

**BOARD OF SELECTMEN
MEETING MINUTES
April 8, 2013**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Guests: P. Williams (Tri Town News), T. Dziemian of White Columns Solutions, J. Worthen, Chief Carrier, and Chief Beaudoin

The public session began at 7:00 pm.

Public Announcements

- First Senior Trip of 2013 to Foxwoods with sign-ups on April 10th and the trip on April 24th.
- Saturday, April 13 - Kent Farm Facility is open from 8am to 4pm a sticker is required and may be purchased from the Town Clerk's Office
- Saturday, April 20 - Kent Farm Facility is open for brush disposal from 8am to 4pm.
- Fishing derby is scheduled for Saturday, April 20th at Shop Pond.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There was none.

Department Heads

Police Department- Chief Beaudoin,

Chief Beaudoin announced that he recently received a letter from the State DOT regarding the intersection of Emerson Avenue/Stage Road/West Road. The letter indicated that some improvements along the road may be eligible for Federal Highway Safety Improvement Grant funding, but to be considered they would need to do a formal Road Safety Audit through regional planning (RPC). The Selectmen agreed that doing the study will cost and put the town under no obligation to proceed further. The Highway Safety Committee met today and agreed that it would be a good idea to move forward with a study.

Selectman Lindquist motioned to accept the recommendation of the Highway Safety Committee to move forward with a Road Safety Audit through Rockingham Planning Commission. Selectman Hartung seconded the motion. The motion passed unanimously.

Chief Beaudoin asked if the patches used by the Police Officers could be changed to the ones similar to the Fire Department patches showing a colored meeting house. He explained that all the full time officers would have the cost of their patches taken from their uniform account. The part time officers will be covered by the town under the uniform account. Overall the Chief estimates the cost to be about \$150. Selectman Hartung asked when the last time was that it was updated. Chief Beaudoin responded he couldn't remember when.

Selectman Hartung motioned to accept the recommendation of Chief Beaudoin to change the patches for the Police Officers. Selectman Lindquist seconded the motion. The motion passed unanimously.

The last thing Chief Beaudoin asked to talk about was the town owned cell phones. He stated that he understood the town needs to know what phones are on town plans and where they are

but he stated that the department heads should be able to access technical support and look at options on plans. Currently, he stated, they need to contact the Selectmen's office to get permission. Chairman Murphy asked if they could be given access to reach technical services in which Mrs. Theriault responded that she would check into it. Chairman Murphy noted a concern on the ability to change plans because they incur cost. Chief Beaudoin emphasized that each department had it in their budget and they should be trusted enough to set plans. He explained that sometimes plans in place don't work and other options need to be looked at. Mrs. Theriault said that she has not heard any issues on plans not working, but understands that Chief Beaudoin is bringing up potential issues that may come up. Chief Beaudoin stated that he had no issue on plans now, but thought he would bring it forward in case it happens. He said that how many phones etc. should be tracked but the maintenance and servicing of the phones should be left to each department or they at least shouldn't need permission.

Chairman Murphy asked Mrs. Theriault to call Verizon Wireless and ask if they can limit who calls Verizon by having the Chief and Lt. added to be able to access technical support and plan information. Right now the issue only pertains to the Police Department and the officers themselves will need to go through the Chief or Lt.

Mrs. Harrington stated that the Chief can determine if the plans are working because he authorizes the payment and the Selectmen's office doesn't see the detailed invoice.

Chief Beaudoin asked the Selectmen how much maintenance they are interested in doing at the current station. He gave the example that he has money in this year's budget for a new air conditioner but if the Selectmen are not going to use the building, then it wouldn't be worth changing. Chairman Murphy suggested that enough to keep it livable and comfortable and if that doesn't work come back. The current air conditioner may get by if the Chief has it shut off at night and on during the day.

The Selectmen will need to consider what to do with the building. Selectmen Lindquist reminded them that the building is historic because it is the first Fire Station and First Police Station and is in the Historic District.

New Business

7:15 pm Public Hearing- The public hearing was duly noted and opened at 7:16 to accept the following grants.

Acceptance of Hazard Mitigation Plan update

Mrs. Theriault explained that the Hazard Mitigation Plan needs to be updated every five years. The department heads started working with RPC last year to complete the plan update. This plan needs to be on file in order to apply and receive grants. She explained that RPC assisted in the update, just as they did in the original plan.

There is a certificate of adoption that was read into the record by Chairman Murphy (copy is attached to minutes).

Selectman Hartung motioned to sign the Certificate of Adoption as read by Chairman Murphy. Selectman Lindquist seconded the motion. The motion passed unanimously.

Acceptance of Phase II communication project EMPG grant in the amount of \$38,159.00. 50% cost share for a total cost of \$76,318.00.

Chief Carrier explained that the Town of Hampstead was awarded a 50% grant from Homeland Security (EMPG) for communications. The total cost is \$76,318 in which the Town will be reimbursed 50% (\$38,159). The purpose of the grant is to upgrade communication equipment. He explained that the cost of the equipment came from the Capital Reserve Trust Fund as approved by the Town in 2012. Chief Carrier explained that the Selectmen need to approve, authorize and accept the grant as part of the finalization paperwork.

Selectman Hartung motioned to accept Phase II EMPG Communication Project Grant in the amount of \$38,159 (50% of actual cost of \$76,318) for the purpose of upgrading communications equipment within the Town of Hampstead. Selectman Lindquist seconded the motion.

The motion passed unanimously.

Chief Carrier also asked permission to bypass the bidding process for the communication equipment. He explained that the last time the bid went out there was only one response and that is who they are working with. He would like the continuity of equipment etc. for Phase II. He stated that the cost won't be any more by staying with them.

Selectman Hartung made a motion to allow Phase II of the communications upgrade use the same vendor as the first Phase. Selectman Lindquist seconded the motion. The motion passed unanimously.

Acceptance of shelter supplies EMPG grant in the amount of \$1,500.00. 50% cost share for a total of \$3,000.00

Mrs. Theriault noted that the Town of Hampstead was awarded an EMPG in the amount of \$1,500 for the purchase of shelter supplies such as new cots. The cost of the cots is expected to be about \$3,000.

Selectman Hartung motioned to accept the EMPG Grant in the amount of \$1,500 (total cost of project at \$3,000) for the purchase of shelter supplies. Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Hartung asked where new cots would be stored. Mrs. Theriault responded that she understood they would be stored in the EMD trailer.

Energy supplier discussion

Mrs. Theriault presented the Selectmen with various companies and their rates as of today. She explained that "G" rates were for the buildings whereas "OL" was outside lighting. Tad Dziemian of White Columns presented two rates (two different suppliers). The Selectmen liked the 18 month rate which would be the same for G and OL at \$.0772. Chairman Murphy asked what type of a rate was given to the Town of Sandown. Mr. Dziemian responded that it was around .07. He also explained that the cost of natural gas has been going up and as of today is at \$4.08. He stated that the rate might hit about \$4.50 per dekatherm by July. The 18 month rate offered at \$.0772 is with Integrys Energy which Mr. Dziemian reported he had many dealings with and is very easy to do business with. He also recommended going with a longer contract because if they did the 3 month contract they would be back in this situation looking for new rates and supplier.

Chief Carrier asked about the "SmartStart" program the fire department was involved with through PSNH. Mr. Dziemian stated that there would be no issues with that, Integrys Energy is the supplier only, everything else is still handled by PSNH.

Selectman Lindquist motioned to enter into an agreement with White Columns for the 18 month rate with Integrys Energy with the rate \$.0772. Selectman Hartung seconded the motion. The motion passed unanimously.

Old Business

Liaisons Reports

Chairman Murphy

Police Station Building Committee- Met last week with Kyle Barker and talked about the drawings. Chairman Murphy presented Mr. Barker with the amended contract and he will review the proposed changes. The next meeting is scheduled for Wednesday, April 10th at the Police Station. He noted that Kris Emerson was also present and that the Board may want to discuss a Clerk of the Works at some point. Selectman Hartung asked about the contract changes and how Mr. Barker took all the adjustments. Chairman Murphy stated that the

concern would be that whatever verbiage is changed in the contract for architectural services would also need to be carried to the contract for the construction company.

Selectman Lindquist

Heritage/Historic Commission- The Boston Post Cane applications are available for people to be nominated as the "Oldest Citizen" in Hampstead. The requirements are the completed paperwork, which is the nomination papers, have currently lived in town for at least 15 years, and to accept the nomination, if awarded.

Selectman Hartung

Scenic ByWay-The Town of Chester was host for a public hearing to gather public input regarding the application for a scenic by way along Route 121 from Atkinson up to Auburn and then down through Derry. To Auburn it will be known as the Old Stage Coach Byway and in Derry, The Robert Frost Byway. The application has been submitted to the State and the DOT is hoping to convene and discuss it in May.

Department of Transportation - Selectman Hartung attended a meeting regarding Transportation in Derry sponsored by both the Chamber of Commerce for Derry and Salem. The DOT director was there and talked about the Route 93 improvements as well as the Airport Director who talked about the activity there. Senator Jim Rausch talked about what was going on at the State House and talked about the gas tax.

Administrative Assistant Report

MS4

Mrs. Theriault recently attended an MS4 workshop; participants were encouraging the involvement of both state and federal legislators. The date for public input to submit concerns has been extended to mid-May. She provided the Selectmen with a copy a summary of major changes between the 2003 and 2013 MS permit. In addition, the Town still has to be prepare the old permit paperwork, while it waits for the new permit requirements to come out.

FEMA

Mrs. Theriault also attended the FEMA kick-off meeting for the February storm snow storm. The paperwork is currently being generated to submit to the FEMA representative.

Town Facilities

Department heads received copies of Hampstead's facility improvement plan project worksheet and submission form so that the Facilities Committee can start to prioritize the town's projects. Buildings that are not included are the Library because it has its own Capital Reserve Fund and the Police Station because a new one is to be built.

Meeting Minutes

The following meeting minutes have been signed and are ready for approval: March 11, 2013. As well as several non-public meeting minutes.

Selectman Lindquist motioned to approve the minutes of March 11, 2013 as amended.

Selectman Hartung seconded the motion. The motion passed with two in favor (RH, PL) and one abstained (SM) absent that meeting.

Activity Log

The only change to the log was to correct the date due noted as summer 2014 to summer 2013.

Re- Appointments/Appointments

Cleta Barry of the Senior Committee asked to be reappointed.

Selectman Lindquist motioned to appoint Cleta Barry to the Senior Committee for a three year term. Selectman Hartung seconded the motion. The motion passed unanimously.

Planning Board-Ex Officio

Selectman Lindquist is still the liaison/ex officio for the planning board and whereas the appointment follows the term, she needed to be reappointed.

Selectman Hartung motioned to appoint Priscilla Lindquist as ex-officio to the Planning Board. Selectman Murphy seconded the motion. The motion passed with two in favor (SM, RH) and one abstained (PL).

Call for candidates:

- Ordway Park, full members and alternates – monthly meetings
- Cable Committee volunteers – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings
- Town Facilities Committee
- Rockingham Planning Commission member

Correspondence

Chief Beaudoin submitted a resignation letter from Brian Farrell, the Assistant Animal Control Officer effective 4/15/13. He noted in his letter that he has been appointed as a full time police officer in Plaistow.

Selectman Lindquist motioned to accept the resignation with regret from Brian Farrell, assistant ACO effective 4/15/13. Selectman Hartung seconded the motion. The motion passed unanimously.

Visitors Comments

There was none.

Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (e) litigation at 8:04 pm. Selectman Hartung seconded the motion.

Roll call vote.

Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:

Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (e) litigation at 8:19 p.m. Selectman Lindquist seconded the motion.

Roll Call vote:

Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:

Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (a) employee matters at 8:19 pm. Selectman Hartung seconded the motion.

Roll call vote.

Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (a) employee matters at 8:33 p.m. Selectman Hartung seconded the motion.

Selectmen's Meeting Minutes

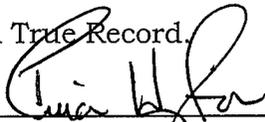
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Selectman Lindquist motioned to seal the minutes of the non-publics. Selectman Murphy seconded the motion. The motion passed unanimously.

Selectman Lindquist made a motion to adjourn at 7:55 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

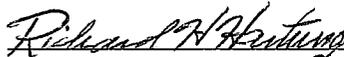
A True Record.



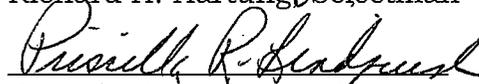
Tina Harrington, Recording Secretary

Approved By:

Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman