:

There was a motion made by Selectman Lindquist to go into non public session at 8:00 pm under RSA 91A:3 II (c) reputations. Selectman Stewart seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Stewart: yes; Selectman Hartung: yes

Present: Mrs. Emerson, resident.

It was explained that Mrs. Emerson was just over the \$40,000 limit of earnings to qualify for the elderly exemption. This is not the first year for her application and she did receive the exemption in 2010.

Selectman Lindquist motioned to waive the overage to allow her to qualify for the exemption in 2011. Selectman Stewart seconded the motion and the motion passed unanimously.

Selectman Stewart motioned to come out of non public session at 8:06 pm. Selectman Lindquist seconded the motion.

Roll call vote:

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Selectman Lindquist: yes; Selectman Stewart: yes; Selectman Hartung: yes

Selectman Lindquist made a motion to adjourn at 8:07 p.m. Selectman Stewart seconded the motion. The motion passed unanimously.

A True Record.



Tina Harrington, Recording Secretary

Approved By:



Richard H. Hartung, Chairman

James L. Stewart, Selectman



Priscilla R. Lindquist, Selectman