

**BOARD OF SELECTMEN  
MEETING MINUTES  
September 24, 2012**

**PRESENT:** SEAN P. MURPHY, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; RICHARD H. HARTUNG, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Guests: P. Williams

Non Public Session - 6:45 pm. RSA 91-A: 3 II (b) hiring -

**Chairman Murphy motioned to go into non public session under RSA 91-A: 3 II (b) hiring. Selectman Hartung seconded the motion. Roll call vote. Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;**

The Selectmen met with Chief Beaudoin, Lieutenant Frazier, and Brian Olje. Chief Beaudoin presented Mr. Olje to be appointed as a new full time police officer.

**Selectman Hartung motioned to appoint Brian T. Olejey as a full time police officer pending his acceptance of the offer letter that will be put together. Selectman Lindquist seconded the motion.** Chief Beaudoin noted that the officer is governed by the union contract. Mrs. Theriault explained that the Department of Labor requires a minimum amount of info be sent to a new employee on hire explaining their rate of pay and pay date etc. She will forward the form to Lieutenant Frazier. Once the letter is signed the appointment papers will be drawn up and Mr. Olejey will be official. **The motion passed unanimously.**

**Selectman Lindquist motioned to come out of non public session at 6:52 pm. Selectman Hartung seconded the motion. Roll call vote: Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;**

The public session began at 7:00 pm

Public Announcements

- Trick or Treat will be held on Wednesday, October 31<sup>st</sup> from 6 to 8 pm
- The Town will be spraying on Friday, September 28<sup>th</sup> at the Depot Road ballfields, HMS, HCS, Woodland Pond, Holiday Lane and Meeting House park. The fields will be shut down and no one will be allowed on the fields during spraying, but they will be reopened on Saturday morning. There were some positive EEE finds as well as West Nile Virus around us.
- There will be a Drug Take Back day on Saturday, October 2<sup>nd</sup> at the Hampstead Central Fire Station from 10-2 pm
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

There were none present.

Department Heads

There were none present.

New Business

Open bids for Kent Farm parcel- Map 8 lot 243

There were two bids received.

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John A Scione, Jr. Hampstead, NH \$95,500

Cohen Camps, Wellesley, Ma \$85,000

**Selectmen Lindquist motioned to accept the bid from Mr. Scione for \$95,500. Selectman Hartung seconded the motion. The motion passed unanimously.**

Open bids for fixed price for fuel

There were two bids received.

- 1.) Palmer Gas of Atkinson, NH Fuel #2 (based on 11,250 gallons) at \$3.439 from 10/1-4/30/13  
Propane at \$2.10 per gallon and \$2.60 after April 30<sup>th</sup>.  
No bid on the diesel
- 2.) Irving Oil of Portsmouth, NH Fuel#2 (based on 11,250 gallons) at \$3.498 10/1-6/30/13  
Propane at \$1.988  
Diesel at \$3.57.

There were some notations about a \$.20 discount for paying within 10 days of delivery. The Selectmen wondered if it was possible to split up the proposal especially whereas Palmer Gas did not bid on the diesel.

Open bids for Maintenance of boilers and furnaces

There was only one bid received. The Selectmen agreed to open the proposal.

- 1.) Palmer Gas- The cost is \$85 per hour plus parts for 24/7 service. Calls on weekends, holidays or nights would be at an hourly rate of \$127.50.

The Selectmen were going to award the contract but decided to wait until further information could be gathered from the two companies. It might not work giving the maintenance contract to the company that does not deliver the oil. It was agreed that the Selectmen would meet on Thursday, September 27<sup>th</sup> at 12:30 (Chairman Murphy would call in) to go over the information and award the bids.

Further discussion school bus stop sign for Wash Pond Road near Blue Heron

At a previous meeting it was brought up that the bus company for the Hampstead School District was requesting a school bus STOP ahead sign for a kindergarten student on Wash Pond Road near the S curves. Selectman Hartung stated that he witnessed the child having to get off the bus and cross the road and that it would make sense to have signs posted. At the previous meeting it was suggested to ask the bus company to pay for the sign. They stated that they couldn't. The cost of the signs are about \$81.00 each and the Road Agent, Mr. Worthen, believes that he could find the money in his budget.

**Selectman Hartung motioned to authorize the Road Agent to purchase the signs and pay for them. Selectman Lindquist seconded the motion. The motion passed unanimously.**

**Old Business**

**Liaisons Reports**

**Chairman Murphy**

*Area Selectmen's Meeting-* Chairman Murphy attended the Area Selectmen's meeting held in Danville recently. He noted that Ken Weyler and Russ Prescott spoke to the people in attendance regarding school populations. They also discussed when to bill for current use. Selectman Hartung stated that he was surprised to see that there were about 15 towns on the list and believed that it was a large territory. Chairman Murphy noted that Epping will be hosting the next meeting and that Candia as well as Epping were present at this meeting,

**Selectman Lindquist**

There were no updates.

### **Selectman Hurting**

There is a RPC TAC meeting on Tuesday and there was a CART meeting scheduled but that was postponed.

*Elections*-Update on Voter ID- Selectman Hartung announced that in Hampstead things went very smoothly with the election process and the new requirement to show an Id. He suggested that at the November election, the Selectmen might want to have a greeting table to help those with out an id sign the affidavit to help speed things up. He explained that if they wait in line and find out they need to do the affidavit, they will then need to wait in line again. If the greeting table is there, it can direct people to make it run smoother and help keep the lines down. Selectman Lindquist asked if any decision had been made to replace the old curtains on the voting booths. There is an estimated cost of \$1,000 to replace the 50 we have. Mrs. Harrington asked the Selectmen if they preferred to have one officer present for the detail that day, or if they would like to have two. The Selectmen agreed to let the Chief make the final decision. They noted that he is usually there and could count as the 2<sup>nd</sup> officer. Chairman Murphy will check with him.

### **Administrative Assistant Report**

#### Work on Generator

The extension for the generator has been approved. The Town's new deadline is to install the generator no later than 9/30/13.

#### Final response to Department of Labor

Mrs. Theriault will be working on the final response to the Department of Labor this week. The response for the inspections of the buildings is due by this Friday.

#### MS4 Completed

The MS4 for the Department of Revenue has been completed

This is an estimate of the revenues for the Town, which isn't that much different than the year before.

#### Human Services position

Over the last couple of weeks, Mrs. Theriault has been filling in as the Human Services Coordinator. We have several options to consider for filling this position.

1. Offer the position to someone who was already interviewed in April of this year.
2. Reopen the position and seek applications.
3. Contract the position out.

She mentioned that she spoke with CHS in Derry and they would be interested in providing the service for us at a cost of less than what is budgeted now. They are currently doing the same for the town of Londonderry. The benefit to having CHS do it is that they have access to other services that the applicants might need. The down side would be those that don't have transportation. It was suggested that Mrs. Theriault and Selectman Hartung go over and meet with them and see the operation.

#### Meeting Minutes

There are one set of non-public meeting minutes that need to be reviewed.

### **Activity Log**

RFP for fuel can come off. The Facilities Committee will hold their first meeting on October 1<sup>st</sup>. The Stop Sign at Central Street and East Main Street is completed, but not the one at Main Street and Emerson Ave. The Highway Safety Committee is waiting to hear back from the State of NH.

- Appointment

Scenic Byways representatives and alternates

The Scenic By Way Committee is at the next step where they would like to have two official representatives from each community to be voting members and then alternates for when needed. Rob Morris and Tina Harrington would like to be appointed as the full members and Rick Hartung and Brian Vass be appointed as the alternates.

**Selectman Lindquist motioned to appoint Rob Morris and Tina Harrington as members of the Scenic By Way Committee and Brian Vass and Rick Hartung to be appointed as alternate members. Chairman Murphy seconded the motion. The motion passed with two voting in favor (SM, PL) and one abstaining (RH).**

- Call for candidates :

- Ordway Park, full members and alternates – monthly meetings
- Cable Committee volunteers – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings
- Town Facilities Committee
- Hampstead Police Building Committee.
- Rockingham Planning Commission member

### **Correspondence**

Rockingham Planning Commission- Chairman Murphy announced that there was a letter from RPC stating their funding request for 2013. He noted that it is based on population (8526) and the amount of the request is \$7,921.00. He asked what the Town received for the money stating that it was a lot of money. Selectman Hartung noted some of the services we have received and suggested that it be looked into. There was a question as to whether or not there was a requirement to be a participant either by RSA or a grant requirement.

Chris Dane- There was a letter of resignation from Chris Dane for the Police Station Building Committee. In the letter he explained that he doesn't have the time to commit to the committee right now.

**Selectman Hartung motioned to accept the resignation with regret from Chris Dane. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Care Plus Ambulance- There was a letter of request from Care Plus Ambulance Services to be included in the next proposal for ambulance services. The letter will be forwarded to Chief Carrier whereas the current contract with Trinity was negotiated with all the area towns.

NH Association of Assessing Officials- There was a letter of request for the town to complete a ballot for the officers of the NH Association of Assessing Officials. The Selectmen did not know any of the names on the list

### **Visitors Comments**

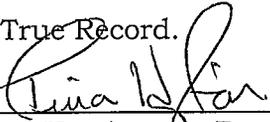
There were none

### **Future Agenda Item**

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

Selectman Hartung made a motion to adjourn at 8:10 p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.

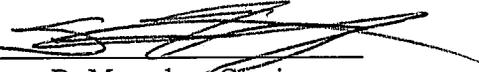
A True Record.



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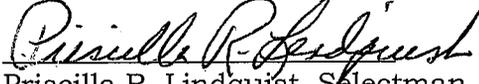
Tina Harrington, Recording Secretary

Approved By:



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Sean P. Murphy, Chairman



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Priscilla R. Lindquist, Selectman

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Richard H. Hartung, Selectman