

**BOARD OF SELECTMEN
MEETING MINUTES
May 14, 2012**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public session began at 7:00 pm (non public sessions held at 6:15 pm and 6:30 pm)

Guests: P. Williams, (Tri Town News), J. Worthen, Chief Carrier, Chief Beaudoin, M. Randall, R. Morris, C. Hastings, N. Emerson, Scott Cote (President/CEO Pentucket Bank), Mary Donahue, Branch Manager, Hampstead office.

Public Announcements

- The Central School will be hosting their community event on Friday, May 18th at 9:00 am.
- Saturday, May 19th - The Kent Farm Transfer Station will be open for brush only from 8 am to 4
- The American Diabetes "Tour de Cure" will be riding through Hampstead on Sunday, May 20th. There are signs posted along the route, please be aware of riders on the road.
- Saturday, May 26th - The Conservation Commission is hosting a hike to Blue Heron rookery starting at 1:00 p.m. at the Golden Meadow trailhead.
- The Town Clerk Tax Collector's Office will be closed on Wednesday June 6th so that they can attend a conference.
- Dog licenses are due now. There are currently 500 unlicensed dogs. Late fees will be charged as of June 1st and civil forfeiture fines will be charged as of June 20th.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

N. Emerson- RE: Plowing private roads

Mr. Emerson stated that he has not received a written response to his concerns about plowing some private roads that he brought forward at a previous meeting. Chairman Murphy apologized and stated that the roads mentioned will not be plowed any more and that the practice will cease. He stated that they took the information provided by Mr. Emerson and acted upon it. Selectman Hartung responded that one of the roads in question was behind his house and used as a turn around. It may still be plowed, but by the residents not the town. Mr. Worthen also noted that there is a small section of Bailey Shore Drive that will be plowed to the right leading to the hydrant.

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin was present tonight to ask the Selectmen to agree to lease the motorcycle for another year. The new lease is for \$3,900 for the lease along with \$500 for the maintenance. He noted that there is no cost to the taxpayers and that the money will come from the special duty account. He stated that in the first year of the lease, the motorcycle had about 4,000 miles put on it. It was driven by an on duty officer and worked well. He noted that it was a great PR tool as well whereas when driving the neighborhoods, the kids were interested in it. He also explained that the officers have been trained on it and have all their equipment needed to ride it. Chief Beaudoin mentioned that the motorcycle has attended funerals as well (on volunteer time). He would like to see it approved again.

Selectman Lindquist motioned to take the Chief's recommendation and enter into a one year lease agreement with NH Police Vehicle Leasing Co. Selectman Hartung seconded the motion.

Chairman Murphy noted that the invoice attached to the agreement is for only the \$3,900 and that it states that maintenance is included. Chief Beaudoin also noted that they are applying for a grant for \$1,500 and that money will offset the \$3,900 and go back into the special duty account. **The motion passed unanimously.**

Chief Beaudoin also presented the Selectmen with a grant request to sign. He explained that there were funds from Homeland Security that became available through the State of NH for radios. They just received the information and are eligible for up to \$14,000 through this grant. The radios that are allowed are noted in the grant and it would be 4 radios at a cost of just over \$12,000. Chairman Murphy reviewed the application and signed it. If a public hearing is required for the receipt of the grant, it will be held later on.

Highway Safety Committee- Chief Beaudoin

Chief Beaudoin stated that the committee met last week and named a new Chairman, Jon Worthen. They took up the business of the light at 187 East Road (in front of St. Christopher's Church). They see no reason why the light can't be removed. Camp Tel Noar has been requesting a crosswalk from one where the pool is across Route 121 to the tennis courts. The committee is okay with this as well. They will send a letter to the State. Tel Noar is willing to pay for costs if needed in order to have it approved.

There was a request from residents on Freedom Hill Road asking for a mirror on the tree at the corner to allow those turning to see what was coming. (Along Wash Pond left onto Freedom Hill Road) It is estimated that the cost to put the mirror up (there is permission to post it on a private tree) would be about \$150. Selectman Hartung suggested that the residents be asked to pay for the mirror and if not to come back to the Selectmen to decide if the Town will purchase it. Chief Beaudoin will speak with them. Mr. Emerson asked if the Town pays for the mirror and puts it up, would the Town then become liable if there were to be an accident there. Chief Carrier noted that was a valid question but it also could go the other way, if there were made aware of a situation and didn't correct it, would they be liable. Chairman Murphy suggested that we get clarification on it and if the residents don't want to pay the cost, by the time it comes back to the Selectmen, the Board would have an answer from insurance company (LGC).

Highway Department- Road Agent, Jon Worthen

Mr. Worthen stated that he is scheduling the work on East Road to start around Monday, May 21st. He is expecting to put up signs and the traffic will be "no through traffic, abutters only". He also noted that they are still reviewing whether or not any of the street lights could come off at midnight.

New Business

Presentation of gift from Pentucket Bank

Scott Cote, President and CEO of Pentucket Bank, noted that they were proud to provide the Town of Hampstead with a donation to help restore the Revere Bell in the amount of \$5,000. He explained that the bank looks at ways to participate in the community and help in preservation projects. Mr. Cote along with Ms. Donahue, Branch Manager of the Hampstead Pentucket Bank, presented the check to Chairman Sean Murphy. Chairman Murphy thanked them for helping in the restoration project of the Meeting House Bell. Mr. Cote stated that they hope to hear the bell ringing this year.

7:15 p.m. Public Hearing pursuant to RSA 31:95 (b) for the purpose of hearing public testimony and to gather information regarding a donation from Pentucket Bank in the amount of \$5,000.00.

Chairman Murphy opened the public hearing at 7:20 pm to hear testimony on accepting or rejecting the grant. There were no comments or questions.

The public hearing was closed at 7:22 pm.

Annual agreement with Rockingham County Attorney's for prosecutor

The annual agreement with the Rockingham County Prosecutor is level funded at the 2011 rate. Chief Beaudoin explained the work they do for the Town and recommends that the Selectmen move forward with the contract.

Selectman Lindquist motioned to enter into an agreement with the Rockingham County Attorney's office for a cost of \$16,000. The motion was seconded by Selectman Hartung. The motion passed unanimously.

Old Business

RFP for Cardiac Monitor/Defibrillator

There were three bids received two options in each (one new and two refurbished)

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|--------------------------------------|-----------------|---------------|-------------|
| 1. Zoll Medical Corp. Chelmsford, MA | new \$26,505.00 | 2 refurbished | \$30,000.00 |
| 2. Phillips HealthCare Andover, MA | new \$24,241.70 | 1 refurbished | \$22,950.20 |
| 3. Physio-Control Redmond, WA | new \$28,515.18 | 2 refurbished | \$26,331.96 |

Selectman Hartung motioned to forward the proposals to Chief Carrier for his recommendation. Selectman Lindquist seconded the motion. The motion passed unanimously.

Chief Carrier came back later in the meeting and asked that the Selectmen award the proposal to Zoll Medical Corp. He noted that they were the low bidder for 2 refurbished monitors when you add in their \$4,000 trade in. He also noted that the cost is \$1,000 more than what the warrant article asked for from the Capital Reserve Fund and he stated that he would take that from his budget.

Selectman Hartung motioned to accept the proposal from Zoll Medical Corp for their option 2. Selectman Lindquist seconded the motion. The motion passed unanimously.

Chief Carrier asked the Selectmen to reject the bids that were received and opened at the last meeting for a sprinkler system. Chief Carrier explained that the proposals did not include sprinkling the attic to make it NFPA 13 compliant. There was a miscommunication between the Fire Department and the vendors. He explained that there is not enough volume and/or pressure to get to the 3rd floor. Today they tested it and it was better so there may be a way to become compliant. There is a pump that help push the water but that would cost about \$30,000 and there is no funding for that. If Chief Carrier can't meet the requirements of NFPA 13 he would have to refuse the grant and return any funds. He noted that he is currently working with a Fire Protection Engineer to look at what the alternatives are. Chief Carrier stated that he is trying to be as creative as he can and look at all options before he returns the grant.

Partnership Agreement, RPC/Sustainable Communities Initiative

At the last meeting there was a request from Rockingham Planning (RPC) for the Selectmen to sign the partnership agreement for the Sustainable Communities Initiative. They agreed to look into the information and discuss at the next meeting. There was general agreement that there was no benefit to Hampstead to join in. Selectman Lindquist felt that it would hinder our ability to do things locally. Chairman Murphy was concerned with some of the language and felt that we could get locked in. Selectman Hartung noted that there was an upside and that would be the ability to apply for grants. Chairman Murphy felt that being part of the RPC would allow us to apply for grants. There was a resident in the audience, a Mr. Joseph Greico of Granite Village

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that asked the Selectmen to not sign the agreement. He stated that most of the towns have not signed on and it was being discussed in Windham this evening. He stated that it would lead to government control over land. He passed the Selectmen some literature and referred to "Agenda 21". Selectman Hartung did emphasize that a lot can be said for regional projects such as the Emergency Preparedness etc. Selectman Lindquist agreed but it also depended on what the regional project was. The Selectmen agreed to not sign the agreement.

Liaisons Reports

Selectman Lindquist

Cable Committee-The CATV committee would like to have Bianca Nicolosi appointed as the Station Manager. She has been working with the Cable Committee and has been a wonderful asset. The Cable Committee had previously announced that she had taken this position but realized that the Selectmen were the appointing authority.

Selectman Lindquist motioned to appoint Bianca Nicolosi as the Cable Station Manager. Selectman Hartung seconded the motion. The motion passed unanimously.

Selectman Lindquist and Selectman Hartung attended the recent Eagle Scout Ceremony where 3 gentlemen received their Eagle Scout Badges. She noted that there have been 66 Eagle Scouts from Hampstead since about 1954. The Selectmen thanked the gentlemen for their work and noted that Hampstead benefits from these gentlemen by the work they do to earn their badges.

Selectman Hartung

There is a meeting Wednesday in Derry for the Health and Preparedness Group. There is an area Selectmen's meeting in Kingston on May 24th. The request for the flags to be hung from the poles around Memorial Day has been submitted. The Memorial Day ceremony will be on Monday, May 28th at 11:00 behind the Town Offices. If there is rain, they will move to the Veteran's Memorial Gym.

Selectman Murphy

He attended the School Board meeting and learned there is a community event coming up at the Central School. He also noted that there is a change in curriculum coming called the Common Core Standards which would replace the grade level expectations. This will be a state wide change for 2015. So far there are about 37 states joining in making the change voluntarily.

Police Station Building Committee- There was no quorum at the last meeting. There were some new faces and hope that more come. The next meeting is scheduled for Wednesday, May 23rd at 7:00 pm at the Hampstead Central Fire Station.

Administrative Assistant Report

Memorial Day observance

The Board's next regularly meeting will be on Memorial Day, and Mrs. Theriault asked if they would like to reschedule that meeting. It was agreed that Thursday, May 31st would be a good day for all. The meeting will begin at 7:00 pm.

RFP for generator

Mrs. Theriault will be working with our electrical inspector to draft an RFP to go out for the Town Office Building generator. She noted that they have until mid September to install the generator.

Formal letter from the Department of Labor

The formal letter from the Department of Labor has been received and all departments are working on the list. The DOL expects a written response no later than June 21st. After that the DOL will come in again and inspect the buildings. If there are items that can't be corrected or addressed, she will need to let them know.

Update website pages and committee members contact sheet

Copies of web pages from the Town's website have been sent to different committees for their review. Mrs. Theriault has received comments back so some pages have already been updated. There are six departments that have their own license, so they have direct access to the website. There was recently a complaint that the Selectmen's page only had minutes until February. That is because the March and April minutes are on the agenda to be approved this evening. The Selectmen discussed whether or not to get the minutes on the website prior to their approving them. After some discussion it was agreed to post the Selectmen's minutes once done in draft format to the website.

Selectman Hartung motioned to direct the Administrative Assistant to post the draft minutes from the Selectmen's meeting to the website and note they are draft. Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Lindquist was asked to speak with the Planning Board and get their information updated.

Committee/Board/Commission contact list is also being updated. When it is completed the BOS will receive a copy.

Meeting Minutes

Regular meeting minutes, March 12, 2012, March 26, 2012, April 9, 2012 and April 23rd and April 26th are ready to be accepted.

Selectman Hartung motioned to accept the meeting minutes or March 12, March 26th, April 9th, April 23rd and April 26th as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.

There are a couple of non-public meeting minutes that need to be reviewed at the end of the meeting.

Activity Log

Mrs. Theriault reviewed the log. The lights on East Road, Plowing on private Roads, and the RPC Sustainable Initiative can all come off the log and there is nothing new to add.

Selectmen Lindquist stated that she believed that the Capital Improvement should be amended. She stated that the Capital Improvement is under the jurisdiction of the Planning Board and there doesn't seem to be any movement on it. She suggested that a new committee be added instead and call it the Town Facilities Committee. Selectman Lindquist stated that she had a few people that were interested in being on such a committee. They would look at the maintenance on the buildings and long term needs. She suggested that the Capital Improvement committee be eliminated.

Selectman Lindquist motioned to create Town Facility Committee. Selectman Hartung seconded the motion. The motion passed unanimously.

Re- Appointments/Appointments

Health Officer/Deputy Health Officer- There was a request from the State to reappoint the Health Officer and a Deputy. Mr. Emerson nominated Jon Worthen to be the Deputy Health Officer stating that most of the work required is for septic inspections which Mr. Worthen is very capable of doing.

Selectman Lindquist motioned to appoint Kris Emerson to a three year term as health officer. Selectman Hartung seconded the motion. The motion passed unanimously.

Selectman Lindquist motioned to appoint Jon Worthen to a three year term as deputy Health Officer. Selectman Hartung seconded the motion. The motion passed unanimously.

Library Trustees- There was a request to reappoint Charlene Flaherty and Gwen Glick as alternate Library Trustees from the Library Trustees. The terms are good for one year.

Conservation Commission- Mr. Guest requested to be reappointed for a three year term.

Highway Safety and Street Lighting- There is a request to appoint Jim Stewart to the committee representing the School District.

Cemetery Trustee

There is an opening in for a Cemetery Trustee after Jeff Mackey resigned his position. Gerald Mackey has sent in a letter requesting to be appointed. He noted that he worked for the Buildings and Grounds department for a few years and worked in the cemeteries and is very familiar with them. He is also the only person that has come forward.

Selectman Hartung moved to appoint Gerald Mackey as a Cemetery Trustee until the next election (term expires in 2015). Selectman Lindquist seconded the motion. The motion passed unanimously.

Looking for candidates

Ordway Park, full members and alternates – monthly meetings

Cable Committee volunteers – monthly meetings

Recycling and Waste Disposal Committee – monthly meetings

Capital Improvements

Scenic Byways project

Hampstead Police Building Committee.

Rockingham Planning Commission/Technical Advisory Committee member

Correspondence

Rockingham Planning Commission- They requested for Hampstead to appoint a volunteer to the TAC (Technical Advisory Committee). They meet 12 times a month with the next meeting on Thursday, May 17th. Selectman Hartung noted that he might be interested.

Selectman Lindquist motioned to appoint Rick Hartung to the RPC/TAC group with a term to expire in 2013. Selectman Murphy seconded the motion. The motion passed with two in favor (SM, PL) and one abstained (RH).

Visitors Comments

There was none.

Future Agenda Item

Energy Committee

Hampstead Senior Committee

Town Administrator

Selectman Lindquist made a motion to adjourn at 8:20 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.

In review of the non public minutes it was discovered that an update was needed.

Selectman Hartung motioned to go into non public session under RSA 91A 3:2 (e), litigation at 8:26 pm. Selectman Lindquist seconded the motion. On a roll call vote;

Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes; Motion passes

Selectman Lindquist motioned to come out of non public session at 8:35 pm. Selectman Hartung seconded the motion. Roll call vote;

Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes; Motion passes.

Selectman Hartung moved to seal the non public minutes. Selectman Lindquist seconded the motion. The motion passed unanimously.

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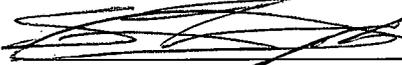
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A True Record.

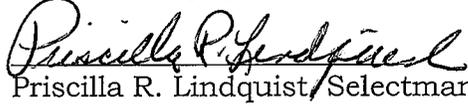


Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman



Richard H. Hartung, Selectman