

**BOARD OF SELECTMEN
MEETING MINUTES
August 22, 2011**

PRESENT: RICHARD H. HARTUNG, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SEAN P. MURPHY, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Chairman Hartung called the meeting to order at 6:15 pm

There was a motion made by Selectman Lindquist to go into non public session at 6:15 pm under RSA 91A:3 II (c) reputations. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Murphy: yes; Selectman Lindquist: yes; Selectman Hartung: yes

The Selectmen met with a couple of residents regarding their tax liens.

Selectman Lindquist motioned to come out of non public session under RSA 91A:3 II (c) reputations at 7:06 pm. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A:3 II (c) reputations. Selectman Murphy seconded the motion and the motion passed unanimously.

Chairman Hartung called the regular meeting to order at 7:08 pm

Guests: State Rep. R. Birdsall, Chief Beaudoin, P. Williams, T. Dziemian

Public Announcements

- Tuesday, August 23rd Cable Advisory Committee is sponsoring Southern Rails, a bluegrass band, which is the final event for the Meetinghouse music series. The concert starts at 6:00 p.m.
- Saturday, September 10th is bulk disposal day at the Kent Farm Facility from 8:00 a.m. to 4:00 p.m. A permit is required and may be purchased from the Town Clerk/Tax Collector.
- Sign up for the next senior trip is Wednesday Sept. 21st from 9 to 10 am at the Meeting House. The trip is scheduled for Wednesday October 19th to the Hobo Railroad for a foliage tour. Cost is \$30 for resident, \$35 for non residents.

Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime

Visitors Comment

There were none

Department Heads.

Police Department-Chief Beaudoin

Service Pistols- Chief Beaudoin asked for permission to expend funds from the special duty account to purchase new weapons for the officers. He stated that there was about \$50,000 in the account that is funded by special duty details that are paid by the companies that request them and is not funded by taxpayers. Chief Beaudoin stated that the current weapons are at least 10 years old. He is looking to get the same weapon, but a newer version, which is a 40 caliber Glock gun. A company gave him an estimate and also a \$275 per weapon trade in for the old guns. The net cost is \$2,772. This will be for 18 guns. He would like to get the guns to coordinate with the training date for the 2012 certification. The officers must be certified annually and it must be in the weapon that they use on the job. They must also be certified on all weapons carried.

Selectman Lindquist motioned to allow Chief Beaudoin to purchase guns for \$2,772 out of the Police Special Duty Account. Selectman Murphy seconded the motion. The motion passed unanimously.

Mobile Spots- Chief Beaudoin also asked for permission to spend funds to help the officers use their laptops to run plates etc. They feel that this will save them time when Rockingham Dispatch is busy and allows them to access the information they need. The estimated cost is \$3,450 for three terminals. The Car 54 project was done about three years ago and everything needed should be in place. The Rockingham Sheriff's Department will install the devices plus the laptops and stand etc. The cost for the internet service and the maintenance fee will be ongoing and will be added to the budget for 2012.

Selectman Lindquist motioned to allow Chief Beaudoin to spend \$3,450 out of the Police Special Duty Account for the mobile spots and the monthly charges from the operating budget. Selectman Murphy seconded the motion. The motion passed unanimously.

Portable Radios- Chief Beaudoin also requested the ability to replace radios that were purchased through a grant 9 years ago. He would like to replace 8 of the radios that would be used by the full time officers. He estimates that the cost would be around \$15,000 for 8 radios and 2 chargers per radio. He noted that there are limited companies that provide police radios and asked if he needed to go out to bid for them, or whether he should get 3 or 4 quotes for comparison. He felt that if they were to go out to bid, then they would need to put specs together. He would like to get the radios as soon as he could and definitely by the first of the year. Selectman Lindquist asked if it was at a crisis time now and Chief Beaudoin replied no. Chairman Hartung didn't think it would be too much to work on the specs. Selectman Murphy asked how often they are replaced. Chief Beaudoin replied that it has been about 9 years since they replaced all of them and some have been replaced as they go. Chairman Hartung stated that he would like to see it go through the bid process. It was agreed that the Chief would spec the radios and get the proposals together for the 9/26 meeting. Chief Beaudoin asked for the funds to come from the special duty account when they are awarded. He also noted that he would contact the 3 or 4 known companies.

Selectman Murphy moved to allow the payment for the cost of the new radios to come from the Sp. Duty account. Selectman Lindquist seconded the motion. The motion passed unanimously.

Part Time Officer- Chief Beaudoin asked to have the Selectmen appoint a new part time officer. The Selectmen asked to meet the candidate in a nonpublic after this meeting.

New Business

Sustainable Communities Initiative Grant Application- Chairman Hartung explained that last year the Town of Hampstead sent in a letter to convey their support for the grant application that was being prepared by the Nashua area planning commission. The request in 2010 did not get approved and they are looking again for support from the communities that are serviced by RPC as well as their planning commission. The request is for grant money from HUD.

Selectman Murphy motioned to not send this Board's support. Selectman Lindquist seconded the motion. The motion passed unanimously.

Heating Oil Suppliers- Selectman Murphy asked that this be on the agenda. The usage of the town buildings for fuel has been put together. He will contact Mike Hall and see if they can combine the two and get a fuel bid. He will update the others.

Old Business

Energy Suppliers- Mrs. Theriault stated that this was on the agenda so that the Selectmen could decide what direction they were interested in going regarding the energy suppliers. All of the companies they have spoken with offer a wholesale price. They then vary with some requiring a large entity to get any savings, one energy savings as a whole suggesting savings in infrastructure, one with residents participating and revenue to the town, one with residents and no revenue to the town. Mrs. Theriault asked if they wanted to meet with any other companies. Selectman Murphy thought that he would like to continue discussion and decide on one that gets the town savings as well as the residents and only two companies offered that. They also mentioned that they would like to coordinate with the school next year if possible. Selectman Lindquist asked about the gentlemen from town that was a supplier that had been in previously. She stated that she has heard from enough suppliers and would like to keep it in town and be able to offer savings to residents as well. Chairman Hartung stated that he wants this in the works this year and can reevaluate it next year. Mr. Dziemian of White Columns Office Solutions, LLC stated that he had given a price offer and a recommendation on a supplier at a rate of 7.8 cents with an estimated \$400 savings per month based on the current usage. He can submit a contract that will be reviewed by Town Counsel.

Selectman Murphy motioned to have the White Columns Office Solutions, LLC contract be reviewed by Town Counsel and have them advise of any issues. Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Lindquist asked for a copy of the information from Town Counsel. Mrs. Theriault will forward any responses.

Liaison Report

Selectman Lindquist

Heritage-Historic Commission- MMR (Mid Maine Restoration) will be in during the month of September to finish the steeple.

Recycling and Waste Disposal- the RFPs will be going out this week with a return date of September 12th.

Selectman Murphy

Had nothing to report

Chairman Hartung

Sen. Rausch of District 19 requested any potential legislation be sent to him. The date to bring forward any new legislation is October 10th to October 21st for the next-Senate session of January 12, 2012. He can be reached in Concord at 603-271-8630. Rep. Birdsall stated that the House dates are closed. Any ideas are being asked to be forwarded to the Senate.

Administrative Assistant Report

MDA- The Management and Discussion Analysis is complete and ready for the Selectmen to approve. Selectmen Murphy asked that he have more time to review it. It will be added to the agenda for the next meeting.

Meeting minutes for July 25, 2011 are signed.

Selectman Lindquist motioned to accept the meeting minutes of July 25, 2011 as amended. Selectman Murphy seconded the motion. The motion passed unanimously.

Activity Log

The activity log was reviewed. The Utility Pole assessment is due soon with the MS-1 due September 1st. Mr. Sansoucy's office sent a copy of a letter sent to Fairpoint to the Selectmen showing that Fairpoint has not submitted the required information. Chairman Hartung met with Mr. Worthen and Mr. Wentworth (Budget Committee) regarding the plow routes and changes that could be made. They are still reviewing the information, but he expects some changes. Depending on the changes, the Selectmen could hold a work session to review and discuss. Item 8 will be assigned to both Selectman Murphy and Mrs. Theriault.

Correspondence

There was no correspondence

Miscellaneous

Chairman Hartung stated that the Budget Committee will be meeting on Thursday September 8th for their kick off meeting. They would like to get an idea of where the budgets are going and any large ticket items. Chairman Hartung asked his departments that he is liaison to, to come in at least 2% down from their 2011 budget on the initial presentation. He said too many times the budgets creep up later in the process and wants to start low. He suggests that they look hard at their budgets. Selectman Murphy would like the departments look at exactly what they will need and to start at a zero base, he went on to explain that he understands the historical aspect as a rule of thumb, but wants a good review of each budget. Chairman Hartung asked that Mrs. Theriault notify all the departments at the next department head meeting. He noted that the Town gives a good value but service is starting to take its hits.

Appointments

- Call for candidates :
 - Ordway Park, full members and alternates – monthly meetings
 - Cable Committee volunteers – monthly meetings
 - Recycling and Waste Disposal Committee – monthly meetings
 - Capital Improvements
 - Technical Advisory Committee (RPC) – quarterly meetings

Visitors Comment

There were none present

Future Agenda Item

Energy Committee
Hampstead Senior Committee
Town Administrator

Non Public Session:

There are a few required- litigation, employee matters

#2

There was a motion made by Selectman Lindquist to go into non public session at 8:03 pm under RSA 91A:3 II (e) litigation. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Murphy: yes; Selectman Lindquist: yes; Selectman Hartung: yes

Guest: Joe Lessard, MRI

Selectman Murphy motioned to come out of non public session under RSA 91A:3 II (e) litigation at 8:24 pm. Selectman Lindquist seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes
Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A:3 II (e) litigation. Selectman Murphy seconded the motion and the motion passed unanimously.

#3

There was a motion made by Selectman Lindquist to go into non public session at 8:30 pm under RSA 91A:3 II (a) employee matters. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Murphy: yes; Selectman Lindquist: yes; Selectman Hartung: yes

Guest: Chief Beaudoin, Scott Alexander

Chief Beaudoin presented Scott Alexander to the Selectmen. He is going to be retired from Plaistow soon and would like to work part time for Hampstead. His resume was presented to the Selectmen for review. Chief Beaudoin stated that he would be a great asset to the Town of Hampstead. He is familiar with the town, (he has family in town) as well as doing mutual aid. The Chief stated he had all the support of the members at the department and asked the Selectmen to approve the appointment. He can get right into a car, after he is provided the uniform requirements. Chief Beaudoin also stated that he has lost a few of his part time officers and has asked for a few of them to get in touch with him as to their status.

Selectman Lindquist motioned to come out of non public session under RSA 91A:3 II (a) employee matters at 8:44 pm. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

#4

There was a motion made by Selectman Murphy to go into non public session at 8:44 pm under RSA 91A:3 II (d) property. Selectman Lindquist seconded the motion.

Roll call vote:

Selectman Murphy: yes; Selectman Lindquist: yes; Selectman Hartung: yes

Guest: Chief Beaudoin

Selectman Lindquist motioned to come out of non public session under RSA 91A:3 II (d) property at 8:48 pm. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

Selectman Murphy motioned to authorize the payment of \$1,329.05 from the Police Special Fund (Drug Forfeiture). Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A:3 II (d) property. Selectman Murphy seconded the motion and the motion passed unanimously.

Selectman Lindquist announced that there needs to be a change to the personnel policy. She has been speaking with the LGC and the town can require all employees (exempt and non-exempt) to record time worked on their time sheets. She would like for the personnel policy to reflect that. It was suggested that at the next department head meeting, Mrs. Theriault let the

Selectmen's Meeting Minutes

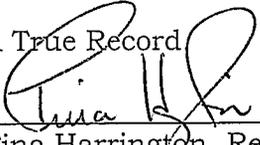
August 22, 2011

Page 6 of 6

department heads know that there is a pending change and the Selectmen can address it at the next public meeting. Selectman Lindquist will write up the policy.

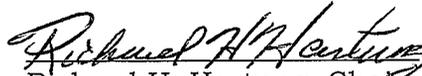
Selectman Murphy made a motion to adjourn at 9:01 p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.

A True Record

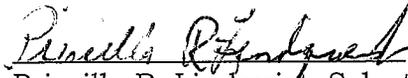


Tina Harrington, Recording Secretary

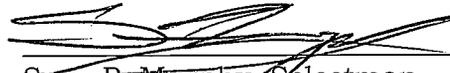
Approved By:



Richard H. Hartung, Chairman



Priscilla R. Lindquist, Selectman



Sean P. Murphy, Selectman