

**BOARD OF SELECTMEN
MEETING MINUTES
March 25, 2013**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Guests: P. Williams (Tri Town News), B. O'Brien, K. Colbert, N. Gallo, H. Lyhte, C. Shaw, A. Howe, C. Howe, J. Worthen, S. Harms, S. O'Neil, and some of the contractors present for the RFP opening.

The public session began at 7:00 pm.

7:00 pm Public Hearing – Comcast Contract

The meeting began with a public hearing scheduled for 7:00 pm to present the Comcast cable contract. **Selectman Lindquist motioned to open the public hearing regarding the Comcast Cable Contract at 7:00 pm. Selectman Hartung seconded the motion. The motion passed unanimously.**

Selectman Lindquist noted to each member that a copy of the contract was in their folders. Each contract had a signature page that needed to be signed and one signature page on its own. She went on to explain that the Cable Committee has been working a long time on the proposed contract and are all in agreement with this final version. Chairman Murphy asked if the option to pick "a la carte" was available with this contract and he was told no. Selectman Lindquist did announce that they were able to add a senior discount and it is limited to low income. If one qualifies the discount won't be effective for 60 days. Clay Shaw, Chairman of the Cable Committee, thanked all those that were involved and stated that they gave up a lot of time to get this contract done. He stated that they did the best they could do under the circumstances and realized that there is a lot that can't be changed. The rates will not be going down. He stated that he was happy with most of the contract. Selectman Lindquist thanked him for his time and leadership through this process. She announced that Comcast would be picking up the signed contracts tomorrow. Selectman Hartung stated that he would like to have some time to digest the contract and asked what was changed. Selectman Lindquist responded that the contract was for 10 years instead of 15 years like the current one. She also noted that the contract discussion has been going on for quite a while and there was an attorney working with them. The Cable Committee approved the contract and would like the support of the Selectmen. Selectman Hartung also noted that the contract negotiations have been ongoing and they have asked for input from residents along the way.

Selectman Lindquist motioned to sign the 10 year Comcast Cable Contract as recommended by the Cable Committee. Selectman Murphy seconded the motion. The motion passed unanimously

(Clay Shaw came down later and stated that there was a mistake in the locations and that a corrected page 56 would be coming. Selectman Lindquist had already noted the error and made a correction on the contract. The contract was signed and would be held until the contract was corrected.)

The public hearing was closed at 7:09 pm.

Public Hearing per RSA 31:19, II Recreation Expendable Trust Fund-Donation

The public hearing was opened at 7:09 pm

Kim Colbert, Chairman of the Recreation Commission asked to make a \$1.00 donation to establish the Town of Hampstead Recreation Expendable Trust Fund-Donations. The purpose of the fund is to be able to accept donations. In the past they have had people that wanted to donate money but other than going direct into the general fund, they had no option. In talking with Town Council it was decided this was the way for them to go. She signed an agreement with

the money stating that the principal will be held and managed by the Trustees of the Trust Funds; the name will be Town of Hampstead Recreation Expendable Trust Fund-Donations. The principal of the fund and the income derived from investment of the principle shall be used for the purposes authorized in RSA 35-B. The document also nominates the Recreation Commission as agents to expend. The last item is that in addition to the initial gift to set up this Trust Fund, contributions can be made to the Fund by any individual or entity, and such contributions shall be managed and expended in accordance with the provisions of this instrument.

It was noted by Selectman Hartung that no revenue from the budget would be moving there and Mrs. Colbert confirmed that to be correct.

Selectman Lindquist motioned to accept the \$1 donation to establish the Town of Hampstead Recreation Expendable Trust Fund-Donations. Selectman Hartung seconded the motion. The motion passed unanimously.

This closed the public hearing.

Public Announcements

- Saturday, March 30 from 9:00 – noon, there is a Rabies Clinic at the Fire Station, the registration fee is \$10.00 and microchips are available for \$25.00.
- Saturday, April 6th Health Fair at the Hampstead Middle School from 9 am to noon.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Chris Howe-Resident- Mr. Howe explained that he recently ran for the Budget Committee unsuccessfully and he submitted a request to be appointed to the Budget Committee for the open position. He stated that he was there tonight to introduce himself to the members of the Board and ask for them to consider him. Selectman Hartung thanked him for coming forward but did note that he had a concern with appointing Mr. Howe to the committee that his wife also serves on. He asked that Mr. Howe not take it personally if he doesn't vote for appointing him. The subject will be brought up later under appointments.

Mrs. Gallo asked Mr. Howe to consider some of the other committees that are looking for help such as the Cable Committee. She also thanked Selectman Lindquist for all her assistance regarding the cable contract with Comcast. She stated that Selectman Lindquist is a very good liaison and they appreciate all she has done.

Department Heads

Highway Department- Jon Worthen, Road Agent

Mr. Worthen noted that he has his current budget and right now he is still doing okay. Over a three year history this year is in the middle of what was spent in the first three months.

Selectman Hartung mentioned that with the NH House of Reps looking at raising the gas tax, he wanted to note that he was in favor of it. He explained that the gas tax helps fund block grants which help towns cover the maintenance on their roads. What we currently receive covers about ½ the cost of the paving.

New Business

Open bids for mowing and fertilization

Selectmen's Meeting Minutes

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Contractor	Location	Field 1	Field 2	Field 3	Field 4	Softball	Per Cut Cost	Per Hour Cost
1 Erhardt & Shallow	Hampstead, NH	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$500.00	\$50.00
2 CMI Property	Hampton, NH	\$85.00	\$70.00	\$70.00	\$45.00	\$55.00	\$325.00	\$45.00
3 AOK Lawncare	Derry, NH	\$95.00	\$70.00	\$70.00	\$60.00	\$95.00	\$390.00	\$45.00
4 Auger Property Maint	Hampstead, NH	\$85.00	\$70.00	\$70.00	\$55.00	\$70.00	\$350.00	\$30.00
5 Desmond Landscaping	N. Andover, MA	\$375.00	\$85.00	\$70.00	\$50.00	\$175.00	\$755.00	\$55.00
6 ANA Properties	Milford, NH	\$100.00	\$50.00	\$50.00	\$100.00	\$50.00	\$350.00	\$40.00
7 Cantone Landscaping	Atkinson, NH	\$120.00	\$100.00	\$90.00	\$90.00	\$60.00	\$460.00	\$45.00
8 Taurus Landscaping	Hampstead, NH	\$75.00	\$75.00	\$50.00	\$50.00	\$75.00	\$325.00	\$40.00
9 CBC Outdoor	Manchester, NH	\$80.00	\$65.00	\$65.00	\$55.00	\$65.00	\$330.00	\$45.00
10 Dragos Landscaping	Chester NH	\$112.50	\$45.00	\$67.50	\$45.00	\$67.50	\$337.50	\$45.00
11 Olivera Landscaping	Pelham, NH	\$75.00	\$125.00	\$125.00	\$75.00	\$75.00	\$475.00	\$90.00
12 Angerami Property	Manchester, NH	\$160.00	\$160.00	\$70.00	\$60.00	\$180.00	\$630.00	\$45.00
13 Kershaw Landscaping	Derry, NH	\$77.00	\$77.00	\$77.00	\$77.00	\$77.00	\$385.00	\$45.00
14 SNH Landscaping	Derry, NH	\$152.94	\$101.96	\$101.96	\$76.47	\$76.47	\$509.80	\$50.00
15 Groundhog Landscaping	Londonderry, NH	\$587.50	\$289.00	\$228.00	\$192.00	\$333.00	\$1,629.50	\$42.50
16 Bennett Landscaping	Hampstead, NH	\$77.00	\$77.00	\$77.00	\$77.00	\$77.00	\$385.00	\$35.00
17 Jungle Jim's	Epsom, NH	\$246.00	\$154.00	\$123.00	\$123.00	\$184.00	\$830.00	\$128.00

Selectmen Lindquist motioned to forward the proposals to the Recreation Commission for a recommendation. They were meeting tonight to review them. The proposals actually came in a new format so that the form used would make it easier to compare.

Selectman Hartung seconded the motion. The motion passed unanimously.

		2013 Fertilization Proposals						
Company	Location	Early Spring	Late Spring	Early Summer	Late Fall	Total	Aerating Goal	Aerating Fields
1 Greenskeeper	Plaistow, NH	Early Spring	\$1,820.00	\$1,352.00	\$1,410.00	\$4,582.00	\$195.00	\$1,665.00
2 Truly Green Lawns	Groveland, MA	\$1,374.00	\$5,568.00	\$2,784.00	\$5,568.00	\$15,294.00	\$250.00	\$5,000.00
3 Lawn Dawg	Nashua, NH	\$2,784.00	\$3,025.00	\$1,512.50	\$1,512.50	\$8,834.00	\$100.00	\$800.00
4 Gound Hog Turf	Londonderry, nh	\$1,512.50				\$1,512.50		
5 Lawn Master	Hudson, NH		\$2,340.00	\$2,340.00	\$2,340.00	\$7,020.00	\$200.00	\$2,700.00
6 Protech Lawn Care	Derry, NH	\$2,340.00	\$3,900.00	\$1,700.00	\$3,900.00	\$11,840.00	\$100.00	\$965.00
7 Greener Days	Hampstead, NH	\$1,700.00	\$2,764.00	\$1,543.00	\$1,316.00	\$7,323.00	\$395.00	\$900.00
8 Scots Lawn Service	Dover, NH	\$1,880.00	\$3,910.00	\$1,955.00	\$1,955.00	\$9,700.00	\$0.00	\$0.00
9 Green Envy	Hampstead, NH	\$1,955.00	\$3,750.00	\$2,500.00	\$2,500.00	\$10,705.00	\$150.00	\$2,750.00
10 Alliance Landscaping	Auburn, NH	\$2,500.00	\$4,600.00	\$2,800.00	\$3,500.00	\$13,400.00	\$750.00	\$3,480.00
11 TruGreen	Londonderry, NH	\$2,800.00	\$2,270.00	\$1,556.00	\$2,259.00	\$8,885.00	\$750.00	\$3,480.00
12 SNH Landscaping	Derry, NH	\$1,690.00	\$0.00	\$0.00	\$0.00	\$1,690.00	\$350.80	\$4,500.00

Selectman Lindquist motion to forward the proposals to the Recreation Commission for their recommendation. These proposals are also on the forms which should make it easier to come back with a recommendation. **Selectman Hartung seconded the motion. The motion passed unanimously.**

Police Building presentation –Steve Londrigan, Chairman of Police Station Building Committee

Mr. Londrigan thanked the public for approving the new police station. He stated that he had contract for Barker Associates, the Architect that they have been working with throughout all the proposals. He explained that an electronic version was sent to the Selectmen's office to have for Town Council's review. He said that the contract is a standard AIA contract with their specifics put in. Mrs. Theriault asked what the services provided and was told by Mr. Londrigan that it was for architectural and engineering fees. The RFP's would come from the Selectmen's office when the time comes. Selectman Hartung noted that he would like to see local entities go forward for the project. Selectman Murphy said that he spoke with Town Counsel regarding the status of Barker Architects to see their status and according to the information received from Town Counsel they are the architect of record. The construction of the station will link into the terms of his agreement as well.

Chairman Murphy motioned to have Barker Architects do the architectural and engineering work for the new Police Station project. Selectman Lindquist seconded the motion. The motion passed unanimously.

Mrs. Theriault asked who we forward the calls to that are asking about the project. It was said to have them come to the Selectmen's office and to later forward the information to Barker Associates. The Selectmen said to get the company name and what the interest is.

Discussion concerns rules about boat launching at the beach - Beach Committee

Mrs. Theriault explained that the Beach Committee had been meeting and recently were talking about how to modify the rules of launching at the lake. In 2005 there was a boat launch ordinance put in place. They would like to amend the ordinance to allow launching of boats only from 6 am to 9 am and 6 pm – 9 pm instead of just when a life guard is not on duty. The sticker should also be on the rear of the boat instead of on the vehicle. The email address for the Sunset Lake Association has also changed. Mrs. Theriault passes out the stickers instead of the Town Clerks' Office so that also needs to be changed. Chairman Murphy asked if there was illegal launching going on. Mrs. Theriault stated that members of the committee that live in the area of the beach had a concern with illegal launching. Chairman Murphy asked who enforces the stickers. Mrs. Theriault responded that they hope people will abide by it and that it is a reporting process. To enforce it, an officer would have to see them launch without a sticker and then there would need to be a penalty for it.

Selectman Lindquist motioned to sign the new Boat Launch rules as presented tonight. Selectman Murphy seconded the motion. The motion passed unanimously.

Discussion concerning Budget Committee vacancy

There is officially an opening on the budget committee with the resignation of Brian Vass taken effect on March 12th. Two people have submitted their requests to be appointed, Chris Howe and Jorge Mesa-Tejada. Mr. O'Brien asked to speak. He said that with the passing of the articles on the two warrants this year, the potential tax increase is \$2.00. There needs to be experience and knowledge on the committee especially with three new members. He asked that the Selectmen appoint Mr. Mesa-Tejada to fill the one year term. He would be able to help the other members and in 2014, Mr. Howe could run again for the open position. He explained that he had nothing against Mr. Howe, but felt the committee and town would be better served with an experienced person filling the position. Selectman Lindquist agreed.

Selectman Lindquist motioned to appoint Jorge Mesa-Tejada to the Budget Committee for the balance of the term to expire in 2014. Selectman Hartung seconded the motion. The motion passed unanimously.

Elderly exemption- Selectman Murphy explained that he had a request from a resident to have the elderly exemption reviewed. Selectman Murphy stated that he looked at area towns to see what they had for income limits. Currently Hampstead is one of the bottoms three and he wanted to know if the other members would be interested in looking at this later in the year. The members agreed to look at this later in the year and to have it added to the log.

Recommendations by Recreation for mowing and fertilization

Mrs. Colbert announced that they would like to award the mowing proposal to the low bidder, Taurus Landscaping. They are actually the company that also did the mowing in 2012. After some discussion and the explanation from Recreation that they looked only at the cost and that they even folded over the names of the bidders. **Selectman Lindquist motioned to accept the recommendation of the Recreation Commission and to award the mowing of the Depot Road ballfields to Taurus Landscaping at a cost of \$325 per cut and \$40 per hour for extra work. Selectman Hartung seconded the motion. The motion passed unanimously.**

Mrs. Colbert asked that the Selectmen award the Fertilization proposal to Greener Days of Hampstead, NH for a cost of \$8,798. She explained that they were not the low bidder, but there was about \$380 difference between them and the low bidder. The difference is enough for them to ask to stay with the company that did the work this year, Greener Days.

Selectman Lindquist motioned to accept the recommendation of the Recreation Commission and award the fertilization to Greener Day for \$8,798.00. Selectman Hartung seconded the motion. The motion passed unanimously.

Mrs. Colbert asked about the possibility of doing a multi-year contract in the future. It was suggested that it could be put out to bid with two options a one year cost and a three year cost as long as there was an escape clause. Selectman Lindquist offered to contact the LGC to confirm that they could do them in multi-year contracts.

Reorganization of the Board

Chairman Murphy announced that he was okay with what he has and asked the others if they wanted to table the discussion until the next meeting. Selectman Lindquist stated that she was okay with the committee/departments that she had as well. Selectman Hartung stated that he was okay with it as long as the others were. No changes for 2013.

Old Business

Energy Supplier Workshop-It was agreed that instead of a separate workshop they would add it to the next meeting and ask White Columns to be present. Mrs. Theriault will also get updated quotes for that meeting. Selectman Lindquist stated that it isn't always best to go with the low bidder as they just learned.

Liaisons Reports
Chairman Murphy
Nothing to report.

Selectman Lindquist

Cable Committee- Selectman Lindquist announced that she had received a resignation from Jack Baumhor to step down from the Cable Committee for health reasons. She stated that he has been on the committee for well over 25 years and it is with regret that she announces it. **Selectman Hartung motioned to accept the resignation of Jack Baumhor with regret and to send him a letter from the Selectmen. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Recreation- Selectman Lindquist said that a member of the Recreation Commission asked about putting a basketball court at the tennis courts. She thought it had been granted in the past but the Recreation member wants it to be confirmed so they could move forward. Chairman Murphy would like to know the specifics before approving a court there and to research the minutes to see if it is there. If it isn't, he would like more information before making any decision.

Selectman Hurting

He noted that it has been quiet. At a recent awards ceremony in Salem, a Hampstead resident, Rev. David Yaska, received the Ganley award which is the highest award given to someone for volunteerism.

There is a CART meeting coming up. He is working with the fire department regarding an inspection in town. He stated that he is working to coordinate the Highway Safety Committee to meet regarding a request for a streetlight.

Administrative Assistant Report

FEMA reimbursement

There has been an expansion of the October 2012 storm, so that we can claim additional losses as a result of that storm. Those costs amount to approximately \$1,700 of which we will be reimbursed 75% or \$1,275.00. Mrs. Theriault will be working with the same representative from FEMA for the Blizzard that was declared (NEMO). Chairman Murphy said that he actually had a letter from the NH DOT regarding the declaration for NEMO and that there would be a meeting on April 3rd.

Feedback Video Book tour

At the last meeting Mrs. Theriault mentioned the Video Book Tour and she was asked if anyone had a chance to look at some examples to see if it is worthwhile to have the Town sign on. The cost to the town is free. The businesses can advertise and that pays for the cost. Selectmen Lindquist stated that there were enough issues with the website without adding extra things. It was agreed to add this to the activity log.

Grant for the Generator

The final paperwork has been submitted to the state to reimburse the Town for part of the costs associated with purchase and installation of the Town Office generator. The approved amount is \$13,857.00

Workshop with MRI

Workshop is needed to discuss assessments of waterfront and town-wide valuation in 2014. It was agreed to see if they could come see the Selectmen prior to a future meeting, or after. It is expected to take about 30-45 minutes. Mrs. Theriault was directed to ask MRI how long it would take and to schedule it for the next meeting.

DRA (Department of Revenue) forms

MS2 (appropriations actually voted) completed and sent to DRA along with copy of MS6 (Budget of the Town for town vote) and a copy of Hampstead's 2012 Town Report.

Meeting Minutes

The following meeting minutes have been signed and are ready for approval:

1/24/13, 1/28/13, 2/11/13, and 2/25/2013.

Selectman Lindquist motioned to accept the minutes of January 24, January 28, February 11, and February 25, 2013 as amended. Selectman Hartung seconded the motion. The motion passed unanimously.

Activity Log

The MS-4 regulations were added to the log. Selectman Hartung suggested that a cost estimate on the additional time be put together. He noted his concern with increasing requirements. There is a State Representative from Kingston that is trying to get communities together. Mrs. Theriault announced that someone in town is interested in helping them through this process as well.

She read through the items on the list.

Re- Appointments/Appointments

Selectman Lindquist motioned to appoint Daniel King as a call firefighter. Selectman Hartung seconded the motion. The motion passed unanimously.

Chairman Murphy motioned to re-appoint the following people to three year terms (2016 expiration)

Conservation- Paul Carideo, Tim Lovell, David Treat, and Alternate Joe Milardo

Recreation- Tracy Flaherty

Patriotic Purposes- Howell Steadman

RAWD- Patrick Bracken, Chris Kowalski

Code of Ethics- Richard Little

Historic/Heritage Commission- Robert Morris, Carolyn Rockwell

Board of Adjustment- Kristin Yasenka, Neil Emerson

RPC-Tac- Richard Hartung

Selectman Lindquist seconded the motion. The motion passed unanimously.

Call for candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Cable Committee volunteers – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Town Facilities Committee
- o Rockingham Planning Commission member

Correspondence

The DOS sent a letter regarding an Emergency Notification System at no cost. It will use the 911 mapping data that was collected along with GIS

Visitors Comments

Clay Shaw- He wanted to thank Jack Baumhor for his service to the Cable Committee and noted that he would surely be missed. He had done well to hang on with the health conditions he was handling. He also noted that he has someone that is interested in filling the open position, Tom Shallow. He was told to have Mr. Shallow send a letter of interest.

Bob O'Brien- He noted that at the Senior Drop in there was discussion about the fact that there are two trash companies picking up. He was told that Bestway Disposal Service was sold to Casella and they have been using one of their trucks in town but that it is still one company.

Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (c) reputation at 9:08 pm. Selectman Lindquist seconded the motion.

Roll call vote.

Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes;

Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (c) reputation at 9:34 p.m. Selectman Lindquist seconded the motion.

Roll Call vote:

Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes:

Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (c) reputation at 9:34 pm. Selectman Lindquist seconded the motion.

Roll call vote.

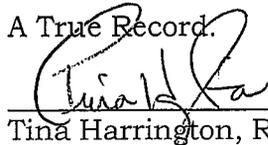
Selectman Hartung, yes; Selectman Lindquist, yes; Selectman Murphy, yes:

Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (c) reputation at 10:02 p.m. Selectman Lindquist seconded the motion.

Selectman Lindquist motioned to seal the minutes of the non-publics. Selectman Murphy seconded the motion. The motion passed unanimously.

Selectman Lindquist made a motion to adjourn at 10:03 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.

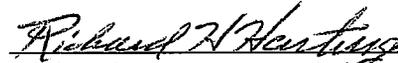


Tina Harrington, Recording Secretary

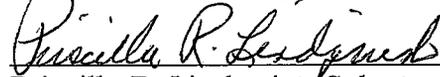
Approved By:



Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman