

**BOARD OF SELECTMEN
MEETING MINUTES
October 8, 2012**

PRESENT: SEAN P. MURPHY, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; RICHARD H. HARTUNG, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Guests: P. Williams, Chief Beaudoin

The public session began at 7:00 pm

Public Announcements

- Monday, October 8th Senior Dinner (age 62 and up) tickets go on sale. The dinner is being held at the Granite Rose on Sunday, December 2nd. Tickets are at the Town Clerk's office and the cost is \$5.00
- Kent Farm Transfer station will be open for bulk drop off on Saturday, October 13th.
- Kent Farm Transfer station will be open for brush only on Saturday, October 20th.
- Wednesday, October 24th is Senior sign-up for the last trip of the year to Venus de Milo Restaurant in Swansea, MA. Doors open at 9am at the Meetinghouse. The trip is being held on November 15th
- Saturday, October 27 is Household Hazardous Waste Day in Kingston from 9am to noon at the old Sanborn High School.
- Wednesday, October 31st is Trick or Treat from 6pm to 8pm.
- Tuesday, November 6th is Election Day; the polls will be open from 8am to 8pm at Hampstead Middle School.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

There were none present.

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin asked the Selectmen to allow him to do a background check on a temporary part time dispatcher. There is a call firefighter that he would like to hire to fill in an open slot for 3 months while one of his regular dispatchers takes a 3 month leave of absence. He would like to have the person on board in October to train and work the open shift November through January. The position is a union position, but the person would not be in the union and would earn the low end of the wage scale with no benefits other than holidays that fall on their scheduled work day. Chief Beaudoin noted that he spoke with Chief Carrier and the employee is highly recommended.

Selectman Lindquist motioned to allow Chief Beaudoin to hire a temporary dispatcher. Selectman Hartung seconded the motion. The motion passed unanimously.

New Business

Open bids for Electric Energy Supplier

Mrs. Theriault stated that there were 3 responses and one company that wouldn't submit a bid because they currently offer a flat rate for "G" customers. One vendor came in via email. The Selectmen agreed to accept the them.

1. Insource Power – Supplier Nextera \$.0747 for 24 months
Constellation \$.0754 for 24 months
Glacier Energy \$.0761 for 24 months
Integrys \$.0763 for 24 months
2. ENH Power- Portsmouth \$.0699
3. PNE Energy- Manchester NH month to month current rate is \$.0711
4. White Columns- 12 months \$.0698 or 24 months at \$.071 November start date.

Selectman Hartung motioned to forward the proposals to the Administrative Assistant and she will put an analysis together for the Board to review and for Chairman Murphy to work with her. Selectman Lindquist seconded the motion. The motion passed unanimously.

Management Discussion and Analysis – 2011 Annual Financial Report

Selectman Murphy motioned to approve the MD & A as presented and to have this put with the financial statements for 2011. Selectman Lindquist seconded the motion and the motion passed unanimously.

Human Services Position

Mrs. Theriault, at a previous meeting presented the Selectmen with three options to replace the Human Services Co-Coordinator. Selectman Hartung and Mrs. Theriault met with the Director of CHS (Community Health Services). They currently handle the human services for the Town of Londonderry and are interested in taking on Hampstead as well. The cost would be a flat monthly fee of \$500, they would be available Monday- Friday 8:30 to 5:00 which is more hours than Hampstead would be able to provide. They are located on Tsiennato Road in Derry and the only potential problem would be if someone had transportation issues. It was agreed that CART or other options are available on case by case situation. CHS would provide reports detailing number of calls, number of referrals and those assisted. If there was assistance to provide, they would send the request to the Selectmen's Office to be paid. Mrs. Theriault would be responsible for the Health Agencies and the budgeting. The fee is regardless of the number of cases and would be for one year and renewable upon review by both parties. Mrs. Theriault noted that overall it would cost us less to move forward with the contract and benefit the residents that need the assistance because there would be more hours available and CHS would have access to other agencies to help support as well. Mrs. Theriault noted that they would follow the guidelines for assistance that the town has in place, which was recently updated.

Selectman Lindquist motioned to accept the proposal to get going ASAP. Selectman Hartung seconded the motion. The motion passed unanimously.

Old Business

**Liaisons Reports
Chairman Murphy**

Town Facilities Committee- the Facilities Committee held their first meeting on October 1st and elected a chair and secretary. They have sent a request to Steve Harms, Buildings and Grounds Supervisor to provide them with a list of what the buildings need and the priority,

Selectman Lindquist

Historic Commission- the Commission met to discuss the 2013 budget and will be looking at taking some money from the Meeting House repairs and maintenance budget line and moving it to the museum repairs and maintenance to get work on the pillars done. If they can they would bring down the line item. There are also some issues with the front doors at the Meeting House. The rain hits the cement and rests against the doors, which is damaging them. There is some money left in this budget.

ZBA- There was a meeting of the ZBA recently and Selectman Lindquist noted that there was a variance granted to a potential project for the corner of Route 121 and Route 111. The variance is for the setbacks from 111. The potential project did not have the setbacks needed per zoning.

Selectman Hurting

CART- There is a meeting of CART on October 9th at 3:30 pm

RPC-TAC- There was a TAC (technical assistance committee) meeting and they reviewed many plans. Selectman Hartung noted that there is a fair amount of money being spent in our area (Route 93 corridor). He noted that the intersection of Route 121/Derry Road is on the State's list for 2026.

Administrative Assistant Report

Local Government Center- Mrs. Theriault noted that she recently attended a class on "How to Hire Smart" which is class number 11 of the 12 she needs to take over a 2 year period. She said that they went over resumes and stated that people are looking at goal oriented resumes instead of time line ones now. Mrs. Theriault also mentioned to the Selectmen that there are a lot of HR (Human Resource) responsibilities coming due with the Affordable Health Care Act (aka Obama care). There is a lot of paper work that needs to be processed and forwarded to employees.

Department of Labor- The final report to Inspector Roy was sent and Mrs. Theriault expects her back to do a final inspection to be able to close out the case. She noted that everything should be fine.

Upcoming holidays

The Day after Thanksgiving, the Town office is closed but it is not a paid holiday. Those that have benefit time can take it for the day.

Both Christmas Eve and New Year's Eve fall on Monday this year. In year's past the office has closed early. Mrs. Theriault asked if the BOS would be agreeable to closing the office on noon on both Christmas Eve and New Year's Eve. After some discussion it was agreed to close on Monday, December 24th at noon. On Monday, December 31st the office can close at 3:00 pm. Selectman Hartung asked that the Town Clerk's office be asked about providing another night to be open for the residents whereas they would be closed on two Mondays and it is at the end of the month.

Selectman Lindquist motioned to move the meeting of the Selectmen scheduled for Monday, December 24th and the meeting scheduled for Monday, December 10th to be rescheduled to a combined meeting on Monday, December 17th. Selectman Hartung seconded the motion. The motion passed unanimously

Upcoming meetings for the Selectmen are November 7th and 26th, December 17th (Budget and BOS), January 9th (Budget), January 14th and January 28th.

Activity Log

Generator- Mrs. Theriault spoke with Kris Emerson and Jon Worthen and they are looking at prices. There is more time to get the work done now that they have approved the extension. The wholesaler energy costs were discussed tonight and Mrs. Theriault will put the results together for the Selectmen to review.

GASB 54 can be taken off; the Selectmen previously adopted a Fund Balance Policy that addresses it. GASB 45 needs to stay on.

Facilities Committee can come off whereas they have had their first meeting.

Street lights will take a long time and it was suggested to put a date out there of at least 2014.

The Stop sign at Central Street and East Main Street is in but the one at Emerson Avenue merging onto Main Street is waiting on a response from the State of NH.

School Bus signs are up on Wash Pond Road near the S curves as requested by the school bus company.

Correspondence

At a previous meeting there was some discussion on the need to participate with the Rockingham Planning Commission. Chairman Murphy asked if there were any updates. Selectman Hartung said that he will see some of the members tomorrow and will talk with them about coming in to speak to the Selectmen.

Visitors Comments

There were none

Future Agenda Item

- Energy Committee
- Hampstead Senior Committee
- Town Administrator

Non public #1

Selectman Hartung motioned to go into non public session at 7:50 pm under RSA 91-A: 3 II (a) employee matters. Selectman Lindquist seconded the motion. Roll call vote.

Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;

Chief Michael Carrier entered the non public session at 8:04 pm and he left at 8:16 pm

Selectman Hartung motioned to come out of non public session at 8:19 pm under

RSA 91-A: 3 II (a) employee matters. Selectman Lindquist seconded the motion. Roll call vote.

Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;

Selectman Hartung motioned to seal the minutes of the non public session. Selectman Lindquist seconded the motion. The motion passed unanimously.

Non public #2

Chairman Murphy motioned to go into non public session at 8:20 pm under RSA 91-A: 3 II (d) property. Selectman Lindquist seconded the motion. Roll call vote.

Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;

Selectman Lindquist motioned to come out of non public session at 8:34 pm under RSA 91-A: 3 II (d) property. Selectman Hartung seconded the motion. Roll call vote.

Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;

Selectman Lindquist motioned to seal the minutes of the non public session. Selectman Hartung seconded the motion. The motion passed unanimously.

Selectman Lindquist made a motion to adjourn at 8:35 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.

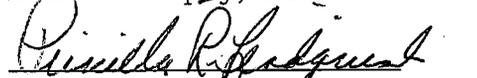


Tina Harrington, Recording Secretary

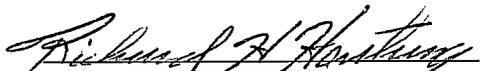
Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman



Richard H. Hartung, Selectman