

**BOARD OF SELECTMEN
MEETING MINUTES
April 14, 2014**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN;

Visitors: Paul Wentworth, J. Beaudoin, S. Harms, J. Worthen, K. Emerson, and P. Williams (Tri Town News)

Meeting began at 6:30 pm

The Selectmen met with the resident of map 2 lot 72 prior to the start of the regular meeting. The resident was denied an elderly exemption due to land owned in an abutting town. The Selectmen agreed to look into the value of land in current use. If the value of the land fits into the total of assets allowed, the resident would be granted the exemption. Selectman Hartung will meet up with the Assessor this week and an answer should be available to the resident by the end of the week. Selectman Lindquist said that a prior board gave a similar exemption before for the same reason and it continued to the life of the owner.

Mrs. Harrington noted that there was another resident that was denied the elderly exemption because they were \$59 and change over the income limit. The Selectmen agreed to grant the exemption for 2014.

Selectman Hartung motioned to allow the elderly exemption to the residents of 122 Ledgewood Drive for 2014. Selectman Lindquist seconded the motion. The motion passed unanimously.

The regular session began at 7:00 pm.

Public Announcements

- Sign-ups for seniors is on April 16th at the Meetinghouse for a trip to Boston on May 14, 2014. Doors open at 8:30 am
- Saturday, April 19th the Kent Farm Facility will be open for brush disposal only.
- Saturday, April 26th is the Fishing Derby at Shop Pond.
- Saturday, June 28th is the fireworks display at Meetinghouse Park.
- Compost bins are now available at the Town Offices. The cost for each bin is \$50.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.
- Mosquito Control is beginning the week of April 14th, 2014. The public notice was read.
- Cross Country Appraisers have begun the town wide revaluation. The public notice was read.

Visitors Comment

There were none

Department Heads

Building Department- Kris Emerson, Chief Building Official

Mr. Emerson was present tonight to announce that through a recent audit with ISO (Insurance Supportive Office) the insurance risk rating for the Town of Hampstead went from being a rating of 7 (rated 13 years ago) to a 4. He stated that he sat with the auditor for about 2 1/2 hours and they reviewed the various policies and procedures in his department along with the education and certification of the inspectors. He noted that the scale is a 1 (the best) to a 10. There is no

one in NH at level 1 or 2 and there are 2 at level 3. All together there are about 27 communities in NH at level 4 with the balance scattered from the 5-10 range. There is another rating that gets done on the fire side. This should help homeowners getting insurance and the risk pool. This insurance audit is scheduled to be done every 5 years, but with staffing issues it hadn't been done for the last 13 years. The Selectmen thanked Mr. Emerson for a job well done.

Highway Department- Jon Worthen, Road Agent

Mr. Worthen had three items to discuss with the Selectmen.

First item was to replace the backhoe that is used by the Highway Department, Buildings, Cemeteries and the, Transfer Station. There were estimates on 5 different machines along with some of the specific such as reach out, bucket height and digging depth of each compared to the current backhoe. The current backhoe is at least 13 years old and it may have about 6000 hours on it. Mr. Worthen noted that it is starting to need work annually which puts it out of service until it is repaired. The estimated cost per year is \$4k-\$5k per year on maintenance issues. Mr. Worthen is recommending that the Selectmen move forward with the John Deere 410, which cost \$130,000. They are offering \$28,000 in trade in for the current backhoe and on a six year lease the cost would be \$18,205.37 per year with ownership at the end of the lease. Chairman Murphy asked to see what it would be for a seven year lease. The 2014 budget has \$20,000 in it to cover the cost of the backhoe. During the budget season it was agreed to place the full amount into the highway department budget rather than splitting the cost between the different departments that will use it.

Selectman Hartung motioned to move forward with the recommendation of the Road Agent to enter into a lease agreement for the John Deere 401 SK. Mr. Worthen will come back with the terms on a six and seven year lease. The Selectmen will then decide which term. Selectman Lindquist seconded the motion. The motion passed unanimously.

Second item for discussion is that there is a small increase on the per ton cost with Brox Industries. The cost of the liquid asphalt went from \$607 per ton to \$640 per ton. The Selectmen had previously decided to move forward with Brox Industries with last year's rates, unless the cost of liquid asphalt went up. The cost per ton for paving will increase by \$1.79 per ton. Mr. Worthen gave a list of roads he is expecting to do this year based on what he has for money. The last two or three roads may be moved to 2015 based on the funds.

The roads are East Road, Valley Road, Ashford Road, Marshall Road, Page Lane, Country Road, Odd Fellows Road, Faith Drive, Barthelmess Lane and Longview Drive.

The third discussion point is the parking lot at the Town Garage. In front of the garage is getting bad and there are tire tracks and things coming up through the pavement and water runs in when it rains. Mr. Worthen asked three local contractors for an estimate to dig up a 60 by 35 feet wide area around the garage and 3 feet deep. The work would include removing about 210 yards of material and replace it with about 156 yards of 6" minus crushed gravel and about 52 yards of 1.5' crushed gravel, compact the area and repave it. He noted that he may be able to only go 2 feet deep which would change the price. Chairman Murphy asked why he was going out 35 feet. Mr. Worthen explained that is where it is rough. Chairman Murphy asked if it would be an issue with the heavy equipment around there tearing up any new pavement. Mr. Worthen wasn't worried about it. Mr. Worthen was asked if this was in his budget and when it would be done. Mr. Worthen stated that he has the money in the budget to do the work and is looking to do it in the next few weeks. Mr. Worthen recommended going forward with the low bidder, Bennett Construction, because they would be able to use the materials and fills from at the police station and not have to pay to have it hauled in.

Selectman Hartung motioned to accept the recommendation of the Road Agent and offer the job of the construction work at the town garage parking area to Bennett Construction

for a cost of \$12,000. The money is to come from 43122-59000 Contract Labor and Equipment. Selectman Lindquist seconded the motion. The motion passed unanimously.
Police Department- Chief Beaudoin

Chief Beaudoin announced that the Town of Hampstead had applied for three grants (Red Light Grant, Radar Enforcement and DUI enforcement). The grants together total \$19,923.00 and they average to be 68 -4 hour overtime shifts. There is no cost to the town whereas the grant is 100% reimbursable. The patrols are scheduled to start May 1st. It was noted that a public hearing needs to be held to accept the grants prior to them starting. Mrs. Harrington will check tomorrow morning to see how fast the notice can make it to the paper. She will try for the next scheduled meeting of April 28th and if not, then May 12th.

The second request is to approve the cost of \$3,900 to lease a motorcycle for 2014 with the cost to come from the special duty detail fund. Chief Beaudoin noted that this year it will be a new motorcycle whereas the other bike has now been in use for three years and has 2000 miles on it. The new motorcycle will also need to have the decals put on the bike which would cost an additional \$200. The rest of the equipment will be moved from the old bike. Chairman Murphy asked if there has been a savings on using the bike versus a cruiser. Chief Beaudoin stated that it saves on the gas but more importantly it is a great PR tool. The motorcycle has the ability to go into the campgrounds, relates to the younger groups, can handle the smaller streets and attends funerals.

Selectman Murphy motioned to authorize Chief Beaudoin to spend up to \$4,100 to lease a new motorcycle and for the funds to come from the special duty detail fund. Selectman Lindquist seconded the motion. The motion passed unanimously.

The third item for discussion is the detail rates. Chief Beaudoin asked the Selectmen to move the detail rate for a nonunion officer to \$43, which is the same rate as a union officer receives for doing the same job, using the same vehicles and wearing the same uniform.

He also explained that with the current rate being paid to a full time union officer at \$43 and with payroll costs of \$11.51 the billing rate of \$53 per hour leaves the fund in a deficit of \$1.51. He asked the Selectmen to move the billing rate for an officer per hour without a car to \$56 per hour. The cost for a detail with a car will stay the same at \$63 per hour.

Chief Beaudoin said that he is seeing more requests for details without a car. They may need to readdress the rate in 2015 if anything changes with the NHRS rates.

The motion was made to increase the rate paid to a nonunion officer doing a detail to \$43 per hour and to increase the billing rate for details without a vehicle to \$56 per hour. Selectman Lindquist seconded the motion. The motion passed unanimously.

New Business

There was no new business

Old Business

E-911 Dispatch Notification Change

Effective July 1, 2014, the dispatch for Fire/EMS will change from the primary dispatch being Derry Fire to Londonderry Fire and for the secondary to be Derry Fire. The notification also notes that Rockingham Dispatch is the primary for the police department and Plaistow Dispatch as the secondary. There is a form that requires completion to make the change official.

Selectman Hartung motioned to sign the Dispatch Notification Form as described above. Selectman Lindquist seconded the motion. The motion passed unanimously. The Selectmen signed off on the form.

Liaisons Reports

Chairman Murphy- Recently attended the School Board meeting. The new Chairman is Greg Hoppa and the Vice Chairman is Jay Dimando.

Selectman Lindquist- The Planning Board reorganized at their last meeting. The new Chairman is Paul Carideo and the Vice Chair is Neil Emerson.

Selectman Hartung- Had three meetings with Road Agent, Jon Worthen, a meeting with Assessor, Scott Marsh, RCC on the draft budget and the Roundtable discussion in Derry with the BIA (Business & Industry Association). He talked about the meeting and read the 9 goals that were determined by the group which was a mixture of people. Tomorrow he will be attending a CART budget meeting.

AA Report: Read by Chairman Murphy

Property Liability Insurance

Mrs. Theriault met with one company to go over the application and supplied the representatives with information for quotes. She also mailed a packet of information out to another company and updated the information to Health Trust to get a quote from them for property liability insurance. The effective date for the insurance would be July 1st.

Energy Audit for the Town Offices

Mrs. Theriault received an estimate on the cost and savings of the energy audit. There will be no replacements of fixtures however the proposal includes retro fits and the replacement of bulbs. The total cost is \$4,958 with a 50% rebate from PSNH.

- The total cost of the program to the Town is \$2,479 with a rebate from PSNH for the same amount. The Town can pay the \$2479 and see immediate savings in the electric bills. The savings amount to \$938 per year.
- The Town has one other option and that would be to enroll in the SmartStart program with PSNH. The Town would not put up any money and the program savings would be put towards the monthly electrical costs/program cost. PSNH will charge interest so that the rebate will be more like a 60/40 instead of 50/50. The Smart Start program funds get used very quickly so if the Town is interested in this option we should move on this quickly. It would take about 2 ½ years to pay off the SmartStart program but the Town would not see any changes in the electric bill unless the electric rates change.

The Selectmen discussed the two options and it was agreed that the immediate savings would be more important. They agreed that the funds for the program (\$2,479) could be found in the budget. It was agreed that if they wanted to move forward with the Smart Start program, it would need to be decided tonight to get in line whereas the funds are limited.

Selectman Hartung motioned to find the money in the budget and move forward with the upfront payment to PSNH and to confirm which buildings are in the audit report. Selectman Lindquist seconded the motion. The motion passed unanimously.

US Government Census data

Mrs. Theriault's report stated that she completed the 2013 Annual Survey of Local Government Finances for the US Department of Commerce.

RFP for new furniture

Mrs. Theriault stated that she is in the process of working with the Police Building Committee to outfit the New Police Station with all new furniture. The building committee will review the RFP before it is sent out. Selectman Lindquist questioned the purpose of the RFP stating that there was donated furniture to be used. Mr. Worthen said that they were looking for pricing on the furniture so that they could purchase what they needed with whatever money is left. They had an original estimate when the cost project was estimated. They are not purchasing the furniture based on the RFP. The board agreed that Mrs. Theriault was only working on it for now.

Activity Report

There were no updates.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings

Correspondence

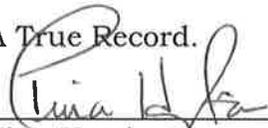
There was no additional correspondence.

Visitors Comments

There were none

Selectman Lindquist made a motion to adjourn at 8:17 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.



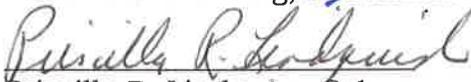
Tina Harrington, Recording Secretary

Approved By:

Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman