

**BOARD OF SELECTMEN
MEETING MINUTES
November 25, 2013**

PRESENT: SEAN P. MURPHY, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The public meeting began at 7:00 pm.

Guests: P. Williams (Tri Town News), Chief Beaudoin, Chief Carrier, J. Forbes, H. Williams, A. Thompson, E. Cabral, L. Kennedy (Carriage Town News)

Public Announcements

- The Hampstead Firemen's Association is sponsoring the Annual Christmas Parade on Saturday, December 7th at 2:00 pm. In celebration of the 75th Anniversary of the Fire Association, the theme for the parade is "Christmas in 1938".
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Allyson Thompson-Ms. Thompson at a previous meeting offered an original painting to the town of the Town office building. She estimated the cost at \$2,000. The painting has the donation letter attached to the back of the frame.

The Selectmen thanked her for the beautiful donation and they will look for a home in the town office for it.

Department Heads

RAWD- Ellen Cabral, a member of the Recycling and Waste Disposal Committee presented the Selectmen with a plaque from SC Johnson showing that Hampstead finished in 5th place. She also announced that the Town of Hampstead is the recipient of a \$15,000 grant from SC Johnson to further the recycling efforts of the town. She stated that the committee was looking at various options and one of the ideas is to have guest speakers come in to teach about recycling.

The Selectmen thanked her for the presentation and stated that there would need to be a public hearing scheduled since the amount is over \$5,000.

Friends of Ordway Park- Julia Forbes stated that she recently was looking at the town maps and found out that the land purchased by the Conservation Commission in 2009/2010 was added to the land of Ordway Park. The 3 acres are to stay in Conservation and she would like to have it corrected. She explained that she didn't know how the mistake happened but that the Selectmen should have followed through on the process to make sure it was done correctly. The Selectmen agreed that they are two separate parcels. Mrs. Forbes also asked to have the parcel known as Ordway Park changed on the assessing records to read the Martha Ordway Trust with BOS listed as Trustees. She noticed that there are other parcels that are written as trusts and felt that this would be easier for the parcel to be found by others in the future instead of just being listed as a Town of Hampstead parcel and that information about the park will get lost. Chairman Murphy thanked her for bringing the issue to their attention. They will make sure the necessary adjustments are made and take the issue to the Planning Board. Selectman Lindquist asked if Mrs. Forbes had talked to the planning board since they are responsible for changes to the maps.

Recreation Chairman Kim Colbert presented a warrant article to the Selectmen. The HRC is looking to have a warrant article for \$24,500 which is to help build a basketball court off Veterans' Way. Chairman Murphy asked if they were clear with the zoning- if this was allowed there. Mrs. Colbert stated that they have been to the planning board and there were no issues. She also asked them for the drainage locations plan for that location so that they could see where the courts would be placed. It was noted that the cost to build the courts will be more than the \$24,500 but they are doing fundraising for the rest. She has had a few estimates but they are currently all over the place. She also noted that for the first time there will be a Turkey Trot on Thanksgiving morning and the final sign ups are at 8:00 with the run starting at 8:30 and the walkers will be right after. The will be going down Emerson Avenue from St. Anne's to Randall Lane, up Sawyer to Wash Pond and back to Emerson and the church (3k).

Chief Beaudoin stated that people need to be aware that they may be inconvenienced for about 20-25 minutes. He noted that one lane will stay open on Emerson and Wash Pond during the race/walk.

Police- Chief Beaudoin thanked Chairman Murphy's company for donating 40 chairs to the new police station. They are in perfect shape and will be good for the training room. Currently the chairs are under the gym floor at the Memorial Gym.

Chief Beaudoin also wanted to congratulate Detective Bob Kelley for the great job he did on the home invasion case in town. Last year there was a home invasion with assaults and Detective Kelley kept working on the case and they have caught 4 of the 5 subjects and know the 5th. Chief Beaudoin noted that Det. Kelley put a lot of time and effort (on duty and off) to get this case solved. Selectman Lindquist asked if the home invasion was random or a known attack. Chief Beaudoin responded that it looks like one of the subjects had been in the house once before and that it wasn't anticipated that people would be in the home.

New Business

Fund Balance Policy- Selectman Lindquist stated that she doesn't remember seeing this policy before and that there were some errors or issues with it. She noted that the first issue was that it states the town may take up to \$250,000 from the fund balance to help reduce taxes and this year they used more than that. She asked what happens then. Mr. Williams responded that they could change the amount, that is one of the reasons why it needs to be reaffirmed annually. Selectman Lindquist also noted that it says "town administration" will classify the accounts and she wanted to know who that meant. Mr. Williams answered the people that handle it such as himself or the Trustees. She also noticed that the sentence at section E needs to be corrected because it does not make sense. It was agreed to reverse the sentences.

Selectman Murphy motioned to accept the Fund Balance Policy as amended allowing the amount of the fund balance to be used to offset the tax rate at \$500,000. Selectman Lindquist seconded the motion. The motion passed unanimously.

Investment Policy- Mr. Williams noted that there are no changes to the Investment Policy from prior years.

Selectman Lindquist motioned to reaffirm the Investment Policy as presented. Selectman Murphy seconded the motion. The motion passed unanimously.

Mr. Williams asked permission of the Selectmen to process the last payroll of the year on Tuesday, December 24th instead of the scheduled date of December 25th. The Selectmen stated that they had no issue with the change.

Statistical Revaluation Proposal

There was a memo from Scott Marsh regarding the two proposals received. He stated that they were both qualified and that the references should be contacted along with interviewing both. Selectman

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Lindquist asked if he was going to give a recommendation and Mrs. Theriault stated no, he felt that he shouldn't be making that decision. Mrs. Theriault will set up a work session and check out the references. They will try to get the meeting in soon because they will need the final numbers for the budget.

Old Business

Liaisons Reports

Chairman Murphy-He had nothing to report

Selectman Lindquist- The annual ecumenical service was held at he Meeting House on November 24th and it was a good turnout with participants donating over \$300 to the food pantry.

The museum has work ongoing on the columns.

The Historic/Heritage Commission will meet on Tuesday the 3rd of December instead of Wednesday, the 4th.

Selectman Hartung- Not present

Administrative Assistant Report

Mrs. Theriault stated that the invitations for the ground breaking ceremony scheduled for Saturday, December 7th at 10:00 am, have all gone out. She heard from Governor Hassan's office and was told she would not be able to attend.

Activity Log

Mrs. Theriault asked if the elderly exemption should be put on a future agenda. Chairman Murphy said to take it off the activity log and suggested that if someone just misses the cut off to ask to speak with the Selectmen.

The EOP and HM plans will need to be reaffirmed and will be done together in January.

The Selectmen asked Chief Beaudoin if there was any information from the State regarding the intersections of West Road/Emerson/Main Street and Stage Road. Chief Beaudoin replied that he has no updates.

Chairman Murphy stated that there was a power outage in a small section of Hampstead yesterday and he wasn't made aware of the issues and wanted to work on the communication between departments and the Selectmen. He was receiving calls but had no information to pass on. Chief Carrier stated that if he gets any information, he normally will forward it onto the Selectmen, but agreed there could be a better job of getting information out. The three departments, Fire, Police and Highway can sit down and discuss the issues.

Re- Appointments/Appointments

Call for Candidates:

- Ordway Park, full members and alternates – monthly meetings
- Cable Committee volunteers – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings
- Conservation Commission – monthly meetings

Correspondence

Donation of land by J. Gilmartin-

Mr. Gilmartin is looking to donate 3.56 acres to the town. The Selectmen looked over the information and agreed to forward the information to the Conservation Commission to see if they were interested.

Selectman Lindquist moved to forward the letter of donation to the Conservation Commission for their input. Selectman Murphy seconded the motion. The motion passed unanimously.

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Visitors Comments

There was none.

Non Public Sessions

Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (e) litigation at 7:51pm. Selectman Murphy seconded the motion.

Roll call vote: Selectman Lindquist, yes; Selectman Murphy, yes;

Guest: Chief Beaudoin and Chief Carrier

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (e) litigation at 8:25 p.m. Selectman Murphy seconded the motion.

Roll Call vote: Selectman Lindquist, yes; Selectman Murphy, yes;

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Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (a) employee matters at 8:25pm. Selectman Murphy seconded the motion.

Roll call vote: Selectman Lindquist, yes; Selectman Murphy, yes;

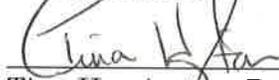
Guest: Chief Beaudoin

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (a) employee matters at 9:10 p.m. Selectman Murphy seconded the motion.

Roll Call vote: Selectman Lindquist, yes; Selectman Murphy, yes;

Selectman Lindquist made a motion to adjourn at 9:10 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.

A True Record.



Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman

Absent 

Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman