

**BOARD OF SELECTMEN
MEETING MINUTES
May 12, 2014**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN;

Visitors: J. Worthen, Chief Carrier, Chief Beaudoin, J. Graham, T. Lovell, Paul Wentworth, and P. Williams (Tri Town News)

The meeting was called to order at 7:00 pm

Public Announcements

- The Town Clerk/Tax Collector's office will be closed on Wednesday, May 21st while they attend a conference.
- The Memorial Day Services will be held on Monday, May 26th at 11:00 at Meeting House Park. In the event of rain, it will be held at the Town Gym.
- The Hampstead Firemen's Association will be holding a Community Shredding Event on Saturday, June 7th from 9 am to noon in front of the Town Office.
- The NEPBA (Police Union) will be hosting a comedy night on Friday, June 20 at the Granite Rose.
- Saturday, June 28th is the fireworks display at Meetinghouse Park.
- Compost bins are now available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

Discussion concerning the purchase of backland by Conservation Commission – Tim Lovell

Mr. Lovell, Chairman of the Conservation Commission passed a map to the Selectmen. He noted that there is land along the Plaistow line that has 9.5 acres in Hampstead and 3 acres in Plaistow that has become available to purchase. Mr. Lovell explained that the property located as Map 16 Lot 27 borders conservation land in both communities and would be a great asset to both. He has spoken with Plaistow and they are willing to purchase the section located in Plaistow but need to go through the process. Mr. Lovell stated that they agreed on a cost of \$50,000, which is higher than the assessed value. He noted that the land has been very well taken care of and is very clean. There is no road access to the parcel but has stonewalls, trails and mature hardwoods. Mr. Lovell also noted that the Conservation Commission will need to hold a public hearing.

Selectman Lindquist motioned to authorize the Conservation Commission to move forward with the purchase of Map 16 Lot 27 at a cost of \$38,300. Selectman Hartung seconded the motion. The motion passed unanimously.

Garden Club donation – Judy Graham

Mrs. Graham, a member of the Police Station Building Committee, stated that the Hampstead Garden Club has donated \$500 to the Town for the landscaping to be done at the new Police Station. She also asked the Selectmen if they could throw out a challenge to other organizations or businesses to donate time or services to the new building. The Selectmen agreed to accept the \$500 donation from the Hampstead Garden Club for material to be purchased for the new police station. They were also okay with the challenge, but reminded Mrs. Graham that any donation

or gift over \$5,000 will require a public hearing. The donation will be in the hands of the Treasurer.

Highway Department- Road Agent, Jon Worthen

Mr. Worthen announced that he had a quote from the company that did the line striping in 2013 and it was not up much. He asked the Selectmen if it was okay for him to stay with the same company for 2014. Selectman Hartung asked if it was possible there were cheaper companies out there. Mr. Worthen said that he thought this was a good price and would put all of his jobs out to bid next year. Selectman Hartung did note that the lines painted by the company have held up well.

Selectman Hartung motioned to give the Road Agent, Jon Worthen, permission to renew the contract with Industrial Traffic Lines for 2014. Selectman Lindquist seconded the motion. The motion passed unanimously.

Mr. Worthen also updated the Selectmen on the new process he used to fill in the potholes and torn up pavement on some of the area roads. It is a piece of equipment that patches the holes using an infrared heater. He held a demo of the equipment back in the beginning of the year and had other towns participate. He decided to try the process out on Emerson Avenue and Wash Pond. He learned some lessons as they were going along but likes the end result and would like to rent the equipment to do some more of the roads this year. The process rakes up the hole and installs the new hot top and gives it a good pitch and a smooth finish. The cost is \$2,500 for one day of use. Chairman Murphy asked Mr. Worthen if it would save money by using the machine instead of the normal process. Mr. Worthen didn't have the comparison, but offered to put it together if the Selectmen wanted it. It was agreed that he would try one more day and see how the hot top holds up under the new process.

New Business

Public Hearing for grants and gifts received by the Police Department in 2014.

"Pursuant to RSA 31:95 (b), the Hampstead Board of Selectmen will hold a public hearing on Monday, May 14, 2014, at 7:15 pm at the Town Office, 11 Main Street for the purpose of hearing public testimony and to gather information regarding grants to be received by the Police Department."

Chairman Murphy opened the hearing at 7:20 pm.

The Hampstead Police Department applied for three grants through the State of NH and were recently approved for all three. They are all 100% reimbursable grants where the employees work a four hour overtime shift. The three grants are Red Light Running for \$5,923.63, DWI/DUI Patrol at \$8,077.68 and the last one is Enforcement Patrols at \$5,923.63. Combined award of the three grants total \$19,924.94. Chief Beaudoin explained that there is no cost to the public because the grants will be reimbursed at the cost.

There was no public comment. The public hearing was closed at 7:26 pm.

Chairman Murphy motioned to accept all three grants, Enforcement Patrol, DWI/DUI Patrol and Red Light Running for a total award of \$19,924.94. The motion was seconded by Selectman Lindquist. The motion passed unanimously.

Chief Beaudoin told the Selectmen that the new motorcycle has been delivered and it has been sent out to be lettered and should be back by the end of the week.

Chief Beaudoin also announced that the Selectmen needed to look at changing the primary location of the EOC (Emergency Operations Center) to the new Police Station. Currently the primary EOC is the Central Fire Station and the Town Office is the secondary. In order to apply for grants to help in the cost of the new Police Station, the new station needs to be noted as the EOC. Chief Beaudoin said it made the most sense where they would have the room in the training room for communications etc. Mrs. Theriault reminded the Selectmen that they have a

work session scheduled with Mrs. Koleque-Spalaris and Chief Carrier to discuss the EOP and any changes. Mrs. Theriault noted that the EMD is part of the developing of the EOP (Emergency Operations Plan) and should have input in the decision. Selectman Lindquist asked if the Selectmen had the ability to make the decision tonight and was told they do. Chairman Murphy asked Chief Carrier whether or not the building needed to be completed in order to be made the primary location. Chief Carrier stated that it should say "upon completion of the building". Chief Carrier also noted that naming the new station as the EOC doesn't stop the EMD from calling the EOC wherever she wants depending on the situation. Chief Carrier was asked if waiting 2-3 weeks would have any impact on the time he needs for the grant. He stated that the generator should be part of the building when it opens, so the grant should be applied for as soon as possible. The Building Committee is looking at a late July early August completion date. The EMPG grant process takes a while and will require the Governor and Executive Council's approval. There was discussion amongst the Selectmen as to whether or not the public was told that an EOC would be located at the new station. Mrs. Theriault stated that she remembers Mr. Londrigan telling everyone that it would be located there without getting any input from the EMD. Selectman Lindquist said this was one of the selling points for the new station.

Selectman Hartung motioned to move the primary location of the EOC upon completion of the building to the new Police Station. Selectman Lindquist seconded the motion. The motion passed unanimously.

Mrs. Theriault announced that she would cancel the meeting with the EMD and put the EOP on the counter for the Selectmen to review. The concurrence can be voted and signed at the next meeting of the Selectmen. Once the concurrence is signed, this would make the change official. The annual concurrence and the EOP will be required documents as part of the grant paperwork.

RFP for Fire Alternative Communication System and Monitoring

There were three proposals received

International Signal- Salem NH \$6,400 to change alarms and \$1,920 to monitor yearly

Stanley Security Systems- \$3,563.08 to change plus \$1,200 to monitor yearly (2 lines)

Jm Protective Services- Manchester -

Option A \$2,465 to change with 2 lines

Option B \$5,020 to change with 1 line

Option C \$5,408 to change to go digital

The cost to monitor annually is 1,920.

A motion was made by Selectman Hartung to forward the proposals to Chief Carrier and Captain Clark for their review and recommendation. The motion was seconded by Selectman Lindquist. The motion passed unanimously.

Old Business

Continued discussion concerning Discretionary Preservation Easement

Selectman Hartung spoke with the Assessor and they came up with a 50% reduction on the assessed value of the barn located on Main Street- Map 8 Lot 160. Selectman Lindquist stated that she was thinking of 25% whereas the barn is not used for agriculture like the other two.

Selectman Hartung motioned to offer the 50% reduction on the barn easement for map 8 lot 160, the Ryan residence which will include the barn and the land under. Selectman Lindquist seconded the motion. The motion passed unanimously.

Liaison Reports

Chairman Murphy-

Selectman Lindquist

The Historic Commission met and discussed some upcoming repairs to the museum.

Selectman Hartung-

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On May 1st he attended the closing of the Gilmartin Property that was donated to the town. On May 8th he went to the Dept. of Transportation in Concord to attend the meeting of the Cultural ByWay Committee. They were voting on the Robert Frost/Old Stage Coach Scenic By Way. He announced that it was approved by the council. The next step is now to develop the Corridor Management Plan. On the 14th he will be attending a Regional Health meeting on MERS. On the 16th he is hoping to attend the 2nd grade community event and parade around the school. On May 20th there is a seminar on substance abuse given by CLM at the Pinkerton Academy Stockbridge Theater. On May 21st there will be a public hearing at the library to accept the donation of a new electronic sign given to the library by the Friends of the Library. On May 22nd there is a TAC meeting at Rockingham Planning Commission that he will attend and then on May 26th the Memorial Day service will be held.

AA Report:

Property Liability Insurance

Mrs. Theriault will be receiving the last of the quotes this Wednesday and will put them on the credenza for review. There will be a total of four quotes. She has asked Health Trust for an extension to cancel our insurance with policy with them if the Town decides to change companies.

She stated that a decision should be made by June 1st.

Primex (1)

Health Trust (1)

Davis and Towle Insurance (2)

The following permits/applications have been sent out:

Boat launch permits

Seasonal dock permits. -two are back and waiting for Selectmen to sign.

Temporary Pole licensing agreement

Certified Public Managers (CPM) Class

Mrs. Theriault announced that she completed the first year of the class today. The Selectmen congratulated her. She asked if they could discuss the possibility of her attending the second year at an upcoming meeting. She noted that the cost for the class was in the 2014 budget. The Selectmen decided to discuss it now. The cost is \$1, 100 for the second year and the classes are twice a month August through March and one in April and one in May. There is also outside classroom assignments that are required and in some cases she may need to do the work from home. The Selectmen were okay and Selectman Lindquist said as long as whenever she is out of the office, the Selectmen's office is staffed.

Chairman Murphy motioned to allow Sally Theriault to pursue the second year of her education for the CPM. Selectman Hartung seconded the motion. The motion passed unanimously.

Town Office Building

Mrs. Theriault has been in touch with MMR and they will be back in June to finish the work upstairs. Selectman Lindquist said that she would be in touch with Odds and Ends Painting to let him know that he may be able to do the painting on the rust areas after MMR is done. Mrs. Theriault said that she needs to look at the proposal from MMR first to make sure they weren't doing it as part of their work.

Minutes

The following meeting minutes have been reviewed and signed and are ready for approval : January 30, 2014 and April 17, 2014.

Activity Report

Mrs. Theriault updated the Selectmen on some of the items.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings

Correspondence

Eagle Scout -There is an Eagle Scout Court of Awards scheduled for Sunday, June 1, 2014 at 2:00 pm for scout Joseph J. Dumais. He built a handicap ramp on one of the local churches for his project.

Senator Ayotte- A letter was received from Senator Ayotte confirming the receipt of the letter sent by the town regarding the town vote on campaign reform. Sen. Ayotte noted that the first amendment allows corporate funding for campaigns. The letter is available to the public for their review.

Visitors Comments

There were none

Selectman Hartung motioned to go into nonpublic session under RSA 91A:3 II (a) Employee matters at 8:09 pm. Selectman Lindquist seconded the motion.

Roll Call: Selectman Lindquist, yes: Selectman Hartung, yes: Selectman Murphy, yes.

Mrs. Theriault gave the Selectmen a settlement document to be signed.

Selectman Hartung motioned to authorize the Chairman to sign the agreement. Selectman Lindquist seconded the motion. The motion passed unanimously.

At a previous meeting Chief Carrier requested the Selectmen to review the pay ranges of the Full Time Firefighters.

Selectman Hartung motioned to come out of nonpublic session under RSA 91A:3 II (a) Employee matters at 8:20 pm. Selectman Lindquist seconded the motion.

Roll Call: Selectman Lindquist, yes: Selectman Hartung, yes: Selectman Murphy, yes.

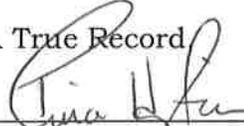
Selectman Hartung motioned to accept the recommendation from Chief Carrier, and for the changes to take place, October 1, 2014, January 1, 2015, and October 1, 2015.

Selectman Lindquist seconded the motion. The motion passed unanimously.

Mrs. Theriault told the Selectmen that there was an issue with selling of the property at 15 Hilltop Lane. When working with Town Counsel it was discovered that the Selectmen were never given authority to sell land that was given to the town, such as this lot. Whereas the person looking to purchase the lot was combining it with the lot next door to give room for a septic design the Selectmen suggested looking into a special meeting in September to authorize the sale of the land. Chairman Murphy asked to see if the Town had permission to grant an easement over the parcel.

Selectman Lindquist made a motion to adjourn at 8:45 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record


Tina Harrington, Recording Secretary

Approved By:


Sean P. Murphy, Chairman


Richard H. Hartung, Selectman


Priscilla R. Lindquist, Selectman