

**BOARD OF SELECTMEN  
MEETING MINUTES  
July 8, 2013**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public meeting began at 7:00 pm.

Guests: P. Williams (Tri Town News), A. Howe, J. Worthen, J. Beaudoin, M. Murphy, E. Lanpher, and R. Gaudette

**Public Announcements**

- Tuesday, July 9th at 6pm - Meetinghouse Park concert series, sponsored by the Cable Advisory Committee presents All Together Now.
- The Planning Board moved the July 1<sup>st</sup> meeting to July 15<sup>th</sup>.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

Variance granted to 30 Depot Rd. – Ed Lanpher

Mr. Lanpher explained his interest in the ZBA over the last 40 years or so and how he has questioned decisions made by the ZBA in the past that have resulted in changes of decisions. He had a concern with a variance recently granted to the owner of 30 Depot Road for a hardship. The applicant has a single family home on his property and wants to take the home down and put a duplex on the property. Mr. Lanpher felt that there was no hardship because the land is suited for a single family residence and that is what is on the property. He asked for the Selectmen to ask for a rehearing. After some discussion, the Selectmen thanked Mr. Lanpher for bringing his concern forward, but that there was no interest in asking for a rehearing.

**Department Heads**

Highway Department- Jon Worthen, Road Agent

Mr. Worthen updated the Selectmen on the road work being done this summer. He stated that they are  $\frac{3}{4}$  of the way done on the work at Oddfellows Road/Pillsbury Road. There is also work on a French Drain at Squire Ridge Road/Scott Drive and it is about  $\frac{3}{4}$  complete. He noted that if he has any money left, he would like to top coat Oddfellows and Pillsbury roads and is anticipating still having about \$30,000 left for smaller projects. He noted that money and time wise, he felt he was right on schedule.

Highway Safety Committee- Jon Worthen

Selectman Lindquist asked Mr. Worthen, as a member of the Highway Safety Committee (HSC) to look at having Emerson Avenue noted as "No Through Trucking". She has had a complaint from a resident regarding the number of trucks using the road instead of Route 111. Mrs. Harrington noted that a resident of Courtney Lane also called asking for "No through traffic- or no outlet. The resident had been advised to submit a letter, but it has not come in yet. Mrs. Harrington asked that the Highway Safety Committee review that as well. Selectman Hartung suggested that the Committee include West Road as "No through trucking" as well.

Police Department- Chief Beaudoin

Chief Beaudoin asked for the Selectmen to wave the billing of police details for the upcoming St. Anne's Road Race, as has been done in the past. The officer will still be paid, but St. Anne's would not be billed for the cost. Chairman Murphy asked if there was enough money in the detail account to absorb the cost and Chief Beaudoin stated that there was.

**Selectman Lindquist motioned to grant the request of Chief Beaudoin and to provide details to the St. Anne's Road Race at no cost. Selectman Hartung seconded the motion. The motion passed unanimously.**

### **New Business**

RFP for line striping- There were 4 proposals received for doing the striping on the town roads.

1. Markings, Inc. of Pembroke, Ma- Double yellow at \$.071 per linear foot (lf) single yellow/white at \$.0355
2. Industrial Traffic of Londonderry, NH- Double yellow at \$.064 (lf) , single white \$.033
3. Hiway Safety Systems of Rockland, MA- Single white and yellow at \$.035 (lf) total \$5250
4. Property Innovations of Manchester, NH- double yellow at \$.065 (lf), single white \$.033

The estimated linear feet is 75,000 to equal 4 feet of line

**Selectman Hartung motioned to forward the proposals to the Road Agent for his recommendation. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Mr. Worthen asked to review the proposals this evening so that he can have it awarded tonight.

Discussion on Tax Bills/DRA-Selectman Murphy announced that there was recent correspondence from the Tax Collector, Mrs. Curran, that after speaking with the DRA, Ms. Samms, the tax bill for the new police station will be billed ½ in December and the second ½ in the July bill. She explained that the December is the first bill of the taxes and July is the second, not the other way around. Selectman Lindquist stated that she contacted Ms. Samms after receiving the email from Mrs. Curran and she was told the same thing, which she explained made sense. There were no further questions. Mr. Gaudette thanked the Board and stated that this answered a lot of questions.

Donation of land-15 Hilltop Lane-Mrs. Theriault noted that Conservation has no interest or purpose for the land, there is no value to them. The lot is small and there is no frontage on the water. The Selectmen accepted the donation at the last meeting pending Conservations input. A public hearing will be scheduled to formally accept the donation. Selectman Hartung noted that he would like to walk the property with the other members to make sure there are no issues with the lot.

### **Old Business**

Painting of front porch of Town Office- Selectman Lindquist stated that she has been in touch with Mr. Ares of Odds and Ends Painting regarding the front porch and he will look at the site again and come back with a recommendation. Mrs. Theriault stated that she was told the options are to scratch off all the old paint and repaint it. She was told there is a peeler that helps take off the old paint. When Mrs. Theriault spoke with Mr. Ares he stated that if we were looking at stripping off the old paint he would not be able to do it. Selectman Lindquist said that he will look at it and follow up with her.

### **Liaisons Reports**

#### **Chairman Murphy**

Nothing to report

#### **Selectman Lindquist**

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Nothing to report

### **Selectman Hartung**

Fire Department- Deputy Fire Chief Jim Gilmartin retired effective June 30<sup>th</sup> which creates an opening at the fire department for a deputy chief. There was a job description created by the Local Government Center (LGC) and updated by Chief Carrier. The update took out all the references to Board of Engineers whereas they no longer exist. He also updated what he saw as the requirements needed to be able to do the job. The Board of Selectmen would appointment a candidate at the recommendation of the Fire Chief. Selectman Hartung asked that the job description, which had been previously emailed, to be accepted tonight so the process can start. **Selectman Hartung motioned to accept the updated job description with the new language. Selectman Lindquist seconded the motion. The motion passed unanimously.**

### **Administrative Assistant Report**

#### **Return of premiums**

A return of premiums has been announced by the Local Government Center for the return of some of the surplus of prior years. This is similar to what happened last fall. The return will be \$54,104.56 which is broken down as follows:

2010 surplus – Medical \$36,026.46 and \$1,552.00 for dental for a total of \$ 37,579.11 (by check).

2011 surplus – Medical \$14,729.65 and \$1,795.80 for dental for a total of \$ 16,525.45 (by credit).

A small portion will be reimbursed to the employees and retirees for the percentage of the premium that they paid. When Mrs. Theriault gets the breakdown, she will get the refunds disbursed.

#### **Canon Copier**

The new Canon copier has been delivered. The old one will be moved upstairs and the broken one that is upstairs will be removed this coming Thursday.

#### **Proposal for Town Office Building Cupola**

A Proposal for the work on the cupola has been submitted from MMR Steeplejacks. It is broken down into specific jobs so that the Board can have the option of doing all of the work at one time or break it up into sections. The main concern with the cupola is the leaking that the building experiences during storms. It is hopeful that the work will alleviate this problem. The first job that needs to be done prior to any other is the cleaning of the bird feces. It was suggested that items 2 and 3 of the proposal be done together and the 4<sup>th</sup> step could be done once everything else was completed (painting/caulking). The total of the proposal is \$15,500. Mrs. Theriault noted that there was \$5,000 left in the repairs and maintenance budget for the town office and that we received about ½ the cost of the generator that could be applied to the bottom line. They were unable to pinpoint an exact problem. Selectman Lindquist stated that the leaking issue has been an issue for cable as well whereas it leaks on their equipment and it has been a long standing problem that needs to be fixed.

#### **RPC and MS4 Communities**

The Rockingham Planning Commission is in the process of submitting a grant that would provide technical assistance to the MS4 communities. The paperwork will be filed in August with a notification of the grant status towards the end of September, beginning of October.

#### **Meeting Minutes**

The June 10, 2013, and June 24, 2013 meeting minutes have been signed and are ready to be approved.

**Selectman Lindquist motioned to accept the amended minutes for June 10<sup>th</sup> and June 24<sup>th</sup>. Selectman Hartung seconded the motion. The motion passed unanimously.**

### **Activity Log**

Selectman Lindquist asked that the video book tour be taken off the activity log as she has heard of other towns doing this and it does nothing to add to the website. It was agreed to take it off. It was also stated that discussion of the tax rate could come off. To be added is the update of the EOP, Hazard Mitigation Plan, Investment Policy and Fund Balance Policy.

### **Re- Appointments/Appointments**

*Letter of retirement* from Deputy Chief Gilmartin was read.

**Selectman Hartung motioned to accept the letter of retirement and to thank him for his 30+ years of service to the Town of Hampstead. Selectman Lindquist seconded the motion. The motion passed unanimously.**

There were two appointments for call firefighters/EMT.

**Selectman Hartung motioned to appoint John Daniels and Patricia MacIsaac as call firefighters. Selectman Lindquist seconded the motion. The motion passed unanimously.**

*Budget Committee*- There is a vacant position on the budget committee with a term to expire in March, 2014. At a previous meeting Mr. Chris Howe asked to be appointed. This evening, Selectman Lindquist announced that she had a letter of request from Chip Hastings asking to be appointed to the balance of the term. He previously served and did not seek re-election this past term. He would be available to fill the position until March. Mr. Matt Murphy, Chairman of the Budget Committee asked to speak and stated that he would recommend that Mr. Howe be appointed whereas he ran for the position and received votes from the public. He also noted that Mr. Howe asked to be appointed when Mr. Vass stepped down, but Mr. Mesa-Tejada was appointed instead. Selectman Hartung stated that he had a lot of respect for Mr. Hastings and was not aware until today that he had an interest in the position. Selectman Lindquist noted that she had a concern with two members of the same family serving on the committee together. Chairman Murphy agreed with Mr. Murphy that Mr. Howe ran for the position and put himself out there twice to be on the committee. He questioned Selectman Lindquist as to the intent of Mr. Hastings to putting in his letter now, when he did not run for the position in March. Selectman Lindquist stated that he didn't think he would have the time to commit to three years, but would have the time now until March. There was a vacancy and he offered to help fill it. Mr. Gaudette stated that he voted for Mr. Howe and that whereas he did attain votes from the public and Mr. Hastings did not run and did not get any votes, then Mr. Howe should be appointed. Mr. Londrigan of the Budget Committee stated that it was going to be difficult enough with two new people on the committee, but now if Mr. Howe is appointed, that would put three new people on the committee which could be risky. He also stated to look at the capabilities of the person, not the election. Mrs. Howe stated that she would like to encourage the Selectmen to appoint Chris Howe to the Budget Committee because it shows that the people are valued and putting yourself out there is difficult. The position is not paid and it doesn't send the right message when you are looking for new blood on the committees. Besides she said, that it wouldn't be a very nice feeling to be shot down again.

**Chairman Murphy motioned to appoint Chris Howe to the Budget Committee until the March elections. Selectman Hartung seconded the motion. The motion passed with two in favor (SM, RH) and one against (PL).** Selectman Hartung stated that he admired Mr. Hastings and thanked them both for putting their names forward.

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Cable Committee volunteers – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Town Facilities Committee - monthly meetings
- o Conservation Commission – monthly meetings
- o Budget Committee- to be removed

**Correspondence**

None

**Visitors Comments**

Highway Department- Mr. Worthen asked that the proposal for the line striping be awarded to Industrial Traffic Lines. They are the low bidder by \$.01 and are also the current contractor. **Selectman Hartung motioned to accept the recommendation of the Road Agent and award the Line Striping proposal to Industrial Traffic Lines of Londonderry, NH, at a cost of \$.064 for the double yellow and \$.033 for the single lines. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Donation of Phone System- The group that donated a phone system and the labor to install it at the Town Office recently has also announced that they will donate the phone system to the new police station. Mr. Worthen noted that a public hearing should be held to accept the donation. Mr. Worthen stated that they were meeting with the group on Wednesday and he would try to get more information. It was suggested to see if there are other things that need to be done in the public hearing and to do it all together.

**Non Public Sessions**

Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3II (c) reputation at 8:10pm. Selectman Lindquist seconded the motion.

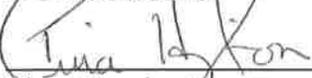
*Roll call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:* There was a request from a resident for a Veteran's exemption that had an issue. After some discussion, the Selectmen agreed to allow the exemption for 2014.

There was a second discussion regarding an issue with a resident's driveway and water running down off the road. Mrs. Theriault had spoken with the gentleman in the past and he has spoken with Mr. Worthen and recently Selectman Hartung. It was agreed that Selectman Hartung will report back in a few weeks with an update and any resolutions.

Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (c) reputations at 8:38 p.m. Selectman Lindquist seconded the motion.

*Roll Call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:* Selectman Lindquist made a motion to adjourn at 8:38 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.

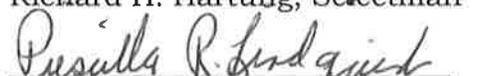


Tina Harrington, Recording Secretary

Approved By:

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Sean P. Murphy, Chairman

  
Richard H. Hartung, Selectman

  
Priscilla R. Lindquist, Selectman