

**BOARD OF SELECTMEN**  
**MEETING MINUTES**  
January 13, 2014

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMEN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

**Public Announcements**

1. Wednesday, January 22, 2014 is the first day to file for office with the Town Clerk.
2. Friday, January 31, 2014 is the last day to file for office with the Town Clerk
3. Friday, February 7th at 7:00 pm – Deliberative Session at the Hampstead Middle School.
4. Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime

Chairman Murphy announced all of the vacancies that will appear on this year's ballot.

**Visitors Comment**

There were none.

**Department Heads**

Recreation Commission- B. Goode

Mr. Goode provided three estimates for the construction of the basketball court. The estimates ranged between \$35,000 and \$52,288. The mid-range is \$37,500. The proposed warrant article is for \$24,500, the rest of the funds to be raised outside of taxes. \$13,000 will come from other sources. The court will be located behind the town gym in the T-ball field. There is a question about drainage and it is believed that the drainage is located outside of the proposed basketball court perimeter.

**New Business**

- **Health care agencies to present:**  
**Derry Adult Tutorial**

Ms. Kathy Mercer provided information on the Adult Learner Services of Greater Derry (formerly known as Derry Adult Tutorial). The organization opened in 1992. It offers one-on-one confidential tutoring, GED and English as a second language. The services are free to students and are provided by volunteers. There are approximately 75 students each year with 45-50 tutors. There is some Federal and State funding, but that funding is only available from September through June with no funding during the other months. The agency relies on other sources of funding for the remaining months. Mrs. Vivian Clark, a volunteer, was present and mentioned the success that the program offers to residents. The agency is requesting \$1,000.

**Meals on Wheels**

Ms. Chagnon advised that there are 108 Hampstead residents receiving meals (9475 total meals) and safety service checks daily. The value of the program provided to the Town is \$73,000 at a cost of \$3951. There is Federal and State funding, but in order to receive that funding Meals on Wheels needs to raise 30% of the cost of the meals as part of the required match by the State and Federal Governments. The agency is requesting \$3,951.

**Red Cross**

Ms. Alice Major thanked the town for all of its prior support. The American Red Cross provides support after a disaster. It is a non-profit organization that sponsors blood drives, trainings, car safety kits and disaster relief. The agency is requesting \$1,000.

- **Mary E. Clark Drive. - Hampstead Area Water Company - Charles Lanza**

Mr. Lanza discussed a possible water line extension along Mary E. Clark Drive. It would be located 3 feet off of the pavement. A six inch line would be used for hydrants and a one inch line to service a building. There are 30-40 wells in Hampstead that are owned by HAWC. 1/2 Million to 1.2 Million gallons a day are used. There would be no open cut along Stage Road. The purpose of the water line is to provide water to the plastics company located on Route 111. There was also some interest in getting the water line to one of the business condominium buildings. Mr. Guthrie asked about water to cemeteries. Mr. Lanza responded that there would have to be a meter pit in place, which would add to the cost of construction. Also, should the Hampstead Library want to connect to the water line the Library would have to pay for the installation from the water main to the building.

**Chairman Murphy made a motion to allow Hampstead Area Water Company to install a water line along Mary E. Clark Drive. Selectman Lindquist seconded the motion. VOTE: 3-0-0.**

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Mr. Lanza brought up the topic of a \$200 maintenance fee per year for each hydrant that had been installed in the Town. There was also a question about an unpaid balance, which might be due to the hydrants being located on private property. Selectman Hartung as Liaison will contact the Fire Chief about the hydrant fees.

- **2012 Management and Discussion Analysis (MD & A)**

The Board previously received and reviewed the MD & A. The administrative assistant advised that the MD&A is an auditing requirement and without it the Town will not receive the auditor's letter, which is published in the Town Report each year.

**MOTION: Selectman Lindquist made a motion to approve the MD&A. Selectman Hartung seconded the motion. VOTE: 3-0-0.**

### Old Business

#### Continued discussion/recommendations of warrant articles presented at the Public Hearing on 1/8/14.

Article 8 concerning the basketball court was brought up for discussion and a vote. There is considerable demand for the Town's gym and the construction of a basketball court could alleviate some of that. Contact had been made with the Civic Club, Men's basketball, youth basketball, etc. and the Commission has determined that there is a need. This will provide an "end-to-end" basketball court. Right now the only ones available are in Derry and Windham. The school's basketball courts cannot be used while school is in session. When asked, the Commission advised that there will be no outside lighting.

**MOTION: Selectman Hartung made a motion to recommend article 8 (recreation basketball court) Selectmen Lindquist seconded the motion. VOTE: 3-0-0.**

Article #6 (Police contract) was reviewed. Selectman Hartung thought that the numbers outlined in the warrant article appeared to be correct.

**MOTION: Selectman Hartung made a motion to recommend article #6 (police contract). Selectman Lindquist seconded the motion. VOTE: 3-0-0**

### Liaisons Reports

**Chairman Murphy-** Nothing to report

**Selectman Lindquist-** Advised that Mr. Theodore Kostandin is interested in becoming a member of the Cable Committee. Mr. Kostandin provided a letter of interest.

**MOTION: Selectman Lindquist made motion to appoint Mr. Theodore Kostandin to the Cable Committee. Selectman Hartung seconded that motion. Vote: 3-0-0.**

**Selectman Hartung-** -Advised that he will be attending the closing on the Emmert parcel, which is scheduled for Friday, January 17<sup>th</sup> at 9 AM.

### AA Report:

#### Memorandum of Understanding

In prior years the Town entered into memorandum of understandings with local churches that offer services to the residents. In exchange, the Town of Hampstead plows the parking lots of the churches. Signed agreements have been sent out to the local churches for signatures and several agreements have been finalized. Those finalized agreements include the following churches; East Hampstead Union Church, Island Pond Baptist Church and St. Anne Parish. Two other churches have yet to respond.

#### Interview Assessing Companies

Ms. Theriault is in the process of scheduling the assessing companies who responded to the RFP for the statistical revaluation to come and meet with the Board. The tentative schedule date is Thursday, January 30<sup>th</sup> at 7PM. The Selectmen advised that they would be available.

### Activity log:

The activity log was reviewed. Item number 7 was deleted "Budget summary in folder for meetings". Selectman Hartung requested a follow-up on the "stop sign on a state road and lights at the intersection of Emerson and Main St." It appears as though the RPC is in the process of conducting a feasibility study.

### Re- Appointments/Appointments

#### Call for Candidates:

- Ordway Park, full members and alternates – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings

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Correspondence

*None*

Visitors Comments

There was none.

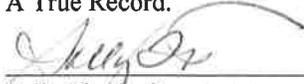
Minutes

The non-public meeting minutes of December 9<sup>th</sup> and 23<sup>rd</sup>, 2013 were reviewed and approved by the Board of Selectmen.

**MOTION: Selectman Hartung made a motion to adjourn at 8:30 p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.**

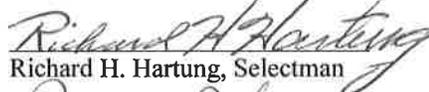
A True Record.

Approved By:



Sally Theriault, Administrative Assistant

Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman