

**BOARD OF SELECTMEN  
MEETING MINUTES  
July 23, 2012**

**PRESENT:** PRISCILLA R. LINDQUIST, SELECTMAN; RICHARD H. HARTUNG, SELECTMAN;  
SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public session began at 7:00 pm

Guests: J. Worthen, P. Williams, Chief Beaudoin, Chief Carrier, M. Worthen

**Public Announcements**

- Tuesday, July 31<sup>st</sup> at 6:00 p.m. Meetinghouse concert series is sponsoring Ricco Barr and the Jump 'n' Jive Review
- Tuesday, August 7<sup>th</sup> at 6:00 p.m. Meetinghouse concert series is sponsoring Don Campbell Band
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

**Visitors Comment**

J. Forbes- Mrs. Forbes read from a prepared statement concerning damage done to the granite sphere at Ordway Park. This sphere is part of the monument erected to honor/remember the events of 9/11/01. She stated that it looks like someone tried to remove the sphere and it looks like the damage is repairable. The letter she read was given to the Selectmen as well. The letter spoke to a response versus no response to the act of vandalism and the symbolism of the damage in relation to the purpose of the monument.

**Department Heads**

Highway Department- Jon Worthen, Road Agent- Mr. Worthen presented the Selectmen with papers outlining two jobs that he will be looking at doing in the near future and the estimated costs. The first project would be West Road. He noted that there were two ways to go. There was a concern that if the road is improved the traffic would increase. Selectman Lindquist asked if there were more trucks using West Road to skip the lights at Route 111. Mr. Worthen responded that he believes the ones doing local business are using the road. The current estimate for the work do to be done is \$390,000 (if all done in one year).

The second project is the dam area at Shop Pond. He stated that DES states that there is work that must be done. He talked about the stonewall side of the road where the road was sinking (water side down). He would like to lower the water dam, dig out stumps, remove rocks and widen the gravel shoulder. While the water is down a better system such as a gate valve could be put in place. He is looking into whether or not there are grants available to help. The estimate to do the work is \$101,000. Chief Carrier reminded the Selectmen that Shop Pond is used as a fire pond. Selectman Hartung suggested that we also look at alternatives to repairing the dam such as letting the dam go back to its natural state. It was suggested by someone to check and see if there are pictures of the park prior to the old Emerson Shoe Shop putting the dam in. Chief Carrier noted that the pond is used for a water source but that it was worth looking at options.

Mr. Worthen updated the Selectmen regarding street lights that he is still looking at. He noted it might be worth waiting a few years and move to the LED lights if the costs come down.

Police Department- Chief Beaudoin

Chief Beaudoin recently presented Selectman Murphy with a grant that required his signature. Chief Beaudoin stated that the Fish and Game grant requires proof that the Selectman have given permission to Chairman Murphy to sign the grant.

**Selectman Lindquist motioned to authorize Chairman Murphy to sign the Fish and Game Grant on behalf of the Selectmen. Selectman Hartung seconded the motion. The motion passed with two in favor (ST, RH, (SM absent).**

Applicants for FT/PT Officer- Chief Beaudoin stated that the deadline for applications has passed and that they received 29 applications with 4 people being FT certified and applying for the FT position. The rest are not FT certified and are applying for both the FT and PT positions. Chief Beaudoin and Lieutenant Frazier will review the applicants and when ready, they will bring the information to the Selectmen.

St. Anne's Annual Festival- Chief Beaudoin asked that the cost of the detail officers for the St. Anne's festival be waived for billing, as has been history. The cost will come from the detail fund. Selectman Lindquist motioned to waive the cost of the 3 officers for the St. Anne's Festival to be held on July 28<sup>th</sup>. Selectman Hartung seconded the motion. The motion passed 2 in favor (OL, RH) and one absent (SM).

Speed Limit Route 121A- Chief Beaudoin stated that he has received a few letters from residents near Hannaford's on Sandown Road that would like to see the speed limit reduced along that section of road. He stated that the current limit is 40 and yet it is 30 on the other side of the intersection (Colby Corner) toward Plaistow.

**New Business**

Addition to Police Station parking lot – Jon Worthen

Mr. Worthen and Chief Beaudoin asked that this be tabled until Chairman Murphy, as liaison to the Police Department was available. Mr. Worthen explained that it would cost about \$2,600 to repair the parking lot at the police department. Mr. Worthen also stated that he met with members of the Historic Commission whereas it is in the Historic District. Selectman Hartung asked if there was some urgency to the paving and was told no and that it could wait the three weeks until the Selectmen meet again.

RFP for Fire Department Communications- Chief Carrier

There was only one proposal received from 2-Way Communications of Newington, NH Mrs. Theriault asked the Selectmen if they wanted to open the proposal. Selectman Hartung asked Chief Carrier if he would be okay with one response. Chief Carrier responded that he was okay with that but he didn't understand why there was only one. He stated that there had been a few companies that had inquired and that even though the specs were specific to Motorola, there were allowances in there for a substitute. Selectman Lindquist stated that she had no problem whereas the process had been followed with public notice etc.

2-Way Communications \$35,271.74

The Selectmen forwarded the proposal to Chief Carrier and Captain Worthen to review and come back with a recommendation to award or not.

Chief Carrier came back later in the meeting and asked that the proposal be awarded to 2-Way Communications as bid for \$35,271.74. **Selectman Lindquist made the motion and it was seconded by Selectman Hartung. The motion passed 2-0 (PL, RH- with SM absent).**

## **Old Business**

### **Liaisons Reports**

#### **Selectman Lindquist**

Cable Committee- They met last week with the attorney regarding the Cable Contract with Comcast. They will be meeting on Tuesday, July 24<sup>th</sup> with the Attorney, Cable Committee and Comcast.

#### **Selectman Hartung**

Assessing- Selectman Hartung noted that last week the Selectmen met with the Assessor, Scott Marsh to hear the preliminary results of the waterfront, water access analysis they had done. It was noted that the water access properties are pretty close to where they need to be. The waterfront property is off, although it is closer than it was, and should be addressed. The Selectmen agreed to have the Assessor look into more information and if there are any changes to be made to make them in 2013. They are hoping for more sales in that area to get a true picture of the values.

EMD- Selectman Hartung noted that he had attended the meeting for the All Health Hazards on July 11<sup>th</sup> and there was good information from the State of NH on how to handle a major event.

### **Administrative Assistant Report**

#### Census wage survey

The wage and benefit survey has been completed. Mrs. Theriault stated that she believe this is a new survey and one of several that the census requires us to complete. The other information that the census requires is information about local business and employment as well as town boundary data.

#### DOL re-inspection in August

The Department of Labor inspection has rescheduled the follow up appointment to August. Mrs. Theriault noted that 99% of the issues have been addressed

#### Town Office Generator

The quarterly report to FEMA for the generator has been prepared, basically it says no work has been done since the town is awaiting approval of the re-scope of project.

#### Website statistics

Website statistics can be viewed on line. Going forward the statistics will show only actual visits to the site not general Internet inquiries that listed Hampstead. Mrs. Theriault stated that she will be able to track how often the town reports are reviewed and possibly at budget time reduce the printing cost of the town report. Selectman Lindquist asked if one went into the website three or four times in one day, is it counted as one person, or 4 visitors. Mrs. Theriault stated that it would count each time in as a visit. Selectman Hartung noted that the Town may already be at the minimum allowed by Ram Printing. He explained how he likes to have the report on the website because he then can copy it as pdf onto his computer which makes it easier to read and find information.

#### New Forms

Mrs. Theriault added the wording about taking vacation time before it is earned to the leave request form. She also showed the "new hire" paperwork with signature pages for the Social Media Policy and the Code of Ethics Policy.

## Selectmen's Meeting Minutes

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**457(b) Plan-** Mrs. Theriault noted that Selectman Lindquist met with Mr. Herzog from Valic along with Mrs. Theriault to go over the plan and the Town's responsibility. The Selectmen over all had no issue with the plan but would like to have a complete board to vote. The subject will be added to the agenda for the next meeting. Mrs. Theriault noted that we would be looking into beginning enrollment with it for January 1<sup>st</sup>, 2013, which is open enrollment time for all the policies.

### Meeting Minutes

There are no meeting minutes to be accepted at this time

### Activity Log

The log was reviewed.

Selectman Hartung asked that an agenda item be added to the agendas after visitor comments for candidates to speak (those running for election in September/November).

### **Re- Appointments/Appointments**

- Call for candidates :
  - Ordway Park, full members and alternates – monthly meetings
  - Cable Committee volunteers – monthly meetings
  - Recycling and Waste Disposal Committee – monthly meetings
  - Town Facilities Committee
  - Hampstead Police Building Committee.
  - Rockingham Planning Commission member

### **Correspondence**

There was a letter from Don Shedd, member of the Patriotic Purposes Committee resigning his position as a member. He noted that he had 20+ years of service.

Selectman Lindquist moved to accept with regret the resignation of Don Shedd and note that he will be missed. Selectman Hartung seconded the motion.

The motion passed 2-0 (PL, RH with SM absent).

Selectman Hartung asked that Colonel Steadman be notified.

### **Visitors Comments**

There were none

### **Future Agenda Item**

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

***Selectman Hartung made a motion to adjourn at 7:52 p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.***

A True Record.

Approved By:

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Tina Harrington, Recording Secretary

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Sean P. Murphy, Chairman

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Priscilla R. Lindquist, Selectman

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Richard H. Hartung, Selectman