

**BOARD OF SELECTMEN
MEETING MINUTES
June 10, 2013**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public meeting began at 7:00 pm.

Guests: P. Williams (Tri Town News), K. Robbins and her daughter, Marilyn, J. Worthen, Chief Beaudoin

Public Announcements

- Flag day is June 14th. The VFW will host the flag burning ceremony on Wednesday, June, 13th at 6:00 pm at the Central Fire Station.
- On Saturday, June 15th, the VFW will be selling poppies, which was continued from the Memorial Day weekend.
- The Meetinghouse Park schedule has been announced and the first concert is scheduled for June 25th. The concerts are all held on Tuesdays at 6 pm.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There was none.

Department Heads

Highway Department- Jon Worthen, Road Agent

Mr. Worthen explained that he will be grinding and hot topping the top of OddFellows Road. The estimate to the job is about \$6,000. He asked the Selectmen if he could bypass the bidding process on this job even though it is over the \$5,000 requirement. He explained that it is a small job and the vendor offered to do it at last years' price. They will grind and pave the old section at the intersection of Pillsbury. He also noted that it will become to a three way stop. Chairman Murphy asked how the price compared to the prior year. Mr. Worthen responded that it was the same as last year. Chairman Murphy responded that he understood that, but are prices this year better or worse than last year prices. Selectman Hartung stated that he thought this would be the best way to go for this small job.

Selectman Lindquist motioned to waive the bid process for this one job as requested by the Mr. Worthen. Selectman Hartung seconded the motion. The motion passed unanimously.

Mr. Worthen also stated that in 2012 he had four companies bid on the line striping. The company that was the low bidder in 2012 (and the winner) offered to do the work for 2013 at the 2012 price. At the time of the bid, the other companies were at \$13,000, \$16,000 and \$10,650. The company that was low bid was at \$10,003. The Selectmen all agreed that this job still needed to go out to bid.

New Business

Boston Post Cane-The Historic/Heritage Commission is recommending that Catherine (Cay) Robbins be awarded the Boston Post Cane. She has lived in town since 1964 and served at the Congregational Church, as a Den Mother, Library Trustee and on the Conservation Commission.

The Selectmen thanked her for her contributions to the Town of Hampstead and Chairman Murphy awarded her the Boston Post Cane (copy of original). Mrs. Robbins thanked the Board for the honor.

RFP-French Drainage System for Scott Drive

There were 10 companies that responded.

1) Deano Construction-Goffstown, NH	\$17,200.00
2) DML Construction- Epsom, NH	\$19,800.00
3) MA Bean Assoc.-Sanbornton, NH	\$46,000.00
4) Henniker Sewar & Drain- Henniker, NH	\$24,659.25
5) Dirt Pro Excavation- Hampstead, NH	\$28,000.00
6) Brittons Landscaping- Sandown, NH	\$26,000.00
7) CB Lafrance Construction- Pelham, NH	\$35,893.14
8) Busby Construction- Atkinson, NH	\$1,500 plus \$17.00 per linear foot
9) NeSan Construction-Hampstead, NH	\$42,187.50
10)Jungle Jims- Epsom, NH	\$19,500.00

Selectman Hartung motioned to forward the proposals to the Road Agent for his review and recommendation. He also asked that Mr. Worthen make sure that the bidders understood the job and that they bid the project correctly whereas there is a wide range in bids. Mr. Worthen responded that he had met with most of the companies at the job site. **Selectman Lindquist seconded the motion. The motion passed unanimously.**

Old Business

Liaisons Reports

Chairman Murphy

Police Station Building Committee- Things are moving along and Mr. Barker is putting the finishing touches on the design.

Selectman Lindquist

Historic/Heritage Commission- They met last week and member John Kelley stated that he had enough signatures for the petition to get a NH State marker for the Meeting House. Selectman Lindquist explained that if the marker was to be placed on a main road or a state highway with an arrow, there would be no cost. The Commission agreed that they would like to have the marker at the Meeting House which may cost about \$1,700. She noted that they will try to raise the money through donations.

Selectman Hartung

Hazmat District- The annual meeting is scheduled for June 18th and Selectman Hartung needs to be reaffirmed as the voting member for the Town of Hampstead.

Selectman Lindquist motioned to reaffirm Selectman Hartung as the representative to the Board of Trustees for the Hazmat District and the voting member for the Town of Hampstead. Selectman Murphy seconded the motion. The motion passed unanimously.

Selectman Hartung explained that the Hazmat District is also looking at their budget for Fiscal Year 2014 starting July 1st. The cost will be up in 2014 because they have rented a space to store the equipment. The cost to the communities involved is \$5,000 plus \$.16 per person based on the 2010 census.

CART-Selectman Hartung stated that there are some changes coming forward with CART and there is a possibility of some service changes and asked residents to be patient.

Rockingham Planning Commission- The annual meeting will be held in Hampstead at the Granite Rose on June 12th.

Administrative Assistant Report

Canon copier for the meeting room

The rebate opportunity has been extended for the copier to the end of this month and Mrs. Theriault is working with the company on the lease agreement language.

Hazard Mitigation Plan

The Hazard Mitigation Plan has been approved by the state. It is required that the plan be updated every five years and is an appendix to the Hampstead Emergency Operations Plan. By complying with this requirement, the Town is able to continue to request for funding through grants for its projects and/or equipment.

Request from Cable Committee

The Cable Committee requests the use of the old welfare office. The Town has been working well with Community Health Services (CHS), which has been handling the human services cases since November. Therefore the use of the welfare office is not needed at this time. It was agreed that Selectman Lindquist would listen to the Cable Committee at their next meeting and see what they would use it for and if she was okay with the purpose, they would be okay with them using it.

Donation of property

Mrs. Theriault was contacted by the relative (who is doing some of the leg work) of someone who owns land in town and they would like to donate the parcel. It is an unbuildable lot. Mrs. Theriault asked the Board if they would like to research the acceptance of the donation or turn the information over to the Conservation Commission. The lot is less than ½ an acre and might not have any conservation value. She attached a copy of the tax bill to her AA report, which shows some information about the land. The Selectmen agreed to place it on the next agenda and that they would try to look at it prior.

MS4 Update

Hampstead is working with Sheehan, Phinney, Bass, and Green as part of the coalition of MS4 Communities that are trying to mitigate the requirements that are being imposed by the EPA and DES. The agreement has been signed and the payment submitted.

Meeting Minutes

The following meeting minutes have been signed and are ready to be approved: May 3, and May 13, 2013.

Selectman Hartung motioned to approve the minutes for May 3, 2013, and May 13, 2013, as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.

Activity Log

The log was reviewed. The Selectmen would like J. Samms of the DRA to still talk to them more about what the options are for the first half bill in 2014, whereas it will be half of the 2013 rate (which will include the police station article). Mrs. Theriault will get in touch with her again and impress upon her to come down so that all three Selectmen can hear the same information at the same time. Selectman Hartung also noted that with the police station in the budget this year, the setting of the tax rate is very important and he asked that all paperwork get into the DRA in a timely fashion to make sure the rate gets set as early as it can. Chairman Murphy will contact Mr. Stokinger at the SAU to let him know as well.

Re- Appointments/Appointments

At the previous meeting the Selectmen appointed Matt Murphy to the RPC as a commissioner. It turns out that the appointment must be recommended by the Planning Board before becoming official. Paul Carideo, Vice Chair of the Planning Board submitted a letter to the Selectmen stating that they are recommending that Matt Murphy be appointed as a Commissioner to the Rockingham Planning Commission for a 4 year term (RPC Terms).

Selectman Lindquist motioned to appoint Matt Murphy to Rockingham Planning Commission for a four year term. Selectman Hartung seconded the motion. The motion passed unanimously.

Call for candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Cable Committee volunteers – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Town Facilities Committee

Correspondence

The Hampstead Civic Club thanked the Town for their support of the annual fishing derby.

Visitors Comments

None

Non Public Session

Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3II (d) litigation at 7:53pm. Selectman Lindquist seconded the motion.

Roll call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes: Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (d) litigation at 8:06 p.m. Selectman Lindquist seconded the motion.

Roll Call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes: Selectmen Hartung motioned to seal the minutes of the non public session. Selectman Lindquist seconded the motion. The motion passed unanimously.

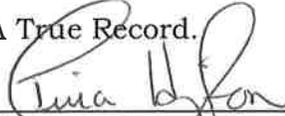
Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3II (a) employee matters at 8:06pm. Selectman Lindquist seconded the motion.

Roll call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes: Mrs. Theriault updated the Selectmen on some potential issues coming forward with the Affordable Health Care Act.

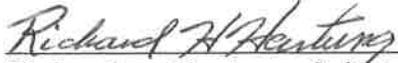
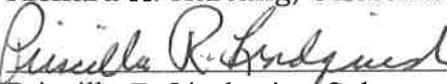
Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (a) employee matters at 8:29 p.m. Selectman Hartung seconded the motion.

Roll Call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes: Selectman Lindquist made a motion to adjourn at 8:29 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.


Tina Harrington, Recording Secretary

Approved By:


Sean P. Murphy, Chairman

Richard H. Hartung, Selectman

Priscilla R. Lindquist, Selectman