

**BOARD OF SELECTMEN  
MEETING MINUTES  
May 31, 2012**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public session began at 7:05 pm (non public sessions held at 6:15 pm and 6:30 pm)

Guests: P. Williams (Tri Town News), J. Worthen, P. Bracken, Mr. and Mrs. J. Wilkinson, J. Beaudoin, T. Lovell

**Public Announcements**

- June 1<sup>st</sup>, late fees will be assessed for on unlicensed dogs. There are still 400 unlicensed dogs.
- The Supervisors of the Checklists will be in session on June 5<sup>th</sup> from 7:00 to 7:30 pm for new voters and those that want to change their party affiliation prior to the primary.
- Wednesday, June 6<sup>th</sup> the Town Clerk/Tax Collector's office will be closed due to staff training.
- Saturday, June 9<sup>th</sup> the Kent Farm Facility is open from 8:00 a.m. to 4:00 p.m. a sticker is required and may be obtained from the Town Clerk/Tax Collector's office during regular business hours.
- June 20<sup>th</sup> civil forfeitures will be assessed on unlicensed dogs.
- Saturday, June 23 from 9 to noon, TD Bank is sponsoring a Community Shredding Day with donations going to the Hampstead Fireman's Association.
- Tuesday, June 26 at 6:00 the Meetinghouse Park Summer Concert Series begins with the John Penny Band and The Reminisants.
- July 2<sup>nd</sup> is the due date for tax bills.
- The Hampstead School District along with the SAU is asking for people to participate in a focus group. A letter dated 5/29/12 was read to the public explaining part of the process of the search for the new Superintendent. For those that are interested they can contact Rob Collins at [robcollins89@gmail.com](mailto:robcollins89@gmail.com). The information is posted on the School's website as well as the Town's website.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

**Visitors Comment**

**Department Heads**

Highway Department- Jon Worthen, Road Agent

Mr. Worthen announced that the paving for 2012 is completed. There will be some shoulder work done on East Road. Selectman Lindquist noted that the East Road looks good. Mr. Worthen reported that the job was tougher than he thought it would be with more work. There was an average depth of 8-12 inches when it is normally 8-10 inches. The pavement was ground up and put back down. He also noted that they took some ledge out. Chairman Murphy stated that the thought there would be about 12-13 roads worked on. Mr. Worthen stated that there was, but most of them were just top coat. East Road is a binder coat and next year they will put top coat on the whole thing.

Police Department- Chief Beaudoin

Chief Beaudoin asked for the special duty costs to be waived for the 4<sup>th</sup> of July festivities which are co-sponsored by the Hampstead Civic Club and the Hampstead Lion's Club.

**Selectman Lindquist motioned to waive the billing process for the detail cost incurred for the 2012 Fireworks and Field Day events. Selectman Hartung seconded the motion. The motion passed unanimously.**

Recycling and Waste Disposal Committee- Pat Bracken, Chairman

Mr. Bracken explained that since the last meeting that they were before the Selectmen there have been a few calls to the office (about 5-6) with residents stating their concerns with the new limits and how they would not be able to meet them. One resident contacted them regarding the size of the bag and stated that what they were currently using was outside the allowed bag size but that they were only filling it about 2/3rds. Mr. Bracken told the resident that they should be all set because the amount they were putting out is still within the total limits allowed. Mr. Bracken told the Selectmen that he contacted Plaistow which reduced their limits last year to see what they had for an alternative. He was told that in Plaistow a resident can purchase a sticker to put on the bag that is over the allowed amount and that the cost is \$2 per sticker. The RAWD committee discussed at its meeting a potential cost for a similar program and thought that \$1 would be enough per bag. Mr. Bracken asked the Selectmen if the Committee should pursue a fee/fine for those over the limit or leave it as is. Selectman Hartung responded that purchasing a sticker allows for those that do have a problem meeting the requirements to meet the rules. He hopes that by having to purchase the stickers would create a motivation for the residents to learn to be compliant. It is a valid way to give relief to the regulations. Chairman Murphy asked what would happen with people that just have occasional overages such as at Christmas. Mr. Bracken explained that he has spoken with Bestway and realized that making an exception for people that occasionally go over, but charging others for going over more frequently, would really muddy the waters and be confusing. Bestway suggested sticking to the policy by requiring the residents to purchase stickers. Mr. Bracken also noted that one could hold the trash for an extra week or ask a resident that has less than the limit to be able to put it out with theirs. Selectman Hartung noted that most of the trash that one might put out at Christmas is actually recycling such as the boxes and wrapping paper.

Mr. Bracken let the Selectmen know that the flyers are going out soon and they are hoping to have all of the information in it for the residents. Their only question is what to do with overages. There is an educational forum to be held at the Town Office on Thursday, June 21<sup>st</sup> at 7:00 pm. They are hoping to explain the new regulations, explain how to recycle and anything else the residents may bring up.

Chairman Murphy asked what the cost for the stickers would be. Mr. Bracken responded that they had not gotten that far yet but thought the cost of the sticker should be the cost to produce it. Selectman Hartung recommended starting at \$1 and maybe limiting the amount because he doesn't want to see someone purchasing a lot. Chairman Murphy stated that if someone needed to, they could return any excess for a refund. He thought the idea of strips of 10 would work. **Selectman Hartung motioned to allow stickers to become available for purchase at the Town Clerk's office for \$1.00 effective 7/1/12 for each bag in excess of the allowed amounts. Selectman Lindquist seconded the motion and the motion passed 2 in favor (Lindquist, Hartung) and one against (Murphy).**

Mr. Bracken also mentioned that there was a concern from a resident regarding trash that falls out of barrels that are not covered. The committee had discussed whether or not a litter law needed to be implemented. There is a state law regarding littering which Selectman Lindquist found and was read by Chairman Murphy, RSA 163B:3. The ordinance should be sufficient to cover for any potential dumping of trash by residents. The issue is enforcing it. Chairman Murphy emphasized that some of the problem is that when trash is emptied and there is stuff at

the bottom, when the barrels are thrown to the ground, the trash gets out and blows away. Down the road if there is an issue, then a Town Ordinance can be looked into.

### **New Business**

#### 126 Wash Pond Road, Wilkinson Driveway – Jim Wilkinson

Mr. Wilkinson owns property at 126 Wash Pond Road. A few years ago he purchased the right to put his septic system on conservation land. He also abuts the access road into the conservation lot. When he purchased the lot, the driveway was paved but when he did the septic work, the pavement was dug up and the driveway became a gravel one. He didn't pave the driveway because he was going to try to do work on the house. He appeared before the ZBA for approval for work to be done on the home and he was told that the conditions of the driveway needed to be put back to the same condition as when he applied to the ZBA which. He is asking what condition the driveway needs to be in, gravel or paved. Mr. Wilkinson met with the Conservation Commission and they are okay with restoring it back to a paved driveway as long as it was done correctly and with the proper permits. He was told that he would need to contact DES and check on the run off. He had letters from the neighbors stating that the area had always been paved and that they had no issues with it being paved. Selectman Hartung asked if a driveway permit would be required. Selectman Lindquist asked who owned the driveway and Mr. Worthen responded that it was a little was on each parcel. Mr. Worthen had no issue as long as the proper permits were in place and the drainage is okay. Chairman Murphy pointed out that the area was paved when he grew up in that area.

**Selectman Hartung motioned to allow Mr. Wilkinson to put the driveway back into its original condition of being paved. Selectman Lindquist seconded the motion. The motion passed unanimously.**

#### Lew parcel – Tim Lovell, Conservation Commission

Mr. Lovell stated that on Tuesday, June 5<sup>th</sup> there was going to be a public hearing on a parcel of land that the Conservation Commission is interested in purchasing. Mr. Lovell explained that the lot was about 40 acres and would be a good fit to expand the wildlife corridor. The neighbors on either side of the property have been very generous to Conservation over the years. He noted that they have been in negotiations with the property owner for about 3 months and have finally agreed on a purchase price. Mr. Lovell explained that after the public hearing, the Conservation Commission would then come forward and ask for permission from the Selectmen. Chairman Murphy asked for the location of the parcel and it was explained to him that it is at the end of Lexington Drive towards Blueberry Circle. There are no wetlands, maybe only a stream, but very handsome timber land according to Mr. Lovell.

#### Kent Farm parcel to be put out to bid

There was an informal request to the Selectmen to consider selling a parcel of land on Kent Farm Road. The Selectmen are expected to go to the next Conservation Commission meeting and to ask the Commission if there were any interests in the Commission in retaining the property. Mr. Lovell noted that the property was looked at a few years back. One of the Commission members looked at the property and suggested that there be a trade with land across the street near the tennis courts. Mr. Lovell asked if the property would be going out to sealed bid and was told that it was but with a minimum bid amount required. Mr. Lovell would like to see some sort of a trade or offset. He would like to have the Commission involved once negotiations start. The Commission would like to see more of a buffer across the street along the Moore property and won't need to have ownership of the property, but maybe be able to get it into the New Hampshire Society for the Preservation of Forests. The Selectmen are hoping to get as much as they can for the property and are hoping to have a vote from the Conservation Commission on June 5<sup>th</sup>.

**Old Business**

**Liaisons Reports**

Selectman Lindquist- She noted that it was a great Memorial Day Service and everyone involved did a great job. Things are moving along and the Historic Commission is hoping the bell will be fixed in order to ring for July 4<sup>th</sup>.

Selectman Hartung- There is a current opening for a full time firefighter. An ad had gone out into the paper and there was a huge response with over 30 people applying for the position. There was a committee that reviewed the applications, one that interviewed the candidates and forwarded the finalists to the Chief and one of the Captains for final interviews. The Selectmen met with the finalist in non public session this evening and the applicant was given an offer letter. His name will be announced once the offer letter has been accepted. There is a potential second opening and the Selectmen met with a second finalist. This position will be offered to the person once the resignation of the current firefighter is officially given. Selectman Hartung did note that the two finalists (from a final group of 5 ) are internal candidates.

**Administrative Assistant Report**

**Request for Hazard Mitigation Grant**

A letter of intent has been sent to FEMA to request a grant for 75% of the cost to upgrade and repair the area around the shop pond dam. The work will cost about \$101,100. This request is for fiscal year 2013; therefore it will be several months before we hear whether or not we should submit a formal application.

**Ongoing updates**

The update of the website and committee list is ongoing. When updates are received from the different committees the changes are made.

**Department of Labor inspection update**

The Police Department has completed all of the necessary Department of Labor safety inspection requirements. PRIMEX was present at the Town Offices to conduct an ergonomic study and has recommended very minimal modifications. The Primex representative noted that in the town office, most of the recommended corrections were minor. They are expecting to get back to the Department of Labor within 2-3 weeks.

**Local Government Center Property Liability**

LGC had an independent appraiser appraise the town-owned buildings. Steve Harms escorted the appraiser throughout the Town. This is done every five years or so. The purpose it to make sure that the buildings are insured properly in case there is a property damage claim.

**Meeting Minutes**

Regular meeting minutes of May 14<sup>th</sup> have been approved and are ready to be accepted at this time.

**Selectman Hartung motioned to approve the minutes of May 14<sup>th</sup> as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.**

There are a couple of non-public meeting minutes that need to be reviewed at the end of the meeting.

**Activity Log**

Mrs. Theriault is still working on gathering information on a 457b plan. There has been one interested person for the Town Facilities Committee. Selectman Lindquist suggested that no

appointments be made until there are a couple of applicants. The I-net and GASB 45 are still ongoing. The DOL inspection will stay on the activity log until it is complete.

### **Re- Appointments/Appointments**

There are three call firefighters/EMTs to be appointed.

**Selectman Hartung motioned to appoint Sabrina Londrigan, Michael Driscoll and Gerald Mackey as call firefighters/EMTs. Selectman Lindquist seconded the motion.** Mrs. Harrington noted that Mr. Mackey had previously been on the department but resigned when he went to work full time in Salem. **The motion passed unanimously.**

Looking for candidates

- Ordway Park, full members and alternates – monthly meetings
- Cable Committee volunteers – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings
- Town Facilities Committee
- Scenic Byways project
- Hampstead Police Building Committee. There have been a couple of resignations and the committee has not been able to reach a quorum. More members are needed.
- Rockingham Planning Commission member

### **Correspondence**

#### **Visitors Comments**

School Chairwoman, Judy Graham

Mrs. Graham spoke about the Focus Group that was put together to help with a new Superintendent search. There will be three focus group meetings coming up. The first is at the Vic Geary Center on June 6<sup>th</sup> at 3:00 pm for seniors. The second is for elected officials and residents at the Timberlane Regional High School on June 6<sup>th</sup> at 7:00 pm. The third one is for parents on June 7<sup>th</sup> at Timberlane Regional High School at 7:00 pm. The dates and information are on the cable channel as well the websites. Selectman Lindquist asked what they were looking for. Mrs. Graham stated that the people would be able to give input into what type of characteristics they would like to see etc.

#### **Future Agenda Item**

Energy Committee

Hampstead Senior Committee

Town Administrator

**Selectman Hartung motioned to go into non public session under RSA 91A 3:2 (e), litigation at 8:02 pm. Selectman Lindquist seconded the motion. On a roll call vote; Selectman Lindquist: yes, Selectman Hartung: yes, Selectman Murphy; yes; Motion passes** Joe Lessard and Scott Marsh of Municipal Resources were present.

**Selectman Lindquist motioned to come out of non public session at 8:21 pm. Selectman Hartung seconded the motion. Roll call vote;**

**Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes; Motion passes.**

**Selectman Hartung motioned to go into non public session under RSA 91A 3:2 (c), reputation at 8:25 pm. Selectman Lindquist seconded the motion. On a roll call vote; Selectman Lindquist: yes, Selectman Hartung: yes, Selectman Murphy; yes; Motion passes** Selectman Lindquist motioned to come out of non public session at 9:06 pm. Selectman Hartung seconded the motion. Roll call vote;

Selectmen's Meeting Minutes

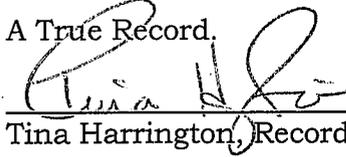
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**Selectman Lindquist: yes, Selectman Murphy; yes, Selectman Hartung; yes; Motion passes. Selectman Hartung moved to seal the non public minutes. Selectman Lindquist seconded the motion. The motion passed unanimously.**

**Selectman Lindquist made a motion to adjourn at 9:08 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.**

A True Record.

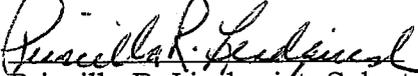


Tina Harrington, Recording Secretary

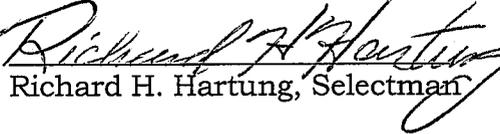
Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman



Richard H. Hartung, Selectman