

**BOARD OF SELECTMEN
MEETING MINUTES
March 28 2011**

PRESENT: RICHARD H. HARTUNG, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SEAN P. MURPHY, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Chairman Hartung called the regular meeting to order at 7:00 pm

Guests: P. Williams from Tri-Towne news, J. Worthen, B. Goode, K. Colbert, P. Carideo, T. Dunn (NHMA), D. Clayton (NHMA), P. Hartung, J. Beaudoin, B. O'Brien, P. Thrasher, and Marty Auger (Auger Property Maintenance)

Public Announcements

- Health Fair sponsored by the Lions' Club and HMS Saturday April 2nd 9-12 at HMS
- Saturday, April 2nd Rabies Clinic at the Hampstead Fire Station from 9-12
- Saturday, April 9th Kent Farm Facility is open from 8:00 a.m. to 4:00 p.m. A sticker is required and may be purchased from the Town Clerk/Tax Collector.
- Saturday, April 16th Kent Farm Facility is open from 8:00 a.m. to 4:00 p.m. for brush and leaves disposal only.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

Tom Dunn of the NHMA- Mr. Dunn along with Deb Clayton were present to give an update on programs through the NHMA or LGC as well as a report as to the various employees/committee members that have taken advantage of attending classes they sponsored. He explained that the NHMA/LGC work on feedback and need to know how things are going and what type of programs the towns would like to see. He also explained how the annual membership is determined. He noted that the cost for membership is based on population in town and equalized valuation. Currently our population is estimated at 8,400. He also explained that there was a reorganization at the NHMA where the member relations were and Deb Clayton is now assigned to us and is a member relations advisor. The Board thanked him for the information, especially the report on the list of classes attended.

Paige Herlihy- James Drive- Ms. Herlihy noted that she is working for Habitat for Humanity and will be going to Portugal in May. As a requirement she needs to raise \$1500 for the trip. They will build some homes there. If anyone is interested in helping her out, they can contact her via email, or her contact information is available at the town office.

Department Heads

Supervisors of Checklist, Pam Hartung, Chairman

Mrs. Hartung announced that 2011 is a "purge year". Every ten years the voter's checklist needs to be purged of people that haven't voted in 4 years (4/1/07 through 3/31/11). They expect that a lot of these people probably have moved out of town. A letter will be sent to each of the people that fall into the purge category (about 646). If they still live in town they will be told to bring the letter to the Town Clerk's office or when the Supervisors meet on June 5th at 7:30 pm, to register. Mrs. Hartung explained that a lot of states don't notify the previous town of the change. In NH they are on the State system, which will pick up someone that is registering in another town.

Police Department- Chief Beaudoin

Chief Beaudoin had been in touch with the Highway Agent regarding a request for new crosswalks and signs at Route 121 and Kent Farm Road from Camp Tel Noar. He has asked that a letter be sent to the Selectmen asking for the crosswalks. The normal process is that the request would be sent to the Highway Safety Committee and then they can have the state review the request where one of the streets is a state road. He noted that the Selectmen will stay involved in the process.

The Union Contract is effective 4/1/11 and he would like to see the newest officer, Joe Touma move to the same pay level as the other full time officers. He explained that Officer Touma has 10 years part time experience in Hampstead and about 8 years experience working for the Sheriff's department in Massachusetts. He stated that Officer Touma should have been promoted when he graduated from the Academy, but that they held off on the paperwork. Selectman Lindquist stated that she spoke with Chief Beaudoin and agreed with him that Officer Touma should be moved to the level of the others, which is 5+ years of experience. Under the new contract it is mandated 5 years of experience full time, not just 5 years experience. The Selectmen agreed to move him to the same pay rate, which will amount to a double step. They will sign off on the payroll change form when it comes in.

Highway Department- Jon Worthen. Highway Agent

Mr. Worthen has checked on the cost of a chipper (which was included in the 2011 budget). He has four prices of four different brands, but same style, of chipper. He would like to go with the chipper at MB Tractor, which is the cheapest chipper. Chairman Hartung stated that he has been working with Mr. Worthen on the chipper and has actually gone to MB Tractor to see the chipper. He believes that it is the right size for what we need and best value. They are looking to lease the chipper for five years and own it at the end. The cost for the chipper is \$26,179 and with the financing, the total cost is \$28,619.95. Selectman Lindquist stated that she likes to see that we are adding equipment. Mrs. Theriault reminded Mr. Worthen that the lease agreement needs to have an escape clause or a non appropriation clause in it. Mr. Worthen also said that there are trainings coming up and he has contacted Primex and they are coming to Hampstead to do a class on safety on June 14th, and that other towns around us have been invited to attend. **Selectman Murphy motioned to move forward with the lease agreement of 5 years with MB Tractor at \$26,179.90/\$28,619.95 with annual payments of about \$5,700. Selectman Lindquist seconded the motion and the motion passed unanimously.**

Library- Peggy Thrasher, Library Director

Ms. Thrasher announced that there were plenty of copies of Little Women available. She also announced that the library is current on books that are out in the market and showed three books that the library has available on Tuesday, the same day they are being released to bookstores. She also stated that the library has all but 1 of the top 14 bestsellers on the NY Times Bestseller list. People can reserve the books prior to their arrival by going to the library and signing up. If the book is already in, then you can reserve it online.

Recreation- Kim Colbert, Chairman and Brian Goode

On behalf of the Beach Committee they thanked the residents for passing the warrant articles to do the work on the drainage at the Town Beach. They have discovered that they are not eligible for the grant and are looking at alternative ways to handle the drainage issues and will bring them forward once they have a plan.

Mr. Goode stated that the Depot Road ballfields were recently surveyed and work has begun on removing some of the trees. They are currently waiting for some recommendations/comments from the Conservation Commission before going any further. They will contact the Selectmen to

get a recommendation at the next meeting. Chairman Hartung noted the next meeting of April 11th had been changed to April 18th, but if the Recreation Commission needed to see them sooner to contact the Selectmen and they would set up a time.

New Business

RFP for Mowing of Depot Road ballfield-

Mrs. Colbert stated that the Recreation Commission is recommending that the mowing proposal be awarded to Auger Property Maintenance. They are the current contractor and always go above and beyond. They are always available when needed as well. Mrs. Theriault noted that the Buildings and Grounds Supervisor, Mr. Harms, was recommending Taurus Landscaping. The difference between the two per cut is \$15 for a total of 56 cuts.

Selectman Lindquist motioned to accept the proposal for Auger Property Maintenance as the contractor for 2011. Selectman Murphy seconded the motion for discussion. He asked why Recreation Commission wanted Auger Property whereas they weren't the low bidder. Mrs. Colbert emphasized all things they have done outside the contract, they have been easy to work with, bring recommendations, live in town and have a vested interest in the fields. Selectman Murphy asked about Bennett Landscaping. They are actually the low bidder, live in town and have a vested interest in the fields as well. They also have the trimming included in the bid price of the per cut at \$375 whereas Auger Property has a separate cost for the trimming. Mrs. Colbert explained that they did use Bennett for many years until a few years ago when they weren't happy with the service. She noted there were communication problems as well as clippings left behind.

The motion passed with two in favor (RH, PL) and one against (SM).

Fertilization of recreation fields

Both the Recreation Commission and Mr. Harms agree to have the proposal awarded to the Greenskeepers, which is the current vendor (not the lowest) and they do a good job.

Selectman Lindquist motioned to award the fertilization proposal for 2011 to The Greenskeepers of Plaistow. Selectman Murphy seconded the motion for discussion.

Selectman Murphy asked why not the low bidder. Chairman Hartung explained that you don't always go with the low bidder. Not all things are always equal he stated. There is a difference of \$2400 between the recommended bidder and the low bidder, but The Greenskeepers are doing one more treatment than asked for. Selectman Murphy noted that the low bidder, Greener Days was less money, same chemicals and from Hampstead. Mrs. Colbert expressed a concern with future bids if we only choose Hampstead businesses.

The motion did not pass with all three voting against the motion.

Selectman Lindquist motioned to award the fertilization bid to Greener Days. Selectman Murphy seconded the motion and the motion passed unanimously.

Fire Department Shift Swapping Policy-

Chief Carrier submitted a new policy for the Selectmen to review and adopt. The policy is the same policy as the one in the Police Union Contract. It allows two employees in the same department to swap shifts in the same pay period. This helps reduce some of the overtime costs. One employee takes a day off in week 1 and another employee takes that shift and then they take a day off in week 2 in which the first employee will work for them. The employee is responsible to make sure that their shift is covered and that the second employee actually showed up. Selectman Lindquist stated that this was the same as the current practice at the police department.

Selectman Murphy motioned to accept the shift swapping policy (as amended-some spelling errors). Selectman Lindquist seconded the motion and the motion passed unanimously.

Deliberative Session Amendment-

At the deliberative session, the budget was amended by \$30,000 with the intent to be applied to the contract labor and equipment line for winter maintenance in the highway department. Any amendment at deliberative session is just applied to the bottom line and the Selectmen need to formally apply the amount somewhere.

Selectman Lindquist motioned to add \$30,000 to line 1001-43125-59000 (contract labor and equipment, winter maintenance). Selectman Murphy seconded the motion and the motion passed unanimously.

Old Business

Liaison Report

Selectman Lindquist

Police Department- Detective Kelley has been recognized by the Child Advocacy Center for his work with abused children and their families. They will be honoring him, along with others on April 18th in Exeter. She congratulated him.

ZBA- There was a request from Don Reese to be appointed as an alternate to the ZBA. Selectman Lindquist had the ZBA secretary forward the request to the ZBA Chairman, Kristen Yassenka, and she polled her members. They are recommending that the appointment be done.

Selectman Lindquist motioned to appoint Don Reese as an alternate to the ZBA. Selectman Murphy seconded the motion and the motion passed unanimously.

Selectman Murphy

Recreation Commission-

Selectman Murphy attended the Recreation Commission meeting and it was noted that the spring sports are getting started.

School Board-

Natalie Gallo is the new Chairman and Sarah Finne is the Vice Chair. The HSB was looking at finalizing the enrollment for the Central School for kindergarten and those interested need to contact the Central School. He also noted that Pinkerton Academy did a presentation on the enrollment cap that they are asking the sending schools to change. There is to be a public comment meeting on April 12th.

Chairman Hartung

CART- There was a Board of Directors meeting in Derry and one of the discussions was fixed routes between Derry and Salem.

Fire Department- On March 23rd, he met with the Fire Chief and the Quint is coming.

Misc- There was a reception for outgoing Senator Letourneau. Chairman Hartung also noted that with some of the changes the State is looking at making, the Town and School District will be affected to the amount of about \$750,000, of which about 75% is the impact to the school.

EMD- There was a luncheon on March 25th with James Van Duggan, the Public Information Officer for Emergency Management and will be the spokesperson that they will interface with.

Administrative Assistant Report

Meetings

Mrs. Theriault attended the Local Government Center's (LGC) employment law workshop, which is second in a series of six workshops throughout the year.

She also attended a PSNH meeting regarding the northern passage. PSNH conducts meetings every two years to discuss topical information. Two years ago the discussion was regarding the ice storm and things learned. This year it was about hydroelectric power coming into New

Hampshire from Quebec hydroelectric. Hydroelectric power would reduce the carbon footprint, bring revenue into the communities where the lines would pass and provide a savings to consumers. Conversely, the towers would reduce the esthetic appeal of the areas where the towers and power lines pass. Right now there are no drawings depicting the areas for the proposed lines since there are a number of different pathways being discussed. Additional approvals need to be obtained in order to go forward. Several questions came up during the meeting, such as why not put the lines underground? The response was that the cost would be 40% higher and a substation would be needed each time there was a change from aboveground to belowground and visa versa. Another question asked was why not run the additional lines in Vermont since there are already lines that run through that state? If the new lines were placed along side the one in Vermont, the exposure would create too much risk. If something happened along these lines the amount of disruption could be vast.

It was noted that wind power is only 30% effective.

Virtual Town Hall-

Mrs. Theriault has been in touch with Virtual Town Hall and was given information regarding the number of hits the website receives daily. Last month there was a daily average of 239. This month so far there has been a daily average of 320. Outside the United States, the largest hits are coming from Russia and China. Chairman Hartung noted that is one of the reasons they try to keep the information on the committees to a minimum.

Reporting to DRA

Over next couple of days Mrs. Theriault will be working on the MS6. This is information that is supplied to the Department of Revenue Administration as it relates to the monetary items that were recently approved by the voters. She has already supplied DRA with the MS60 stating who the Town's auditors are. This is a new requirement that started last fall.

Stormwater Management

Jon Worthen has started to work on the Stormwater Management reporting for 2010. Usually Mrs. Theriault starts the process but since so much of the information is required and is geared towards Highway, she thought that it would be best if he started the process this year.

Website

Regarding the website, updates have been taking place and will continue as the departments will be asked to review their respective web pages and advise of any changes.

Minutes

The meeting minutes of March 10th and 14 have been signed and are ready for approval.

Selectman Lindquist motioned to accept the minutes of March 10th as amended. Chairman Hartung seconded the motion and the motion passed with two in favor (RH, PL) and one abstained (SM).

Selectman Lindquist motioned to accept the minutes of March 14th as amended. Selectman Murphy seconded the motion and the motion passed unanimously.

Activity Log

The log was reviewed.

Selectman Lindquist asked the status of training someone for accounts payable and payroll. Mrs. Harrington noted that Mrs. Theriault did the most recent payroll. There has been change on the accounts payable. Mrs. Theriault was told to add it to the next agenda. Selectman Lindquist also asked about the PILOT program with Camp Tel Noar. Mrs. Theriault said that the

paperwork is not due until April 15th. The Board can hold a preliminary meeting with MRI after that.

Correspondence

Library Trustees-There was a request to appoint three people as alternate trustees. They are Charlene Flaherty, Paul Schofield and Cheryle Bartolo.

Selectman Lindquist motioned to appoint Charlene Flaherty, Paul Schofield and Cheryle Bartolo as alternate Library Trustees. Selectman Murphy seconded the motion and the motion passed unanimously.

Selectman noted that the terms are for one year and that they could only vote when one of the trustees was absent.

Appointments

- Call for candidates :
 - Ordway Park, full members and alternates
 - Cable Committee volunteers
 - Recycling and Waste Disposal Committee
 - Capital Improvements
 - Rockingham Regional Planning Commission/Technical Advisory Committee
 - Rockingham Regional Planning Commissioner
- Re-Appointments- All the committees with members up in 2011 have been contacted.
- BOA/ZBA Geoffrey Dowd and Dale Blaine for a three year term -2014
- Cable- Natalie Gallo and Jack Baumhor for a three year term -2014
- Code of Ethics- Ellen Edwards for a three year term-2014
- Family Mediation- Dale Childs for a three year term- 2014
- Highway Safety Committee- Jon Worthen for a three year term -2014
- JLMC- Sally Theriault for a three year term -2014
- RAWD- Ellen Cabral and Bob Nugent for a three year term – 2014
- Friends of Ordway Park – Timothy Neal for a term to expire in 2012 (late reappointment)
- Friends of Ordway Park- Nancy Fulmore for a term to expire in 2013(late reappointment)
- Friends of Ordway Park- Julia Forbes for a three year term -2014
- Friends of Ordway Park-Alternate- Lauren Fulmore with a term to expire in 2014
- Recreation Commission- Dano Anderson with a term to expire in 2013 (late reappointment)
- Historic/Heritage Commission- Priscilla Lindquist and Maurice Randall for three year terms – 2014

Selectman Lindquist motioned to appoint the above listed members. Selectman Murphy seconded the motion and the motion passed unanimously.

The Selectmen thanked all those that have agreed to be reappointed.

Visitors Comment

There was none.

Future Agenda Item

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

Non Public Session:

There was a motion made by Selectman Lindquist to go into non public session at 8:40 pm under RSA 91A:3 II (c) reputation. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

Mrs. Theriault updated the Selectmen regarding a previous non public and asked the Selectmen how they wanted to proceed. It was suggested that she put out some questions on the listserv she uses and see what other towns have done. She can bring back any information she discovers for the next meeting.

Selectman Lindquist motioned to come out of non public session at 8:22 pm. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

There was a motion made by Selectman Murphy to go into non public session at 9:06 pm under RSA 91A:3 II (a) employee matters. Selectman Lindquist seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

Selectman Lindquist motioned to come out of non public session at 9:25 pm. Selectman Murphy seconded the motion.

Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A:3 II (a) employee matters. Selectman Murphy seconded the motion and the motion passed unanimously.

Mrs. Theriault mentioned to the Selectmen that a resident suggested that they hold a work session for the public to give their input regarding the police station proposal and why it didn't pass. They might be able to solicit ideas, etc. from the public by having a meeting and allowing calls in as well. The Selectmen liked the idea but suggested that it wait until the Police Station Building Committee has had a chance to meet and review the election results.

Chairman Hartung noted that he had a request from Representative Birdsall who is looking to do a cable presentation with Representative Sedensky. He suggested that they attend a Cable Committee meeting. It was also suggested that they put together a DVD on their own and submit it to the Cable Committee.

The Selectman asked that Mrs. Theriault review the job description for the person that is going to be a fill in for the accounts payable. Currently both positions are on the same grade so there is no increase. Selectman Murphy suggested a stipend. Chairman Hartung will work with Mrs. Theriault and the department head.

Selectman Lindquist made a motion to adjourn at 9:49 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.

A True Record.



Tina Harrington, Recording Secretary

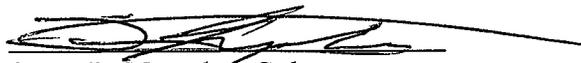
Approved By:



Richard H. Hartung, Chairman



Priscilla R. Lindquist, Selectman



Sean P. Murphy, Selectman