

BOARD OF SELECTMEN
MEETING MINUTES
 March 10, 2014

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: Chief Beaudoin, Chief Carrier, S. Koleque-Spalaris, P. Williams (Tri Town News), K. Colbert, J. Ahern, and Paul Wentworth.

Public Announcements

1. Tuesday, March 11, 2014, Town Voting (Second Session) from 8am-8pm at the Hampstead Middle School. The Town Clerk/Tax Collector's Office will be closed on this day as well.
2. PSNH will have air patrol helicopters out this week doing line checks along the Supply System.
3. Saturday, March 29th -The Hampstead Firemen's Association and the Hampstead Animal Control will host the annual rabies clinic at the Hampstead Fire Station on Little's Lane from 9:00 am until noon. Please see the Animal Control webpage for additional information.
4. Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none.

Department Heads

There were none.

New Business

RFP-Fertilization There were nine proposals received.

		1st	2nd	3rd	4th	Aerate	Fields 1-4 &	Total	
	Fertilization RFP	Treatment	Treatment	Treatment	Treatment		Softball		
1	Lawn Dawg-Nashua, NH	\$ 2,828.00	\$ 6,464.00	\$ 2,828.00	\$ 5,656.00	\$ -	\$ 3,250.00	\$ 21,026.00	
	3 Year proposal	\$ 8,484.00	\$ 19,392.00	\$ 8,484.00	\$ 16,968.00	\$ -	\$ 9,750.00	\$ 63,078.00	\$21,026.00
2	Bradford Lawn Care-Ward Hill, M	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 10,800.00	
	3 Year proposal	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 5,400.00	\$ 5,400.00	\$ 39,600.00	\$13,200.00
3	Lawnmaster-Hudson NH	\$ 2,340.00	\$ 4,840.00	\$ 2,340.00	\$ 3,510.00	\$ 200.00	\$ 2,700.00	\$ 15,930.00	
	3 Year proposal	\$ 7,020.00	\$ 14,520.00	\$ 7,020.00	\$ 10,530.00	\$ 600.00	\$ 8,100.00	\$ 47,790.00	\$15,930.00
4	Protec-Plaistow, NH	\$ 1,500.00	\$ 3,500.00	\$ 1,500.00	\$ 3,500.00	\$ 100.00	\$ 965.00	\$ 11,065.00	
	3 Year proposal	\$ 4,725.00	\$ 11,035.00	\$ 4,725.00	\$ 11,035.00	\$ 300.00	\$ 2,895.00	\$ 34,715.00	\$11,571.67
5	Greener Days- Hampstead	\$ 1,880.00	\$ 2,764.00	\$ 1,543.00	\$ 1,316.00	\$ 395.00	\$ 900.00	\$ 8,798.00	
	3 Year proposal	\$ 5,640.00	\$ 8,292.00	\$ 4,629.00	\$ 3,948.00	\$ 1,185.00	\$ 2,700.00	\$ 26,394.00	\$8,798.00
6	Tru-Green- Londonderry	\$ 1,938.00	\$ 2,742.00	\$ 1,938.00	\$ 3,876.00	\$ 750.00	\$ 3,480.00	\$ 14,724.00	
	3 Year proposal	\$ 5,814.00	\$ 8,226.00	\$ 5,814.00	\$ 11,628.00	\$ 2,250.00	\$ 10,440.00	\$ 44,172.00	\$14,724.00
7	Scotts LawnCare- Dover, NH	\$ 1,600.00	\$ 2,200.00	\$ 1,600.00	\$ 1,700.00	\$ 300.00	\$ 1,000.00	\$ 8,400.00	
	3 Year proposal	\$ 4,800.00	\$ 6,600.00	\$ 4,800.00	\$ 5,100.00	\$ 900.00	\$ 3,000.00	\$ 25,200.00	\$8,400.00
8	Truly Green Lawns- Groveland, M	\$ 1,750.00	\$ 2,250.00	\$ 1,500.00	\$ 1,750.00	\$ 250.00	\$ 1,000.00	\$ 8,500.00	
	3 Year proposal	\$ 5,300.00	\$ 6,800.00	\$ 4,550.00	\$ 5,300.00	\$ 750.00	\$ 3,000.00	\$ 22,700.00	\$7,566.67
9	Drago Landscaping- Chester NH	\$ 2,828.00	\$ 6,464.00	\$ 2,828.00	\$ 5,656.00	\$ 100.00	\$ 600.00	\$ 18,476.00	
	3 Year proposal	\$ 8,484.00	\$ 19,392.00	\$ 8,484.00	\$ 16,968.00	\$ 300.00	\$ 1,800.00	\$ 55,428.00	\$18,476.00
	Aerate listed as 100 square feet- bids are listed as per goal should be 4 goals								

Selectman Lindquist motioned to forward the proposals to the Recreation Commission for their review. They were meeting upstairs now to go over the bids. Selectman Hartung seconded the motion and asked them to not rush the decision. The motion passed unanimously.

RFP-Mowing-There were 13 proposals received

	Field 1	Field 2	Field 3	Field 4	Softball	Per hour	Per cut	Per cut	Total
1 Erhardt & Shallow- Hampstead, NH	\$200.00	\$150.00	\$150.00	\$150.00	\$200.00	\$50.00	\$850.00		
3 Year proposal	\$600.00	\$450.00	\$450.00	\$450.00	\$600.00	\$50.00	\$2,550.00	\$850.00	
2 North Point Outdoors,- Derry, NH	\$110.00	\$82.50	\$82.50	\$82.50	\$82.50	\$55.00	\$440.00		
3 Year proposal	\$11,800.00	\$8,910.00	\$8,910.00	\$8,910.00	\$8,910.00	\$55.00		\$0.00	\$47,440.00
3 BradfordLawn Care- Bradford, MA	\$75.00	\$75.00	\$50.00	\$50.00	\$75.00	\$41.50	\$325.00		
3 Year proposal	\$225.00	\$225.00	\$150.00	\$150.00	\$225.00	\$41.50	\$975.00	\$325.00	
4 ANA Landscapes- Milford, NH	\$100.00	\$50.00	\$50.00	\$100.00	\$50.00	\$40.00	\$350.00		
3 Year proposal	\$300.00	\$150.00	\$150.00	\$300.00	\$150.00	\$40.00	\$1,050.00	\$350.00	
5 Taurus Landscaping- Sandown, NH	\$75.00	\$75.00	\$70.00	\$50.00	\$50.00	\$30.00	\$320.00		
3 Year proposal	\$225.00	\$225.00	\$210.00	\$150.00	\$150.00	\$30.00	\$960.00	\$320.00	
6 Murph's Turf- Londonderry, NH	\$90.00	\$90.00	\$100.00	\$80.00	\$75.00	\$40.00	\$435.00		
3 Year proposal	\$264.00	\$264.00	\$294.00	\$234.00	\$219.00	\$40.00	\$1,275.00	\$425.00	
7 CBC Outdoor Services- Manchester, NH	\$75.00	\$75.00	\$50.00	\$50.00	\$60.00	\$40.00	\$310.00		
3 Year proposal	\$230.00	\$230.00	\$155.00	\$155.00	\$185.00	\$40.00	\$955.00	\$318.33	
8 Auger Property Maint. Hampstead, NH	\$85.00	\$70.00	\$70.00	\$55.00	\$65.00	\$40.00	\$345.00		
3 Year proposal	\$255.00	\$210.00	\$210.00	\$165.00	\$195.00	\$40.00	\$1,035.00	\$345.00	
9 DJ Landscaping- Derry, NH	\$79.50	\$75.00	\$55.00	\$55.00	\$65.00	\$45.00	\$329.50		
3 Year proposal	\$239.00	\$230.00	\$165.00	\$165.00	\$195.00	\$45.00	\$994.00	\$331.33	329.50/329.50/337
10 BHD Lawn- Dracut MA	\$165.00	\$350.00	\$135.00	\$165.00	\$165.00	\$38.00	\$980.00		
3 Year proposal	\$525.00	\$1,110.00	\$435.00	\$525.00	\$525.00	\$38.00	\$3,120.00	\$1,040.00	980/1040/1100
11 Dragos Landscaping- Chester, NH	\$90.00	\$67.50	\$67.50	\$67.50	\$90.00	\$45.00	\$382.50		
3 Year proposal	\$270.00	\$202.50	\$202.50	\$202.50	\$270.00	\$45.00	\$1,147.50	\$382.50	
12 GS Oliveria- Pelham, NH	\$70.00	\$70.00	\$50.00	\$50.00	\$70.00	\$50.00	\$310.00		
3 Year proposal	\$210.00	\$210.00	\$150.00	\$150.00	\$210.00	\$50.00	\$930.00	\$310.00	
13 Granite Coast Lawn- Epping, NH	\$75.00	\$75.00	\$50.00	\$50.00	\$75.00	\$45.00	\$325.00		
3 Year proposal	\$210.00	\$210.00	\$135.00	\$135.00	\$210.00	\$45.00	\$900.00	\$300.00	

Selectman Lindquist motioned to forward the proposals to the Recreation Commission for their recommendation. Chairman Murphy seconded the motion. Selectman Hartung asked that the numbers be worked up before any decision is made. The Selectmen agreed that a special meeting could be called if needed to make the award. The motion passed unanimously.

Emergency Notification System-

Mrs. Harrington explained that at a recent meeting with E-911 and the representative Michael Kelleher, she was given paperwork for the New Hampshire Emergency Notification System (reverse 911) through E-911. There is no cost to the Town to enter into an agreement with E-911 to do a notification system in an emergency. The agreement calls for two authorized individuals to be allowed to activate the ENS. There are two options available to activate the system. The first is that E-911 be notified of the need and they activate the system. The second option is to have the authorized users be trained on the system and they can activate the emergency notification. The Selectman wanted to see if there was the ability to do it both ways, depending on the situation. Whereas there are also only two listed authorized users, Mrs. Harrington will check into the ability of the County Dispatch to make the call (when requested by the Police Chief). If this was the process for the county dispatch, then the Fire Chief and the EMD could be the other two authorized users. Mrs. Harrington will look into the questions and get back to the Selectmen with the answers.

Old Business

State of NH Fuel Distribution Center- At a previous meeting Mrs. Harrington mentioned that the State of NH will be opening a fueling station off of Mill Road near Route 111 in Kingston. They are allowing the fueling station to be accessed by area towns. There is an agreement that needs to be signed by the

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Chairman to start the process and then further paperwork will need to be submitted. This would allow the Town to go there to fill up the vehicles and at this time it would probably only be the police vehicles. The price would be cheaper than going to a local gas station. Chairman Murphy signed the paperwork.

PSNH-There was an easement from PSNH for the Selectmen to sign for the placement of poles for the new police station. Chairman Murphy signed the agreement.

Liaisons Reports

Chairman Murphy- Nothing to report

Selectman Lindquist-Nothing to report

Selectman Hartung-

CART-There was a dedication of the new shuttle route in Hampstead this morning in front of the town office. The shuttle will run on the hour Monday, Wednesday and Friday at no cost to the rider. The schedule is on the website-www.cart-nh.org or call 603-434-3569. There will also be a meeting on March 18 to look at the funding for next year.

Selectman Hartung attended a TAC meeting regarding road issues and Route 93. There is also a Derry Regional Health Meeting on March 19th at 9:00.

AA Report:

Annual Report

The annual report has been completed and is available at the Town Offices, Library and local schools.

Summary of the return of premiums

As previously mentioned towards the end of last year, the town would be expecting the fourth return of premiums from Health Trust. The return has now been received. This premium totaled \$20,102.42 with \$3,439.82 being returned to the retirees and \$1,975.84 being returned to employees. As a recap of all of the surplus premiums that Town has received thus far:

Fall 2012	\$14,527.16 (Total)	\$10,000.00 (Town)
July 2013	\$54,104.56	\$39,638.75
September 2013	\$20,388.30	\$20,388.30
March 2014	<u>\$20,102.42</u>	<u>\$14,687.58</u>
	\$109,122.44 (Total)	\$84,714.63 (Town)

There may be additional funds coming from the Property Liability side to the Health insurance side of HealthTrust.

Property Liability Insurance

Over the next several weeks Mrs. Theriault will be working on submitting requests for proposals for property liability insurance for the Town. Our current multi-year contract with what is now known as Health Trust will end on June 30th of this year. The process of supplying the necessary information to the insurance companies and receiving proposals will be anywhere from two weeks to two months depending upon the company.

Minutes

The meeting minutes of January 27, February 10 and 26, 2014 have been signed and are ready for approval at this time.

Selectman Lindquist motioned to approve the minutes as amended for January 27th, February 10th and February 26th, 2014. Selectman Hartung seconded the motion. The motion passed unanimously.

There is one set of nonpublic meeting minutes for approval and they were signed at the end of the meeting.

Activity Report

Mrs. Theriault mentioned that as part of the stormwater work she will be adding a section to the town website to meet the educational component.

She will check with Mr. Worthen regarding the "No Through Trucking" on Emerson Avenue.

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Selectman Lindquist asked who updated the website. Mrs. Theriault responded that it depended on what page. Some of the departments have direct access. Selectman Lindquist stated that she has been asking to have the picture of the Historic Commission changed whereas it was an old picture and when she looked recently it was still on there. Mrs. Theriault stated that after elections, notices will go out to all the committees asking them to look at their websites and get her whatever updated information they want on them. She also stated that she changed the photo at least a week ago. Selectman Lindquist will check again.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings

Correspondence-There was none.

Visitors Comments

Selectman Hartung asked to make a comment. He stated that it was good to see so many people step forward and run for some of the offices. He suggested that those that aren't elected look at some of the other committees and see if they would be a fit for them. He also noted that the current budget on snow removal is still doing okay and if everything holds, there should be enough money for November and December possible storms. He noted that he was pleased with where that budget is and congratulated the road agent with handling the budget effectively.

Selectman Hartung made a motion to adjourn at 8:21 p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.

A True Record.

Approved By:

Tina Harrington, Recording Secretary

Sean P. Murphy, Chairman

Richard H. Hartung, Selectman

Priscilla R. Lindquist, Selectman