

**BOARD OF SELECTMEN
MEETING MINUTES
October 14, 2013**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public meeting began at 7:00 pm.

Guests: P. Williams (Tri Town News), Chief Beaudoin, B. Vass

Public Announcements

- Tickets for the Senior Dinner are now on sale at the Town Clerk's office for \$5.00 per person. Proof of residency is required.
- The Hampstead Fire Dept. is hosting a blood drive on Friday, October 18th from 1 pm to 6 pm at Central Fire Station, 17 Little's Lane
- The next senior trip is scheduled for October 30th to Mohegan Sun. The cost of the trip is \$5 for residents and \$10 for nonresidents. Signups will be held on Wednesday, October 9th starting at 8:30 am.
- Halloween is scheduled for Thursday, October 31st from 6 pm to 8 pm.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Hampstead Village Preschool-185 Brown Hill Road

The owners of the preschool submitted a letter of request for school bus stop signs near their preschool. They noted that the bus stops across the street from the preschool/daycare and they are on a double curve. The staff has come close a few times to being hit by cars.

Selectman Hartung motioned to forward the request to the Highway Safety Committee for a recommendation. Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Hartung mentioned that they are a private school and they may be asked to chip in on the cost for the initial sign.

Chief Beaudoin was in the audience and stated that they will call a meeting quickly to have the issue discussed. Selectman Lindquist noted that the committee has not made a recommendation on the "no through trucking" for Emerson Avenue. Chief Beaudoin noted the request.

Department Heads

Recreation Commission- Chairman Kim Colbert

Mrs. Colbert noted that they have two women that they would like to have appointed as alternates to the Recreation Commission. There was a letter of interest sent by each one and was read by Chairman Murphy.

Selectman Lindquist stated that both women have been attending meetings and are being trained to take over for Mrs. Colbert when she steps down and possibly another member.

Selectman Lindquist motioned to appoint Julie Ahearn and Nicole (Nikki) O'Donnell as alternate members of the Recreation Commission. Their terms will be for three years. Selectman Hartung seconded the motion. The motion passed unanimously.

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Mrs. Colbert also announced that the Commission is sponsoring a fundraiser called the Turkey Trot. It is a 3K or 1 mile run/walk scheduled for Thanksgiving morning at 8:30 am. Sign ups are now available. There is a cost for the t-shirt and donations are accepted of non-perishable goods for the food pantry. The donations will benefit the recreation programs.

Tickets for the Annual Senior dinner went on sale today and the cost is \$5.00. The dinner is at the Granite Rose on Sunday, December 8, 2013. The Civic Club will be offsetting the \$5.00 cost by giving all the attendees a \$5.00 gift card to Hannafords.

New Business

MRI Contract Extension - There was a request from MRI for a one year extension, or a three year extension on their current contract to provide the assessing for the Town of Hampstead. The cost for the one year contract is the same as 2013 cost. The cost can increase by the CPI each year. This is what the current contract has and Mrs. Theriault stated that the company has not yet chosen to increase the contract cost by the CPI. After some discussion and the fact that the Board of Selectmen are happy with the job done by MRI, they agreed to go with the multi-year contract. Selectman Lindquist noted that the board has had very little problems since MRI took over the assessing. Selectman Hartung motioned to sign the 3 year extension with Municipal Resources, Inc. (MRI). Selectman Lindquist seconded the motion. The motion passed unanimously and the contract was signed.

P&S for Emmert Parcel - An amendment to the original purchase and sales agreement needs to be signed by the Selectmen. Mrs. Theriault explained that when the original P&S was signed, the thought was that there was 22 acres but after the lot was surveyed it was found that there was actually less than 20 acres but closer to 17 acres. The change is just a formality. The Conservation Commission is still moving forward with the purchase.

Selectman Hartung motioned to sign the addendum to the purchase and sales agreement on the Emmert parcel. Selectman Lindquist seconded the motion. The motion passed unanimously and the extension was signed.

Old Business

Elderly Exemption - This was brought forward from the previous meeting. The public was asked to contact the Selectmen's office if they had similar problems with the income limits on the elderly exemptions and there was no calls to any of them. They discussed the qualifications of asset especially where it pertains to bank statements. Chairman Murphy explained that on December 31st there may be money in someone's bank statement but on January 1st it could be gone to pay bills so it isn't an investment. He also noted that he had only one person questioning the limits. It was agreed to table the discussion until more research could be done regarding what is included in the assets.

Liaisons Reports

Chairman Murphy - He had nothing to report

Selectman Lindquist - Nothing to report

Selectman Hartung - Recently attended a workshop on shelters and addressing the needs of special needs at the shelters.

Administrative Assistant Report

Closing

The closing for the Clancey property on Hilltop Lane has taken place and the Town is now the owner of the parcel.

Social Security COLA

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The SS COLA should be released shortly. It is expected to be approximately 1.5%. Once this is calculated into the 5 year history, the COLA for the town employees and library employees would be about .68%.

Clerk of the Works position

Mrs. Theriault had given a draft job description for the position to the Selectmen. She also noted that Kris Emerson, Kyle Barker, and Jon Worthen also reviewed it. She had made some minor changes after their review. The Selectmen received the revised copy. Selectman Lindquist asked where the original job description came from. Mrs. Theriault responded that they received a few, but that this one was from the State of NH.

Selectman Hartung motioned to adopt the job description for a "Clerk of the Works" dated 10/9/2013 and to use it for the upcoming construction of the new Police Station. Selectman Lindquist seconded the motion. The motion passed unanimously.

Minutes

The following meeting minutes have been reviewed and are available for approval:
9/11/2013 and 9/23/2013

Selectman Lindquist motioned to accept the minutes of September 11, 2013, as amended. Chairman Murphy seconded the motion. The motion passed with two in favor (PL, SM) and one abstained (RH). Selectman Hartung motioned to accept the minutes of September 23, 2013 as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.

Activity Log

The elderly exemption discussion will be changed to 10/28/13.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Cable Committee volunteers – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Conservation Commission – monthly meetings

Correspondence

Allyson Stoddard-Thompson: A letter was received from Ms. Thompson donating a portrait she painted of the Meeting House. She would like to attend a future meeting and make the formal presentation. The estimated cost of the portrait for insurance purposes was noted in the letter. The Selectmen directed Mrs. Theriault to contact her and set up a time and also to find a place to hang it.

Visitors Comments

There was none.

Non Public Sessions

Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3 II (a) employee matters at 7:40pm. Selectman Lindquist seconded the motion.

Roll call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes;

Guest: Chief Beaudoin left at 7:55pm

Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (a) employee matters at 8:13 p.m. Selectman Lindquist seconded the motion.

Roll Call vote: Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes;

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Selectman Hartung motioned to seal the minutes of the non public. Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Lindquist made a motion to adjourn at 8:13 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.



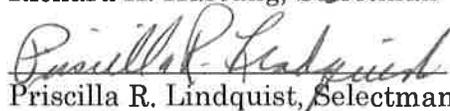
Tina Harrington, Recording Secretary

Approved By:

Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman