

**BOARD OF SELECTMEN  
MEETING MINUTES  
Sept. 12, 2011**

**PRESENT:** RICHARD H. HARTUNG, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SEAN P. MURPHY, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Chairman Hartung called the meeting to order at 7:00 pm

Guests: J. Worthen, J. Beaudoin, J. Graham, J. Stewart, P. Williams

**Public Announcements**

- The Friends of Ordway Park are holding a 10<sup>th</sup> year anniversary of 911. It is to be held on September 17<sup>th</sup> at Ordway Park from 1 to 5 pm.
- Saturday, October 8<sup>th</sup> is bulk disposal day at the Kent Farm Facility from 8:00 a.m. to 4:00 p.m. A permit is required and may be purchased from the Town Clerk/Tax Collector.
- Sign up for the next senior trip is Wednesday Sept. 21<sup>st</sup> from 9 to 10 am at the Meeting House. The trip is scheduled for Wednesday October 19<sup>th</sup> to the Hobo Railroad for a foliage tour. Cost is \$30 for resident, \$35 for non residents.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

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**Visitors Comment**

There were none

**Department Heads.**

Police Station Building Committee- Jim Stewart, Chairman

Mr. Stewart announced to the Selectmen that the PSBC has received a gracious offer from Jim Lavallo of Lavallo Associates to donate his services to do all the site septic design work for the proposed police station at no cost (estimated \$1,500 value). The committee has been working very hard and some of the volunteer members have put in a lot of time into the proposed police station. Mr. Stewart stated that this donation is symbolic of the support from the town and shows that people are stepping up to save costs.

The Selectmen agreed that this was a very generous offer by Mr. Lavallo and they thanked him.

**Selectman Lindquist motioned to accept the donation from Jim Lavallo for a septic site design for the proposed police station and to thank him. Selectman Murphy seconded the motion. The motion passed unanimously.**

Mr. Stewart stated that there is still a busy season ahead for the committee whereas they are looking to meet with the Civic Club, Mother's Club, Planning Board, Friends of the Library, teachers at HMS and HCS along with parents if interested. Chairman Hartung asked that the Selectmen be informed of the dates.

**New Business**

*RFP- Beach Drainage System*

There were three proposals received for the work to be done at the town beach. The proposal is looking for three prices. A= the work to fix the stone swale from the lake to the headwall where there are two pipes to the parking lot. B= the second phase- a third pipe from town beach side across the road to a catch basin to Wakefield Drive to another catch basin. C= the two jobs A & B done at the same time. The reasoning is that they do not know how much each job will cost.

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- 1) Hawkins Construction of New Ipswich, NH  
A-\$28,500      B-\$19,200      C-\$46,200
- 2) Craig Bennett Construction- Hampstead, NH  
A-\$28,260      B- \$16,495      C- \$44,755
- 3) Busby Construction Company- Atkinson, NH  
A-\$36,500      B- \$24,500      C-\$58,000

The Beach Committee is meeting next week and wants to review the proposals.

**Selectman Lindquist motioned to accept the proposals and forward them to the Beach Committee for their recommendation. Selectman Murphy seconded the motion. The motion passed unanimously.**

RFP's for the Recycling and Waste Disposal Committee:

1. Curbside Pick-up of Trash
2. Recycling
3. Tipping Fees and Bulk Disposal

The RAWD committee has received questions from some of the proposed bidders and has decided, after speaking with Town Council that they can extend the bid date. They will have a meeting on September 21<sup>st</sup> at 7:00 to meet with the vendors and clarify the proposals. The new date for submitting the proposals is Thursday October 6<sup>th</sup> by 4:00 pm and the Committee expects that they will be opened on Monday, October 10<sup>th</sup>.

**Old Business**

Management Discussion and Analysis approval

**Selectman Lindquist motioned to accept the Management Discussion and Analysis Report for 2010, as amended. Selectman Murphy seconded the motion. The motion passed unanimously.**

Scenic By-Way

At a previous meeting there was a request from Atkinson and RPC to continue the approved portion of Route 121 as a Scenic By-Way into Hampstead through Chester and maybe through Auburn to Manchester. At that time the Selectmen asked for anyone interested to put the application together to contact the office. There have been no requests at this time. Selectman Lindquist suggested that someone that lives along Main Street come forward. The other Selectmen asked for Selectman Lindquist to bring the request forward to the Heritage/Historic Commission. Selectman Murphy will contact the Ordway Park Committee and see if there is any interest.

Letter of Commitment- Household Hazardous Waste Day- Chester

There was a request from the Town of Chester for a letter of commitment to participate in the fall collection of the Household Hazardous Waste. The Town budgets \$5,000 every year for two collections, one in the spring and one in the fall. The scheduled date for this year is Saturday October 29<sup>th</sup> from 9-12 in Chester. The Solid Waste Committee needs to be changed to Recycling and Waste Disposal Committee. Once that is changed, then the Chairman will sign the letter.

**Selectmen Lindquist motioned to participate in the October collection of Household Hazardous Waste to be held in Chester on October 29<sup>th</sup>, and to authorize the Chairman to sign the letter of commitment. Selectman Murphy seconded the motion. The motion passed unanimously.**

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*Liaison Report*

Selectman Lindquist

Had nothing to report

Selectman Murphy

Had nothing to report

Chairman Hartung

Has a CART meeting on 9/20

Fire Department- Chief Carrier has sent an email to Selectman Hartung outlining some grants that he has applied for. Some of the items are a Rapid Response Watercraft for \$19,000, Extraction Equipment for \$37,000, Sprinkler System for \$53,000 and a tanker truck for \$325,000.

He is expecting to have a warrant article for the grants for the portion of the towns share.

### **Administrative Assistant Report**

*Nextera Energy-White Columns Solutions*

The contract received for the energy supplier has been reviewed by Town Counsel and by the LGC-PLT. There are a couple of concerns from each. There is a non disclosure section, Article 27 that states the Town of Hampstead can't release any information regarding the contract. Mrs. Theriault contacted them about the issues and they made some changes, but not enough for the Selectmen to agree with the contract. There is also an indemnification clause (#12) that was a concern and the LGC-PLT stated that they couldn't agree to it.

Selectman Lindquist explained that she was concerned with the comments from Town Council and agrees with her. Mrs. Theriault will speak with White Columns and see if either of the two articles can be changed and bring it to the next meeting.

*Basic Accounting Course- LGC-*

Mrs. Theriault informed the Selectmen that she is taking a basic municipal accounting class through the LGC. She stated that it cost about \$45 for three all day classes and today was her first one. She said that anyone that works with any financial information for the town should take the course.

*Leadership Course-*

Mrs. Theriault has finished 5 of the 6 classes for the Leadership program. If the town was not in the LGC insurance program, it would have cost the town about \$950.

*Budget Meeting Schedule*

The draft schedule is ready and there were a couple of changes from the previous years. In the past there have been two meetings in November and Mrs. Theriault moved one to December, so that there is one budget meeting in October, November and December. The Selectmen will review the schedule and get back to her if there are any problems.

### **Activity Log**

The log was reviewed.

#1- Meeting House-MMR is expected in to do work in October. #2- Utility Assessments- The updated rates have been sent to DRA. #3- Payroll/Payables- Working on. #4- Energy Supplies- Mrs. Theriault will get clarification on the issues with the contract. #5-Plow Drivers- The revised plow routes will be reviewed and brought to the next meeting. #7 Mileage Rates- on hold #8- Oil Contract- Selectman Murphy will get in touch with Mike Hall at the School District. #9-GASB 45- Mrs. Harrington gave each of the Selectmen a copy of an article on GASB 45 from Town and City Magazine. #10 Intra-Net- Mrs. Harrington noted that the Town of Exeter had a

recent contract with Comcast that speaks about the I-Net. Mrs. Harrington will try to speak with the Cable Committee.

**Correspondence**

There was no correspondence

**Miscellaneous**

The Selectmen will review non public minutes and sign off on them at the close of the meeting.

**Appointments**

Call for candidates :

- o Ordway Park, full members and alternates – monthly meetings
- o Cable Committee volunteers – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Capital Improvements
- o Scenic Byways project

**Visitors Comment**

There were none present

**Future Agenda Item**

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

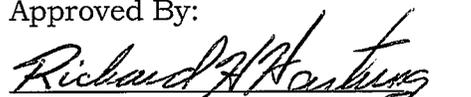
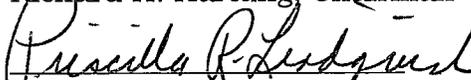
***Selectman Lindquist made a motion to adjourn at 7:58 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.***

A True Record:



Tina Harrington, Recording Secretary

Approved By:

  
Richard H. Hartung, Chairman  
Priscilla R. Lindquist, Selectman  
Sean P. Murphy, Selectman