

**BOARD OF SELECTMEN
MEETING MINUTES
March 26, 2012**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public session began at 7:00 pm

Guests: P. Williams, (Tri Town News), J. Worthen, J. Stewart, K. Colbert, B. Goode, T. Flaherty, B. Ahern, Marty Auger, S. Harms, P. Bracken, C. Kowalski, R. Nugent, J. Stewart, and N. Lynch

Public Announcements

- A rabies clinic is being offered on April 21st at Fire Station from 9:00 to noon.
- The first trip for Hampstead Seniors will be on Tuesday, April 17th to Foxwoods. The sign up will be held on Wednesday, April 4th from 9am to 10 am. Cost is \$5 for a resident.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

J. Stewart- Police Station Building Committee-

The Building Committee will be meeting on April 4th at 7 pm. They heard feedback and will be holding a round table discussion. The Committee would like to invite the Selectmen to participate. It is not intended to be a public forum although the public is welcome to attend. It will be on the second floor of the Central Fire Station.

N. Emerson- RE: Plowing private roads

Mr. Emerson brought up a concern that there are still two private roads being plowed. He explained that one was at the end of Orcutt Drive and the other at the end of Bonnie's Way. Selectman Hartung noted that the end of Orcutt Drive is a place where the driver plows through so that they don't have to back up. He noted that the practice can stop at any time, it doesn't benefit anyone. The other area will need to be looked into. Chairman Murphy thanked Mr. Emerson for bringing it to their attention. Mr. Emerson asked that he be notified of any decision. The Selectmen agreed that the AA would notify him and that the subject matter be added to the activity log.

Department Heads

Highway Department- Jon Worthen

Mr. Worthen asked if the Selectmen would consider combining two committees into one. The Highway Safety Committee and the Street Light Committee both deal with similar items and have similar personnel on the committees. He asked around a few towns and they have Fire Department member, Police Department member, Highway Department, plus 2 additional, with some having a school board member and then a regular citizen. Selectman Lindquist thought this would be a good idea to combine both committees into one. Selectman Hartung asked if the existing members were okay with the change and additional responsibilities. Mr. Worthen responded that it was only himself and Chief Beaudoin at the moment and they were okay with it.

Selectman Lindquist motioned to combine the Highway Safety Committee and Street Light Committee into one called the Highway Safety Committee and to have 5 members

comprised of the following: Police Chief, Fire Chief, Highway Agent, School representative, and a public citizen. Selectman Hartung seconded the motion. The motion passed unanimously.

Mr. Worthen let the Selectmen know that Hampstead Area Water Company will begin work at the Central Fire Station. They will be doing a water line across Little's Lane and out in front of the Fire Station.

Recreation- Kim Colbert, Chairman

Mrs. Colbert announced that they had a resident interested in being appointed as an alternate to the Recreation Commission. His name is William Ahern and Chairman Murphy read the letter into the record. Mr. Ahern has been attending meetings and working with some of the various groups in town. Mrs. Colbert noted that the Commission is trying to have all the groups involved and Mr. Ahern has a lot of experience working with the HASB and basketball programs.

Chairman Murphy motioned to appoint Mr. William Ahern as an alternate to the Recreation Commission with a term to expire in 2013. Selectman Lindquist seconded the motion. The motion passed unanimously.

Mrs. Colbert announced that the summer program information will be available on the website. She also noted that there are proposals being opened tonight and it is the intent of the Committee to bring back the recommendations this evening.

New Business

Police Station Public Forum-

Chairman Murphy noted that he asked for this to be added to the agenda. He thought that it might be a good idea to have a public forum where people can come and discuss the reasons for and against the police station proposal that was recently defeated and to ask any questions they have that weren't addressed before. This would help in going forward with the question again for 2013. Selectman Hartung asked what motivation would be used to get people out to the meeting. Chairman Murphy stated that it would be a chance to speak freely with no police presence. It was also stated to get out as much publicity as possible to get people there. It was agreed that this was a good idea and it was suggested that a larger venue be used such as the Middle School cafeteria. It was agreed to see if the site would be available for Monday, April 30th at 7:00 pm.

RFP for fertilization-

Mrs. Theriault noted that there were 7 proposals received for the fertilization and grub control for the town ballfields.

- 1.) Urban Tree Service - Rochester NH \$ 10,700
- 2.) Greener Days- Hampstead NH \$1880, \$1936, \$1543, \$1316 grubs @\$828 = \$ 7,503
- 3.) Alliance Landscaping- Manchester NH \$1800, \$1900, \$1425, \$1150 grub \$825 = \$ 7,100
- 4.) Truly Green Lawns- Groveland MA \$1960 for each treatment and grub @ \$1960= \$ 9,800
- 5.) Greenskeeper-Plaistow NH \$1349, \$1960, \$1280, \$1400 grub @\$12 per sq ft = \$ 5,989
(Plus grub control)
- 6.) Lawn Dawg-Nashua NH \$2249 each treatment grub control @1050 = \$10,046
- 7.) TruGreen-Manchester NH \$1690, \$1502, \$1431, \$1181 grub @\$618 = \$ 6,422

RFP for mowing of Depot Road ballfields

Mrs. Theriault noted that there were 13 proposals received.

- 1.) All Pro Landscape- Atkinson NH \$365 per cut per field (\$55 per field and \$35 drag/raking)
- 2.) Cheapskate Landscapes- Brentwood NH \$345 per cut(\$57.50 per field and \$50 p/h)
- 3.) Dragos Landscaping-Derry NH per cut \$360.00 (\$40 p/h) - (Field 1 \$70, Field 2 & 3 \$60, Field 4 \$50, Softball field and practice field at \$60)

Committee, stated that right now allowing 240 pounds to be picked up curbside weekly is outrageous. We need to reach those that don't recycle and to teach them to do a better job through education. He asked if you want to do it once, or do it twice. He believes it is better for all to do the change in one step and get where you need to be without additional confusion. He also noted that the current hauler will work with the town. Selectman Hartung stated that it does make sense doing it in one step. Mr. Stewart said that he knows work has been done on the education, but that there is always more to learn. He stated that he is down to putting out 12 pounds of trash out and his recycling in a barrel. He asked what the penalty would be for someone that doesn't recycle. Mr. Bracken stated that he spoke with Mr. Hastings from Bestway Disposal concerning changing the policy and asked him if they thought the change would possibly create trashing being dumped. Mr. Hastings responded that they have seen it happen for a short time after a change, but then it stops. Mr. Hastings also stated that if someone is in violation of the town's policy, the driver makes a note and has the office contact the Selectmen's Office, who in turn will deal with the resident. Mr. Nugent, a member of the RAWD committee spoke about how the United States is behind all the other industrialized nations when it comes to recycling. He also noted that the purpose of recycling is to conserve the natural resources and energy that we have as well as to preserve the landfill space and not always about the money. Mr. Emerson suggested that if someone is going to go over the limit, that they purchase a ticket at the Town Office. He noted that he has been able to recycle more and get his trash down. Mr. Bracken replied that 2-3 years ago the committee was talking about a PAYT (pay as you throw) program but the town spoke and was against it. Mr. Emerson stated that it would be free until a certain amount and then a fee after that. Selectman Murphy said that anyone he knows that lives in a PAYT community hates the program. He noted that people pay for the trash collection in their taxes. People should not be penalized for not recycling. Mr. Bracken asked what Mr. Murphy meant by penalize. Chairman Murphy replied that the people would need to hold onto their trash. Chairman Murphy asked a question about the truck that picks up the recycling. He has heard from a few people that they see the bins being emptied into what looks like the trash truck whereas they used to hand sort the items into the truck. Mr. Bracken stated that since the town has moved to single stream recycling, the bins are emptied into a recycling truck, and the items are compacted to make room. The difference between the two trucks is one goes to the recycling center and the other to the incinerator. Mr. Bracken also emphasized that they have to recycle what is collected per the contract. If there is any question they can call Bestway Disposal or call the Town Offices.

Selectman Lindquist said that the education is a key part and when Don Maurer from NHDES came down a few years ago, she was amazed by all the items that could be recycled that she didn't know about. She thought this would be a good program to get out on the cable channel. Mr. Mckernan asked if there was any idea as to how many homes recycle. Mr. Bracken stated that they didn't know and hard to judge because not all people recycle every week.

Selectman Hartung announced that he was inclined to make the change and address the need for a sticker system later if needed. Chairman Murphy didn't see any need to make a change but did state that the education could be stepped up. He noted that New Hampshire is a Live Free or Die state and if someone doesn't want to recycle they shouldn't be forced into doing so. If the recycling numbers were going down, he would be concerned. He doesn't see that the system is broke or in need of fixing. Selectman Lindquist stated that as the liaison she felt the Selectmen should consider the recommendation from the committee. Mr. Lynch suggested that if someone was going to be away and miss their regular pick up day they could put their trash out early. He also stated that he likes the idea of the reduction but suggested that they stagger it and educate the public to make it more palatable. Selectman Hartung suggested that they accept the recommendation of the committee and peddle backwards if needed. Mr. Stewart stated that he likes the fact that the penalty right now will be education. If the hauling company finds an issue,

they will contact the office and they will advise the resident about the proper disposal and recycling.

Selectman Hartung motioned to accept the recommendation of the RAWD committee to reduce the limits as written in October, 2003, in half effective July 1, 2012. Selectman Lindquist seconded the motion. Chairman Murphy asked if the motion could be tabled until the next meeting to allow Mr. Bracken to get the list of the changes to all the categories. Selectman Lindquist asked that the vote be taken. The motion passed with two in favor (RH, PL) and one against (SM). Mr. Bracken will provide an updated list of categories.

Liaisons Reports

Cemetery labor – Priscilla Lindquist

Selectman Lindquist explained that there is a current Cemetery Trustee that works for the Buildings and Grounds Department. She noted that as a buildings and grounds employee they perform work in the cemeteries. She explained that this is a violation of the Town Personnel Policy

11. EMPLOYEES SERVING ON COMMITTEES

- a. *No person shall at the same time serve as a voting member of a town board or committee and as the compensated employee of that board or committee. No employee of the Town of Hampstead may serve on the Personnel Policy, Wage and Salary Committee.*

She explained that last year this was brought up and Selectman Hartung sent a letter to the Cemetery Trustees to make them aware of the issue. Last year, Selectman Lindquist requested that the LGC legal department review the issue and they agreed that there is no RSA that is in violation, but a town policy. The employee reports to the Sexton when doing work in the cemetery and the Sexton is supervised by the Cemetery Trustees. She noted that the employee had a few options, one is to resign as Cemetery Trustee and the other is to do no work in the cemeteries. Chairman Murphy noted that that they could also resign from their position. Selectman Hartung stated that he has spoken with Mr. Harms, the Sexton, and there are no issues with the employee being a Cemetery Trustee. There was some discussion as to where the conflicts might be and how to be able to have the employee work but avoid the cemeteries. It was agreed to speak with the employee and Mr. Harms. They asked Mrs. Theriault to set up a non public session to talk with the employee and Mr. Harms for April 6th.

Cable Committee- Selectman Lindquist stated that the committee recently went to Londonderry to visit their cable station and to talk with the committee about our upcoming Comcast contract, which expires in 2013.

Selectman Hartung- He thanked the voting public for allowing him to serve another three years. He did note that he would like to do some research as to why a large number of people do not go to the polls for town election. It was suggested that maybe there needs to be more publicity of the election. Selectman Lindquist said that having the ballot in the paper may remind people of the election and this year, due to budget cuts, there was no ballot in the paper. Mrs. Williams noted that Derry had the ballots in the paper and they had one of the lowest turnouts, but also did not have a lot of contested races.

Recreation- Selectman Murphy announced that the fields are in good shape per Steve Harms and are ready to go for the spring sports. There is a trip to Foxwoods planned for the seniors on April 17th.

Administrative Assistant Report

Reorganization

The Board of Selectmen was asked to consider the reorganization of Liaisons for various Town Committees, Boards and Commissions. This will be placed on the next agenda so that they have an opportunity to think about any changes that they would like to make.

PSNH offers new rates

A new program by PSNH offers midnight rates for street lights. The information about this program has been referred to highway safety and street lighting committee for their review. This program would turn off certain street lights at midnight every night, thus saving the town money. The Committee can decide on a case-by-case basis, which lights, if any, should have the midnight shutoff. Right now any changes would be at no cost to the town because this would become part of the 6-year street light maintenance. If we were to enter into this program at any other time there would be a cost to installing timers on the lights.

MS2

The MS2, which is a report that shows the actual appropriations, that were voted on during the March Town Meeting has been completed and sent to the Department of Revenue Administration.

MS4 stormwater management report to DES

The annual MS4 is due May 1st and has to be sent to the EPA and DES. This five-year pilot turned into an on-going annual reporting requirement and takes several days to complete. Mrs. Theriault prepares this report with help from the Road Agent and Building Inspector.

Ad for Human Services Coordinator

An ad had been placed in a local paper and several resumes been received. Selectman Lindquist asked if Mrs. Theriault had been in touch with any local towns to see if they were interested in sharing the position. Mrs. Theriault responded that she has spoken with Derry and Plaistow and they would both be interested in pursuing the idea. She noted that some of the applicants have experience and backgrounds in the Human Service field. The Selectmen asked that the applicants Mrs. Theriault pick out be forwarded to them for their review.

Meeting Minutes

The members of the Board of Selectmen have signed the meeting minutes of February 27th are ready for approval. **Selectman Hartung motioned to accept the minutes of February 27, 2012 as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Activity Log

Mrs. Theriault read the current items on the activity log and noted that she added the private roads that were brought up tonight.

Re- Appointments/Appointments

Recreation- There was a resignation from Jim Whitehouse from the Recreation Commission. The Commission would like to move the alternate Tracey Flaherty to a full member to complete the term.

Selectman Lindquist motioned to appoint Tracey Flaherty to the Recreation Commission as a full member with a term to expire in 2013. Selectman Hartung seconded the motion. The motion passed unanimously.

The following people have requested to be reappointed to their committees.

John Lisien-BOA, Linda Ross- Conservation, Pamela Allard- Conservation alternate, Tony Leocha- Cable, Clay Shaw- Cable, Howie Lyhte- Cable, Eric Jacobs- Ethics, Nick Maselli- Ethics, Natalie Gallo- Family Mediation, Don Shedd- Patriotic Purposes, Arline Grant-Patriotic Purposes, Kim Colbert- Recreation, Dana D'Amico- Recreation, Brian Goode- Recreation.

Selectman Lindquist motioned to reappoint these members listed to their respective committees with a term to expire in 2015. Selectman Hartung seconded the motion. The motion passed unanimously.

The Selectmen thanked all the volunteers for coming forward and there are any others interested, they can send a letter of request to the Selectmen's office.

Call for candidates :

- o Ordway Park, full members and alternates – monthly meetings
- o Cable Committee volunteers – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Capital Improvements
- o Scenic Byways project

Correspondence

There was none

Visitors Comments

Marty Auger- Auger Property Maintenance- Mr. Auger asked to speak to the Selectmen while they were waiting for Recreation to come back with the proposals. He asked that the Selectmen make sure that it is apples to apples. He went on to explain all the work that his companies have put into the fields and that he has a vested interest in how they look. He asked that the Selectmen look at the big picture. Chairman Murphy asked how long Mr. Auger's company was doing the mowing and he was told 2 years for mowing and one for the fertilization. Selectmen Hartung noted, the great job Mr. Auger has done across the street at 10 Main Street. The work on the building has been a great improvement and is good for the center of town.

Recommendation for Fertilization- Kim Colbert, Recreation Chairman

Mrs. Colbert stated that the commission was surprised by the number of proposals received this year. They would like to recommend that the Selectmen award the proposal for the fertilization to Greener Days of Hampstead at a cost of \$7,500. She noted that they were not the low bidder, company called Alliance was at \$7,100 and was not known by them and TruGreen was the lowest bidder. Greener Days is the current vendor and did a great job last year. Greenskeeper was the highest bidder based on the fact that they bid their grub control at \$12 per square yard. **Selectman Hartung motioned to accept the recommendation of the Recreation Commission to award the fertilization bid to Greener Days. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Recommendation for Mowing- Kim Colbert, Recreation Chairman

Mrs. Colbert stated that the Commission went through all the proposals and looked at where they were located, known versus not known and brought it down to three companies that were local, two from town and one has his company in town. There are all in a similar price range per cut. The commission knows who they want to recommend, but are asking for help from the Selectmen. The three they presented to the Selectmen are Taurus Landscaping at \$350 per cut (there is an issue with this whereas the individual field totals equal \$385), Bennett Landscape at \$375 and Auger Property Maintenance at \$395. Mr. Harms told the Recreation Commission that any of the three would be good to work with. If Taurus Landscaping were to honor their bid at \$350, based on an estimate of 57 cuts per year, the annual amount would be \$19,950, which would be \$2,565 less than Auger Property Maintenance and \$1,425 less than Bennett Landscape. Selectman Lindquist noted at this time that she has one of the three companies that are being decided on maintaining her lawns and would need to recues herself from the discussion. Mrs. Colbert noted that the history of the Recreation Commission was to bring their

because of all the extra work he does around the fields. Chairman Murphy pointed out that Bennett Landscape was one of the companies that help start those fields and the work they have put in there could be a reason why the fields are in such great shape today.

Selectman Hartung motioned to accept the recommendation of the Commission to award the proposal to Auger Property Maintenance. Selectman Hartung also noted that he has one of the three companies doing his property. Chairman Murphy pointed out that you shouldn't count on that because a situation could arise in which Auger Property Maintenance may not be able to do the little extras that they currently do. Mrs. Colbert noted that Recreation has the final say. Chairman Murphy noted that the motion would be at a stalemate. There was no second to the motion. Mr. Chad Bennett of Bennett Landscape came in to tell what work they have done for the town and how they have a vested interest in the fields.

The Selectmen went back to review the numbers. Mrs. Colbert asked if Taurus could be made to hold to the proposal of \$350 per cut. Chairman Murphy stated that he didn't know. Selectman Hartung stated that they could award the proposal to Taurus at the \$350 and if Taurus didn't mean to use that number, they could turn it down.

Selectman Hartung motioned to award the proposal for the mowing of the Depot Road ballfields to Taurus Landscaping at \$350 per cut with an estimated total of \$19,950.

Selectman Murphy seconded the motion. The motion passed with a 2-0 vote with

Selectman Lindquist having recused herself. Mrs. Harrington asked what happens if the vendor declined to honor the \$350. Chairman Murphy responded that the Recreation Commission would need to come back.

Mrs. Colbert wanted to know if there was any clarification on who gets to make the decision. It was discovered that the RSA is 35B:3 and the suggestion asked for clarification from Town Counsel and would get back to the Recreation Commission and could circle back if they needed to. Mr. Bennett asked what happens if Taurus declines, who awards the proposal. Chairman Murphy stated that it was to be determined on the clarification from counsel.

Future Agenda Item

Energy Committee

Hampstead Senior Committee

Town Administrator

Non Public Session RSA 91A:3 II (c) employee matters

Selectman Hartung motioned to go into non public session under RSA 91A 3:2 (c), employee matters at 9:49 pm. Selectman Lindquist seconded the motion. On a roll call vote;

Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes; Motion passes.

Present- Chief Carrier Recording clerk stepped out for the non public.

Chief Carrier left at 10:15 pm and the recording clerk returned to the meeting.

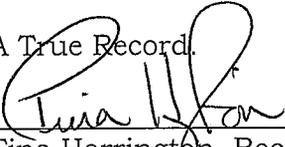
Selectman Lindquist motioned to come out of non public session at 10:37 pm. Selectman Hartung seconded the motion. Roll call vote;

Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes; Motion passes.

Selectman Hartung moved to seal the non public minutes. Selectman Lindquist seconded the motion. The motion passed unanimously.

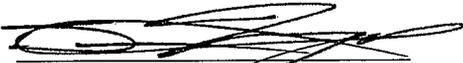
Selectman Lindquist made a motion to adjourn at 10:37 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.

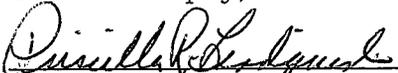
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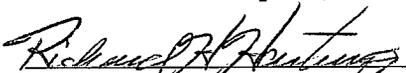


Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman


Priscilla R. Lindquist, Selectman


Richard H. Hartung, Selectman