

BOARD OF SELECTMEN
MEETING MINUTES
June 23, 2014

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: R. Birdsall and P. Williams (Tri Town News)
The meeting was called to order at 7:00 pm

Public Announcements

- Saturday, June 28th fireworks at Meetinghouse Park at dusk.
- Compost bins are now available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

There were none present

New Business

2014 Dog Warrant- The Town Clerk submitted the list of dogs that have not yet been registered for 2014. There is about 237 dogs. Chairman Murphy read the warrant to direct the Animal Control Officer to proceed to next step. The Selectmen signed the warrant.

Old Business

Liaison Reports

Chairman Murphy

Nothing to update

Selectman Lindquist

Historic Commission-They are hoping that the steps are done and the painting can be done next.

Selectman Hartung-

He will be attending the tri-annual meeting at CART that will discuss policy updates for the drivers and address a letter of complaint from a Salem resident regarding ADA. They are going to look at the full time staffing at CART for the director position. They have been working on getting all the ducks in a row. There will also be a SE NH HMADD meeting followed by an open house at the new location at 48 Lowell Road, Windham, NH.

Fire Department- Selectman Hartung said that he has had some conversations with Fire Chief Carrier regarding big ticket items for the next budget cycle. The department will be looking at replacing Engine 4 which is 23 years old. They are working on the best way to move forward, such as whether to lease, bond, or use the capital reserve and budget. The rough estimate is about \$400,000 to replace the engine. There is currently about \$150,000 in the capital reserve fund.

Highway Department- The new backhoe is in and the old one was taken away. The new one has a grating bucket and a zigging bucket.

Library- The new sign for the Library which was donated to them by the Friends of the Library is moving along. It was noted that the sign will dim at 9:30 pm and will have three lines of information which will be black letters on a white background.

AA Report:

Fixed price oil and propane

Mrs. Theriault contacted Palmer Gas and they gave her a 2014-2015 fixed oil price of \$3.519 per gallon. With today's volatility in the market the price is only good until June 25th.

She also contacted Ermer Oil about propane prices and asked for a quote from them as well. The cost for the diesel is at market price with the others being a fixed price. She suggested staying with the two current vendors whereas it can be disruptive in changing every year. When a vendor changes, the new vendor needs to review the equipment and in the case of the propane, the need to change out the owners of the tanks. These changes could negate any cost savings but changing.

Primex kickoff meeting.

Mrs. Theriault met with member representatives from Primex to go over the Property, Liability Insurance process which takes effect 7/1/14.

Mrs. Theriault also noted that she has seen some correspondence that may indicate another refund check may be coming from Healthtrust. The PLT group of the NHMA umbrella will be reimbursing Healthtrust money it borrowed. If and when it comes, Mrs. Theriault will break it out for the Selectmen to review.

Minutes

There are two sets of minutes ready for approval.

Selectman Hartung motioned to accept the minutes of May 28th regular session and work session, as amended. Selectman Lindquist seconded the motion. The motion passed unanimously.

Activity Report

The EOP annual concurrence and the Hazard Mitigation Plan will be added to the activity log. Mr. Brickett needed time to review them.

Chairman Murphy asked how the process was going in regards to the MS-4. Mrs. Theriault said that until the new permit comes out there isn't a lot that could be done. She noted that she had been in touch with RPC (Rockingham Planning Commission) and they would be able to offer technical help. Mr. Worthen went to Plaistow and watched how they do the testing of the culverts. The estimated cost for Plaistow is \$8,000 to \$12,000 annually for the testing of the inflows and outflows. Mrs. Theriault told the Selectmen that she is putting educational links on the Town's website regarding stormwater as part of the process.

Re- Appointments/Appointments

Conservation Commission

There was a request from Neil Reardon to be appointed as an alternate to the Conservation Commission. Mr. Reardon has attended meetings of the Conservation Commission and they voted to accept him as an alternate. There was also a resignation from Linda Ross from her position on the Conservation Commission. With this resignation, the Commission would like to move the current alternate, Pam Allard to a full member.

Selectman Lindquist motioned to accept the resignation of Linda Ross (asked for it in writing) with regret. Selectman Hartung seconded the motion and the motion passed unanimously.

Selectman Lindquist motioned to appoint Pamela Allard to a full member of the Conservation Commission for a term to expire in 2015. Selectman Hartung seconded the motion. The motion passed unanimously.

Selectman Lindquist motioned to appoint Neil Reardon as an alternate Conservation Commission member for a term to expire in 2017. Selectman Hartung seconded the motion. The motion passed unanimously.

Call for Candidates:

- Ordway Park, full members and alternates – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings

Correspondence

JM Protective Services- There were 6 contracts to be signed by the Chairman for the monitoring of the four buildings (Town Office, Meeting House, Town Garage, Museum) and the installation of the alarms at the new police station along with installation of the surveillance equipment. The cost for the alarms and the surveillance system for the new police station were all awarded at previous meetings, but the contracts were presented for signature. It was noted by Chairman Murphy that the cost were slightly higher than originally awarded due to a change in the key card system and security cameras in the booking area. There is an option to take an extended warranty but the Selectmen have agreed to not take it while under warranty.

Selectman Lindquist motioned to allow the Chairman to sign the contracts (6 all together). Selectman Hartung seconded the motion and the motion passed unanimously.

Meeting House Park Permit-There was a request from Martha Pond on behalf of the Congregational Church, to allow them to sell lemonade during the 2014 concerts at Meetinghouse Park.

Selectman Lindquist moved to sign the Congregational Church permit for the 2014 summer concert series. Selectman Hartung seconded the motion. The motion passed unanimously.

Budget Committee- A letter was received from the Budget Committee Chairman asking for monthly expenditure and revenue reports, or no less than 4 times a year. The Selectmen agreed to comply with the request.

Visitors Comments

There were none

Non-public Session

Selectman Hartung motioned to go into nonpublic session under RSA 91A:3 II (c) reputations at 7:28 pm. Selectman Lindquist seconded the motion.

Roll Call: Selectman Lindquist, yes: Selectman Hartung, yes: Selectman Murphy, yes.

Selectman Hartung motioned to come out of nonpublic session under RSA 91A:3II (c) reputations at 8:01 pm. Selectman Lindquist seconded the motion.

Roll Call: Selectman Lindquist, yes: Selectman Hartung, yes: Selectman Murphy, yes

Selectman Hartung made the motion to seal the minutes of the nonpublic session. Selectman Lindquist seconded the motion. The motion passed unanimously.

Selectman Lindquist made a motion to adjourn at 8:01 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

A True Record.

Approved By:

Tina Harrington, Recording Secretary

Sean P. Murphy, Chairman

Richard H. Hartung, Selectman

Priscilla R. Lindquist, Selectman

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