

**BOARD OF SELECTMEN
MEETING MINUTES
May 28, 2014**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: J. Worthen, Chief Carrier, Chief Beaudoin, K. Emerson, J. Tabbi, S. Londrigan, Paul Wentworth, and P. Williams (Tri Town News)
The meeting was called to order at 7:00 pm

Public Announcements

- Saturday, June 28th fireworks at Meetinghouse Park at dusk.
- Compost bins are now available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

Police Station Building Committee- Steve Londrigan

Mr. Londrigan asked the Selectmen to waive the traditional bid process and allow them to get estimates from 2 or 3 vendors and make a recommendation on it for some of the items needed for the new station such as security cameras and lockers. They were concerned with the additional cost of putting it out to bid along with the time it would take. Selectman Lindquist stated that she spoke with Town Counsel regarding by passing the policy and was told that they could whereas it was a Selectmen's policy and not State law. Selectman Hartung said that there are only a handful of items that are to be purchased outside the contract.

Selectman Lindquist motioned to allow the Police Station Building Committee to bypass the normal purchasing process of going out to bid. Selectman Hartung seconded the motion. The motion passed unanimously.

The second item Mr. Londrigan wanted to talk about was in the proposal of the furniture. He asked that they purchase the items highlighted in yellow. There are lockers for the station, 12 large ones (bolted to the ground and 30" wide) along with 5 smaller ones for the part time officers. These need to be in before the floor can be done. He also explained that there is an evidence locker that has an entry for the evidence but can't be accessed to retrieve evidence from the outside, only from the evidence room. The total of the items they would like to purchase now to get in while construction is going on is \$18,322.50.

Selectman Murphy motioned to authorize the Police Station Building Committee to spent \$18,322.50 for lockers for the new station. Selectman Lindquist seconded the motion. The motion passed unanimously.

Chief Carrier asked to speak to the Selectmen regarding the New Police Station. He stated that he had just recently announced it to the building committee that he had spoken with the State earlier and was told that the new station would not be eligible to apply for a grant for the generator whereas one was recently given to the town for the town office to function as a secondary EOC. There was discussion with the Selectmen and the committee members about the options. The generator at the current station is too small to do the whole station. The committee said they would need a 60 Watt generator. When asked what the size of the one at the

town office was, the selectmen were told it was a 60 watt. There then proceeded a discussion among the Selectmen as to moving the one from the town office, but the grant that paid for ½ would need to be reviewed first. Selectman Hartung stated that he was not in favor of that. The committee spoke and said that it was not their intent to take the one from the town office. The Selectmen then told them they would need to find the funds for it.

Highway Safety Committee- Jon Worthen, Road Agent

Mr. Worthen stated that the Highway Safety Committee met to discuss the request for "No Through Trucking" on Emerson Ave. He explained that there was a counter placed on Emerson Avenue last year for 7 days. He explained the breakdown of the vehicles and their classes (1-4) being from a car, pickup trucks, buses and then the various trucks and their axle sizes. East bound (Emerson Ave. to Route 111) had 15,200 car trips in a week. There was an average of 493 buses going 1 direction that week. That equaled a total of 15,700 trips in vehicles 1-4. Classes 5-13 which are the trucks equaled about 187 trips. There are two contractors that are in that area (Dependable and Ne-San) and that would account for a lot of the truck traffic. Overall the trucks accounted 5.4% of the trips in that week going eastbound.

Westbound traffic had 20,500 trips from Route 111 to Stage Road with 594 of the trips being trucks or 2.8% of the overall traffic. The Highway Safety Committee felt that the truck traffic on Emerson Avenue was not an overall issue and are not recommending "no through traffic" for Emerson Ave. The Selectmen thanked them for their recommendation and Selectman Lindquist will let the complainant know of the results.

Selectman Lindquist motioned to accept the recommendation of the Highway Safety Committee. Selectman Hartung seconded the motion. The motion was passed unanimously.

Mr. Worthen also mentioned to the Selectmen that he gave Mrs. Theriault a letter from the State regarding the intersection of Emerson/West/Stage/Main and what they recommend. Mrs. Theriault stated that it was on the counter for the Selectmen to review.

The last item with the Highway Safety Committee is that they had a request from a resident on Webber Road who requested the speed limit be posted at 25 M.P.H. There is a lot of traffic cutting through Webber Road to reach Central Street or from Central Street to Route 111 to bypass the lights. The recommendation from the committee is to post for 30 M.P.H. whereas 25 M.P.H. is not enforceable. Mr. Worthen was asked what the normal speed limit is and he responded that if it wasn't posted, the speed limit is 35.

Selectman Hartung motioned to accept the recommendation of the Highway Safety Committee to post the speed on Webber Road at 30 M.P.H. Selectman Lindquist seconded the motion. The motion passed unanimously.

Highway Department- Jon Worthen, Road Agent

Mr. Worthen stated that he gave the Selectmen a breakdown on the cost of using the infrared machine(\$2, 500) for patching the roads versus doing it the old way(\$2,920) based on 800 feet.

Mr. Worthen asked the Selectmen for permission to do some work along Depot Road to coincide with work Sandown is expected to be doing on their end of Depot Road and Hampstead Road. He estimates it will cost about \$9,700 to grind/pave and finish coat. He had not planned on doing this area but does have the money in the budget. If Sandown doesn't get permission to do the work, then neither will Hampstead.

New Business

Fire Department- Fire Alarm Recommendation-Chief Carrier

Chief Carrier was not present at this time, but submitted a report to Mrs. Theriault.

After reviewing the three proposals received for the Fire Alarm system in four buildings, he would like to recommend the proposal be awarded to JM Protective Services at \$5,020 for all equipment

and installation and then \$480 per year per building for monitoring. JM Protective Services was the low bidder.

Selectman Hartung motioned to accept the recommendation of Chief Carrier (and Captain Clark) to award the fire alarm system for the Meeting House, Town Office, Museum and Highway Department, to JM Services. Selectman Lindquist seconded the motion. The motion passed unanimously.

Property & Liability Insurance- Mrs. Theriault

Mrs. Theriault stated that she has heard from three insurance companies regarding the property and liability insurance for the Town of Hampstead. She heard from HealthTrust, Primex and Glatfelter Insurance. She had previously sent to the Selectmen the breakdown of the insurance information. The coverage is similar in all three. There is a \$1,000 deductible for Primex and HealthTrust and \$2,500 deductible for Glatfelter. Most claims have averaged \$1,900. Mrs. Theriault recommended going with Primex whereas they were offering an additional 10% discount by having our Worker's Compensation and Unemployment with them.

Selectman Murphy motioned to move forward with awarding the Property and Liability Insurance to Primex at a cost of \$54,744 less 10% for a total cost of \$49,269. Mrs. Theriault was directed to see if a multi- year agreement was available. Selectman Lindquist seconded the motion. The motion passed unanimously.

2013 Audit Request-

The annual confirmation is requested from Vachon Clukay Associates. It spells out what the expectations are from the Town of Hampstead and needs to be signed by the Chairman of the Board of Selectmen. The Selectmen requested that Mr. Vachon come in to speak with them whereas it has been a few years since he has been in.

Selectman Hartung motioned to authorize Chairman Murphy to sign the two confirmations. Selectman Lindquist seconded the motion. The motion passed unanimously.

Old Business

Liaison Reports

Chairman Murphy

Hampstead School Board-They announced the new principal, Marie DiNola who is currently working in the Timberlane School District.

Selectman Lindquist

The Historic Commission will be meeting on Tuesday, June 3rd instead of Wednesday, June 4th.

Selectman Hartung-

CART- The budget for next year has been finalized. Every 3rd year there is a review with the federal government. Selectman Lindquist noted that she has been seeing the shuttle around town more often. Selectman Hartung stated that they are talking with Plaistow to see what can be done with the shuttle to Plaistow whereas that is where the Meals on Wheels and Vic Geary Center are located. He also noted that Plaistow is still on the RCC board so they are still represented.

On June 3rd there is an Emergency Preparedness Conference with Unitil in Exeter.

There was a great Memorial Day Celebration and thank you goes to Colonel Steadman for a job well done. There were a few awards given out, such as one to Penny Williams of the Tri Town News for her coverage of Hampstead's Patriotic events.

AA Report:

Lighting retrofits

The lighting retrofits have been completed in the Town Office building. So hopefully we will start to see an immediate savings. The cost is a 50% cost sharing with PSNH.

EAP test

The Shop Pond dam Emergency Action Plan test was conducted by Jon Worthen. Several years ago it we conducted for the first test. In case of an emergency certain contacts are required. A Class B dam test is scheduled every several years. The flow chart gives the Selectmen an idea of the contacts that need to be made. We should be advised by the State as to whether or not this was considered a successful test.

Sansoucy agreement

Sansoucy has provided us with an agreement in order to proceed with the ongoing utility values. The cost for the work is \$6,000 and it is in the budget.

Activity Report

No log was presented.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings

Correspondence

Eagle Scout –There is an Eagle Scout Court of Awards scheduled for Sunday, June 1, 2014 at 2:00 pm for scout Joseph J. Dumais. He built a handicap ramp on one of the local churches for his project.

Senator Shaheen- Responded to the letter sent regarding Article 17 of the 2014 warrant.

Visitors Comments

There were none

Selectman Lindquist made a motion to adjourn at 8:45 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

The Selectmen met in a work session at the close of this meeting to discuss the EPA MS4 permit.

A True Record.

Approved By:

Tina Harrington, Recording Secretary

Sean P. Murphy, Chairman

Richard H. Hartung, Selectman

Priscilla R. Lindquist, Selectman