

**BOARD OF SELECTMEN
MEETING MINUTES
January 23, 2012**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Guests: P. Williams, (Tri Town News), C. Hogan (Eagle Tribune), J. Beaudoin, J. Stewart, J. Forbes, D. Treat, T. Lovell, B. Guest, P. Carideo, R. Birdsall, Mrs. Longbook, Mr. Lapointe, N. Dunkavich

Public Announcements

- Wednesday, January 25th First day to file for office at the Town Office the list of openings was read.
- Friday, February 3rd Last day to file for office at the Town Office
- Friday, February 10th Deliberative Session at 7 p.m. at the Hampstead Middle School
- Winter parking ban is in effect until April 1st. This includes items such as portable basketball hoops left in the roadway.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

There were none

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin stated that the detail rate payable to the police officers has gone up to \$41 per hour effective January 1st, 2012. The rate billable for an officer is at \$50 and \$60 with a car. In reviewing the cost for a full time officer doing a detail, the town earns \$.33 per hour and that includes no administration time. That is the cost to pay the officer, the employer's taxes and the employer portion of the NHRET. He asked if the Selectmen would increase the rate to a billable rate of \$53 per hour for the officer and \$10 more for the car to \$63. Chairman Murphy asked how the billing rate compared to other communities. Chief Beaudoin stated that currently we were the same and that this change would make it a few dollars higher, but he believes other communities would be approaching their boards about changing their rates. Chairman Murphy asked if it was better to go up a small increment instead of \$3. Chief Beaudoin stated that increasing the rates does not drive away the vendors that require a detail. Town policy states what roads require a detail officer and any others are at the Chief's discretion. Chief Beaudoin also noted that if it only goes up a \$1 or so now, he would need to come back next year and request an increase again. He announced that he would also like to have the Selectmen add a policy that states all road details in Hampstead will require a police cruiser at the detail sight. He states that they are starting to receive calls for details and they are asking for officers in POV (personal vehicles). Chairman Murphy asked if they require a cruiser at all details won't there be more wear and tear on the vehicles. Chief Beaudoin stated that for an 8 hour detail they could use about \$10-\$15 in gas, but no wear on the vehicle. Chairman Murphy asked if the policy of a cruiser at all details will have an impact on the replacement policy for the cruisers. Chief Beaudoin stated that it would have no impact. Most details now require a cruiser. The change in the policy just gives him something to stand on if there is a question from a vendor. Selectman Lindquist asked if the town ordinance is still in effect on which roads require a detail.

Chief Beaudoin responded that it is. Selectman Hartung asked how many details were in town as opposed as to outside town.

Chief Beaudoin noted that there are some details that are not billable to anyone such as the parade and the 4th of July festivities. When they do details for the Road Agent or Recreation, they are charged the cost of the officers plus benefits. The officers have to be paid for any detail done; they can't volunteer their time for it.

Selectman Lindquist motioned to accept the recommendation from Chief Beaudoin to change the billable detail rate to \$53 for an officer and \$63 for a cruiser effective 1/23/12. She also motioned to accept his recommendation that effective 2/1/12 all road details in Hampstead require a police cruiser at the detail sight. Part time officers will be paid the same detail rate of \$41 as the full time officers. Selectman Hartung seconded the motion. The motion passed unanimously.

Mrs. Harrington noted that down the road the Selectmen should look at a mechanism to have the general fund reimbursed for costs such as the gas and vehicle maintenance.

Conservation- Tim Lovell, Chairman

Mr. Lovell as well as other members of the Conservation Commission were present to give their concerns regarding some pending bills before the Senate and House as well as some comments from a budget committee member.

Mr. Lovell explained that there are about 5 bills before the house. HB 1512 was withdrawn last week and HB 1550 is going back to committee. All the bills are intertwined and affect funding.

Mr. Lovell said that he was surprised when he read in the paper that one of the budget committee members wanted to take the money from the Conservation Commission Land Purchase Fund and give it back to the general fund. Mr. Lovell contacted the New Hampshire of Conservation Commission to find out what is going on and why the Conservation Commissions are being challenged. In talking with the NHCC, Mr. Lovell was told that other Commissions have been contacting the LGC legal counsel with questions about the bills before the legislature and the impact to local conservation commission. It was noted that there was a case the Attorney General's Office had that was shot down. Conservation Funds can't be transferred to the general fund. He explained the purpose of a local conservation commission is to acquire land to protect the watershed. He pointed out that properties recently purchased such as Page Lane, abut a large aquifer that goes into Depot Road. This property added 16 acres to the Conservation parcel. They also recently purchased a small parcel of land on Depot Road to add to the Ordway Park property. This parcel protects against future development that could have impacted the park. He noted that the properties purchased are not pieces of equipment and put protection on the property for generations to come. They also look at the ability to maintain the wildlife and to keep the environment healthy for them. He asked that if a warrant article is brought forward requesting that funds be diverted from the Conservation Land Purchase Fund to the general fund, that he have the ability to discuss it with the Selectmen. Chairman Murphy noted that at this time no such article has come forward and doesn't look like it would be pursued this year. Selectman Lindquist noted that all the funds within Conservation have been created correctly by the legislative body according to statute and that to change any of them would take the legislative body (Town Meeting) to do. Both Selectman Hartung and Selectman Lindquist stated that they would not be in favor of money from the Land Use change tax being changed.

New Business

Farmers' Market - Ms. Longbook and Mr. Lapointe, Lions Club

Mrs. Longbook and Mr. Lapointe explained that the communities of Derry, Atkinson and Salem are holding farmer's markets and that they would like to have Hampstead do the same. They explained that they don't see why they need to leave Hampstead to get fresh vegetables. Mrs. Longbook noted that the market in Atkinson has been so popular that it is now held year round. The Lion's Club is interested in sponsoring the market and do have the insurance. Selectman

Lindquist noted that it was a good idea and she would like to see one in town. She asked where they were thinking of having it. Mrs. Longbook stated that it needed to be a visible location and suggested the corner of Route 111/121 or the Town Office. They don't see it as a big traffic issue and most other towns have theirs during the week so they thought a weekend day would be good, such as on Saturdays from 11-3. Selectman Hartung asked if anything was needed. Mrs. Longbook stated that the farmers handle everything they need and they set it up and then break it down. The members of the Lion's Club would check in to make sure everything is cleaned up afterwards. There may be some scheduling issues having it at the town office but they can be dealt with as needed. The suggestion of the Selectmen was to use the area where the employees park. Selectman Hartung stated that if there were scheduling issues on same days they might be able to contact the Congregational Church or Freshwater Farms. The Selectmen agreed that they were okay with the Lion's Club moving forward but suggest that they complete a permit for the Recreation Commission to make them aware of it and see if there were any potential conflicts and to schedule the dates.

2012 Warrant Articles Recommendations

ARTICLE 6

To see if the voters of the Town will vote to raise and appropriate the sum of One Million Five Hundred Thirty Eight Thousand Three Hundred Dollars and no Cents (\$1,538,300.) for the purpose of financing the construction of a new Police Station on Town owned land (Map 7, Lot 10) and equipping same, which building will house the Town's Police Department, and to authorize the issuance of bonds or notes of not more than One Million Five Hundred Thirty Eight Thousand Three Hundred Dollars and no Cents (\$1,538,300.) under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, and to authorize the Board of Selectmen to 1) apply for, obtain, and accept federal, state and other aid, if any, which may be available for said project and to comply with all laws applicable to said project; 2) issue, negotiate, sell, and deliver said bonds and notes; 3) determine the rate of interest thereon and the maturity and other terms thereof; 4) take any other action or pass any other vote relative thereto. This article requires a 3/5 majority vote to pass.

Selectman Hartung motioned to recommend article 6. Selectman Lindquist seconded the motion. The motion passed two in favor (PL, RH) and one against (SM).

After the vote, Chairman Murphy explained his vote. He stated that it is not an easy decision. He noted that he has done a lot of research on the issue and there is no question that a new station is needed. He has reservations on a 7600 square foot building and believes that maybe it could be smaller. He said that in his research, the cost for building per square foot has gone up over the 4 three prior warrant articles. He noted that the interest rates are low and more favorable and he sees the impact to his own taxes at about \$50-\$60 for the first year which isn't a lot. He noted that there are positives mixed in with the negatives, which makes it difficult. He felt that overall there were many variables that he doesn't know. The economy the way it is there are people having trouble paying their bills and that amount of money increase may be just too much. The costs are not concrete and it is still in the early stages of the building. He noted that the residents of the town could disagree with him by voting in favor of the article. Whereas he still has a lot of ifs, he hopes the committee can dispel the ifs. His opinion right now is to vote against it, but it could change between now and the elections if some of the unknowns become clearer. Selectman Lindquist stated that there is a need for a new station. The economy is bad now she noted, but that also leads to more calls for the police department. She said that it is a good time to move forward with the interest rates low and the town without any debt. Selectman Hartung agreed.

ARTICLE 7

To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Five Million One Hundred Seventy Five Thousand One Hundred Seventy Six Dollars (\$5,175,176.00) Should this article be defeated, the default budget shall be Five Million Two Hundred Forty Seven Thousand Six Hundred and Two Dollars (\$5,247,602.00), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

Selectman Lindquist motioned to recommend article 7. Selectman Hartung seconded the motion. The Selectmen agree that the department heads worked hard on the budgets to come in with savings.

The motion passed unanimously 3-0.

ARTICLE 8

To see if the Town will vote to raise and appropriate Two Hundred Seventy Five Thousand Dollars (\$275,000) for the purpose of acquiring a Fire Department Tanker to be funded with a grant from FEMA in the amount of Two Hundred Sixty One Thousand Two Hundred Fifty Dollars (\$261,250); and to authorize the withdrawal of Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750) from the Capital Reserve Fund created for this purpose.

Selectman Hartung motioned to recommend article 8. Selectman Lindquist seconded the motion. The motion passed unanimously 3-0.

ARTICLE 9

To see if the Town will vote to raise and appropriate Fifty Four Thousand Dollars (\$54,000) for full engineering and architectural services for the proposed police station's building design and site plans.

If Article # 6 passes, this article will be null and void.

Selectman Hartung motioned to recommend article 9. Selectman Lindquist seconded the motion. The Selectmen discussed the article stating that the town would own a complete set of plans. Selectman Lindquist was concerned that if the police station is voted down, it might be that the residents don't like the design and then we are stuck with the plan. Selectman Hartung said that the plans could be modified. The committee has worked hard starting from the ground up. If it is voted down, then the architect would maintain control of the documents so it would be worth the taxpayer money. Chairman Murphy was not in favor of the article and wondered if the article was voted down, what the reason would be. He doesn't see any point in paying \$54,000 for services we may or may not use in future. Chairman Murphy stated that if you are in favor of the police station, then you should be voting yes on article 6.

Selectman Hartung motioned to recommend article 9. Selectman Lindquist seconded the motion. The motion passed 2(PL. RH)-1(SM).

ARTICLE 10

To see if the Town will vote to raise and appropriate (\$64,000) from the Capital Reserve Fund to purchase and upgrade the fire department's communications equipment in the amount of Thirty Nine Thousand Dollars (\$39,000); and to replace the fire department's cardiac monitor/ defibrillator in the amount of Twenty Five Thousand Dollars (\$25,000).

Selectman Lindquist motioned to recommend article 10. Selectman Hartung seconded the motion. The motion passed unanimously 3-0.

ARTICLE 11

To see if the Town will vote to raise and appropriate Fifty Thousand Dollars (\$50,000) to finish the drainage system for the Town Beach, parking lot and roadways to reduce pollution and erosion of the Town Beach and Wash Pond. This article shall be non-lapsing until the completion of the project or until December 31, 2016, whichever comes first.

Selectman Hartung motioned to recommend article 11. Selectman Lindquist seconded the motion.

Selectman Hartung stated that the Beach Committee has been meeting for quite a while working on correcting the issues at the beach. The first step went well and the committee has said that the work was to be done in stages. He stated that the town needs to accomplish the work to protect this asset. Selectman Lindquist stated that a grant was applied for in the previous year, but we didn't receive it. Mrs. Theriault doesn't see any grants out there that they could apply for. Chairman Murphy felt that it was a hefty price tag. Selectman Hartung stated that if it doesn't get done and they wait a year, the chances are good that it won't get done. Chairman Murphy said that \$50,000 is too high for the work, for the two years that would be \$84,000. The 2011 article asked for \$120,000 to do all the work, but only \$34,000 was approved after the grant was denied. Chairman Murphy asked if there were some liability issues with only ½ the work done. With that he would reluctantly support the article.

The motion passed unanimously 3-0.

ARTICLE 12

To see if the Town will vote to raise and appropriate Ten Thousand Dollars (\$10,000) to be placed in the existing Hampstead Public Library Building Maintenance Non-Capital Reserve Fund

Selectman Lindquist motioned to recommend article 12. Selectman Hartung seconded the motion. The Selectmen agreed that this was a good way to fund the work that will need to be done. The Trustees believe that this is the 4th year of the request and one more year they would be near their goal. Selectman Hartung noted that there is no tax impact on the article because it has been approved in the past 3 years on the warrant. By doing it over a period of years, it helped avoid a spike in one year for the cost. The Library Trustees do not have the money to move around in their budget if they needed to do the work. They might need to come to the Selectmen for the funds. Selectman Lindquist thought the Town could be responsible for the building.

The motion passed unanimously 3-0.

ARTICLE 13

To see if the Town will vote to raise and appropriate Five Thousand Dollars (\$5,000) and authorize the withdrawal of that amount from the Town Forest Maintenance Account for the purpose of forest management, maintenance and other costs associated with the care of Town Forest land. Funds requested come from the Forest Maintenance Fund.

(If passed, this article will have a zero tax impact)

Selectman Lindquist motioned to recommend article 12. Selectman Hartung seconded the motion.

Selectman Lindquist stated that she doesn't believe this article needs to be in there but that she was overruled by Town Council. There would be no cost to the taxpayers. Mrs. Theriault explained that there were two ways to move this forward with one being the warrant article and the other in the budget and transfer the money. Chairman Murphy felt that it was a more transparent way to process the funds.

The motion passed unanimously 3-0.

Old Business

Chairman Murphy began this section by apologizing to the scouts and their families that were present at the last meeting. He felt that more should have been noted during the plaque presentation and asked Penny Williams of the Tri Town to research some of the work the various

Selectmen's Meeting Minutes

January 23, 2012

Page 6 of 8

scouts did. These are some of the ones she was able to locate, but does not include all the names on the two new plaques.

Brett Hamel, Troop 163 worked on the Veterans' Memorial for the Gulf War forward.

Matt Tyson, Troop 198, worked with the Conservation Commission on marking trails

James Kirk, Troop 163, worked with the NH Fish & Game Division on archery ranges

Jake Whitney, Troop 412, worked in outfitting a Children's Waiting room at Boston Children's Hospital

John Kirk, Troop 163, worked on picnic tables for Wason Pond in Chester

Bianca Nicolosi, interviewed Hampstead Veterans and put together a power point presentation.

Lauren Symer- Workshop on understanding the deaf at Pinkerton Academy

Gilliam Fairchild- Music Library at a local nursing home.

They thanked the scouts for the good work they do for the communities.

Liaisons Reports

Selectman Lindquist

She had nothing to report

Selectman Murphy

There were no updates

Chairman Hartung

All Health Hazards- There was a training recently on how to handle an Anthrax scare. It went over how it works and how to control it. He noted that it is natural occurring, but in the wrong hands can be manipulated.

Administrative Assistant Report

Department of Labor Safety Summary

The Department of Labor requires that a Safety Summary be completed ever two years and submitted to DOL. That report has been completed and filed with the State.

Public Hearing for Generator

A public hearing has been scheduled for February 13th to accept the HMPG grant agreement for a generator for the Town Offices.

Posting of Documents

Mrs. Theriault is in the process of preparing the MS6 and MS6 default forms for posting as well as the 2012 Warrant. The documents will be posted at the Hampstead Middle School, the Library, Town Offices, and local Post Office(s). The members of the Board of Selectmen will need to come in and sign the paperwork over the weekend of the 28th so that it can be posted no later than Monday the 30th of January.

Town Report

Reports from various departments/committees, etc., are being received. Mrs. Theriault will need to get the completed Town Report to the printers no later than February 13th. Chairman Murphy asked when the Town Report is due. Mrs. Theriault responded that it needed to be available to the public a week prior to the annual meeting (voting) which would be March 6th due date.

October snowstorm grant

Mrs. Theriault is in the process of finalizing the paperwork, which is needed to apply for a FEMA grant for the October storm.

Meeting Minutes

A majority of the members of the Board of Selectmen have signed the meeting minutes of November 28th and December 12th.

Selectman Hartung motioned to accept the minutes of November 28th and December 12th as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.

Re- Appointments/Appointments

- Call for candidates :
 - Ordway Park, full members and alternates – monthly meetings
 - Cable Committee volunteers – monthly meetings
 - Recycling and Waste Disposal Committee – monthly meetings
 - Capital Improvements
 - Scenic Byways project

Visitors Comment

J. Stewart- Police Station Building Committee- Mr. Stewart asked to be able to respond to some of the comments Chairman Murphy brought up during the voting on the warrant articles. He stated that he appreciates the Chairman Murphy had questions. Mr. Stewart thought that they had gotten all information out, but maybe there is still some missing information or questions that the public might have.

He stated that the cost won't exceed the money in the article and that he actually expects the cost to be less if they are approved for the grant. The architect might have only had the current plans for a short period of time, but has actually been the architect of record for the whole time the project has been coming forward. He emphasized that if anyone has any questions still to contact him or to attend the committee meetings. He stated that the committee owes it to the voters to get the answers to the questions out into the public. The Selectmen noted that there are not a lot of tax impact articles on the warrant this year as it has in years past. Chairman Stewart reminded the public that if approved, the first payment would not be due until budget year 2013 so the tax bill for 2012 would not show the impact of the first year payment.

State Representative R. Birdsall-

Rep. Birdsall updated the Selectmen on the redistricting going on for the house and the senate. Hampstead is currently grouped with Kingston and Plaistow but it looks like under the house version, Hampstead will be with Kingston. Plaistow will move to be with Atkinson and there would be a floater to cover all four towns. Each town would have two representatives and one floater. She is not sure what the State Senate of Congressional district changes will be. Ms. Williams stated that she has heard there are no changes on the Senate version and that Hampstead stays with Derry.

Representative Birdsall stated that she is looking to have the sponsors for some of the constitutional amendments in for the "Speaking with your Legislator". She also noted that she is interested in being on the Cable Committee. Selectman Lindquist asked her to send an email stating her interest.

Future Agenda Item

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

Non Public Session RSA 91A:3 II (c) reputation

Selectman Lindquist motioned to go into non public session under RSA 91A 3:2 (c), reputation at 8:29 pm. Selectman Hartung seconded the motion. On a roll call vote; Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes;
Nick Dunkavich was present.

Selectman Lindquist motioned to come out of non public session at 8:47 pm. Selectman Hartung seconded the motion. Roll call vote;
Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes;
Selectman Hartung motioned to seal the minutes of the non public session under RSA 91A 3:2 (c) reputation. Selectman Lindquist seconded the motion. The motion passed unanimously.

#2
Selectman Lindquist motioned to go into non public session under RSA 91A 3:2 (a), employee matters at 8:49 pm. Selectman Hartung seconded the motion. On a roll call vote;
Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes;
Michael Carrier was present.
Selectman Hartung motioned to come out of non public session at 9:21 pm. Selectman Lindquist seconded the motion. Roll call vote;
Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes;
Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A 3:2 (a) employee matters. Selectman Hartung seconded the motion. The motion passed unanimously.

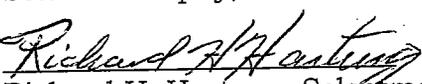
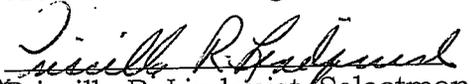
#3
Selectman Hartung motioned to go into non public session under RSA 91A 3:2 (c), reputation at 9:25 pm. Selectman Lindquist seconded the motion. On a roll call vote;
Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes;
Selectman Lindquist motioned to come out of non public session at 9:36 pm. Selectman Hartung seconded the motion. Roll call vote;
Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes;
Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A 3:2 (c) reputation. Selectman Hartung seconded the motion. The motion passed unanimously.
Selectman Lindquist made a motion to adjourn at 9:37 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.



Tina Harrington, Recording Secretary

Approved By:

Sean P. Murphy, Chairman

Richard H. Hartung, Selectman

Priscilla R. Lindquist, Selectman