

**BOARD OF SELECTMEN**  
**MEETING MINUTES**  
August 25, 2014

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN

Visitors: Chief Carrier, Chief Beaudoin, Mr. Kozdra, and P. Williams (Tri Town News)  
The meeting was called to order at 7:00 pm

**Public Announcements**

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- The NH Primary will be held on Tuesday, September 9<sup>th</sup> at the Hampstead Middle School from 8 am to 8 pm.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

*Mr. Kozdra- Main Street*

Mr. Kozdra stated that he had previously sent the Selectmen each a packet of his concerns regarding a home on Main Street that was granted an in-home business by the ZBA. He stated that he had spoken with Mr. Murphy and Ms. Lindquist but had not heard from Mr. Hartung. Selectman Hartung responded that he had studied the information and had spoken with Mr. Emerson (Chief Building Official) regarding the case. He noted that the Selectmen could not do anything about the ZBA decision at this time. There is a time after a decision is made to ask for a rehearing but that is long past. Selectman Hartung stated that if the resident is moving cars around, as suggested by Mr. Kozdra, then there may be an issue there especially if he is moving plates from car to car. Mr. Kozdra said that the CEO can't monitor all the activity on that property and that he believes the resident is selling cars out of the home. He counted about 25 over the last year and a half. Mr. Kozdra noted that the resident was allowed to do inspections out of his home and believes that the resident is being legitimized by the inspections.

Selectmen Lindquist noted that she was at that meeting of the ZBA. She stated that they allowed the resident to preview inspections only and that she has met with Mr. Emerson as well and she was told that he is keeping an eye on it. Selectman Hartung noted that Mr. Emerson can't be there everyday. Mr. Kozdra said that his neighbor is currently laying low. He said that he was told by the a Police Officer that he could monitor him and observe him, which is why he is trying to be the eyes of the CEO. He noted that the other neighbors felt the decision of the ZBA was an injustice and it had been going on for years prior. Selectman Hartung said that if there are plates moving around, then the Police should be involved and possibly the DMV. Mr. Kozdra said that his neighbor left a note on the garage door one day to say that he would be back soon and why would he do that unless he was doing more work than inspections. Mr. Kozdra said that his neighbor moves the cars around in the yard to make it look like they are registered. Chairman Murphy said to circle back with Mr. Emerson whereas he has one of the packets and to check with the police and see if anything can be done. If there are any violations they are up to Mr. Emerson to bring forward. They thanked him for coming forward with the concerns.

**Department Heads**

*Police Department- Chief Beaudoin*

At the prior meeting Chief Beaudoin had asked for permission to spend up to \$14,000 from the special duty fund to furnish the police station. At that time the Selectman had asked for a more detailed list of what they were looking for. A copy of the breakdown was given to the Selectmen and a copy is attached to these minutes. He also asked if they could talk to the person that bid on the RFP for the furniture and also work with two other companies to purchase from all three. He noted that there are some items that the company bid on that they could purchase elsewhere cheaper. Selectman Lindquist asked if he would be purchasing the items by piece meal to get the most for their money. Chief Beaudoin agreed. He noted that they are going from the 5 rooms in the current station to 12 in the new station. He said the 40 chairs that were donated are getting cleaned and they are moving what they can. Chairman Murphy asked for a

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percentage of the current furniture that will be moving to the new station. Chief Beaudoin said about a 1/3 of it. Selectman Hartung asked if the proposer was one of the vendors they would be working with. Chief Beaudoin said yes. Selectman Lindquist questioned the section that said two sergeants and was asked what we currently have. Chief Beaudoin said that in the past there were two and he is looking to have one in the future. Mrs. Harrington asked the Selectmen if they had awarded the RFP and was told no. Chairman Murphy said that if they allow the Chief to spend up to \$14,000 that doesn't mean he has to spend it all.

**Selectman Hartung motioned to reject the proposals received for the RFP for furnishing the new police station. Selectman Lindquist seconded the motion. The motion passed unanimously. Chairman Murphy motioned to allow Chief Beaudoin and the Building Committee to shop around and furnish the new police station with the remaining items needed up to \$14,000 to be taken from the special detail fund. Selectman Lindquist seconded the motion. The motion passed unanimously.**

Chief Beaudoin thanked them and noted that the normal waiting period is 4-6 weeks for delivery and they need to get this going as soon as possible to have it ready for the opening. Chairman Murphy asked about a completion date. Chief Beaudoin said that they were still working on the communications tower. The lockers were installed and the cells are in working condition.

## **New Business**

### Public Hearing- Acceptance of Grants and Gifts under RSA 35:91

Chairman Murphy opened the public hearing at 7:15 pm

Chief Beaudoin explained that he donated \$9,000 back to the town. He was paid by the Contractor for the siding work done at the new Police Station. He also wanted to thank publicly the people that worked alongside him doing the siding. He named his brother, Dick Beaudoin along with Peter Perralta, Ken Lavoie, Ben Londrigan and Andy Williams. He noted that the work was done in 9 days. The check is \$9,000 from Gary Chicoine Construction to Village Vinyl and then a check from Village Vinyl for \$9,000 to the Town of Hampstead. At a prior meeting Chief Beaudoin said that the check he would be donating to the Town will be used to update the computers in the new station and to pay for a sign at the station (about \$1700).

**Selectman Hartung motioned to accept the donation from Village Vinyl for \$9,000. Selectman Lindquist seconded the motion. The motion passed unanimously.**

The public hearing was closed at 7:19 pm

## **Old Business**

### Discussion on updates to Personnel Policy

Chairman Murphy noted that at the previous meeting of the Selectmen, there was some discussion on the changes to the personnel policy that were held up on the Sexual Harassment section. Selectman Hartung said that he went back over the policy changes and talked with Mrs. Theriault and is now satisfied with how the process was going to work. Selectman Lindquist said that she wanted to go over the proposed changes again because due to a recent incident, the liaison was brought right in and she felt that it worked great and that it should be the liaison with the department head and not the AA to the Selectmen. Selectman Hartung said that it comes down to the minor versus major. A major issue will go to the Selectmen. If it is a minor issue, the AA can move right on it and it would be handled consistently from the beginning. Selectman Lindquist responded that it felt good that the Department Head could call the liaison and the liaison could be part of it. Selectman Hartung said that the liaison does not need to be kept out of the loop, but if the Department Head and AA can handle the issue, they should be able to. He also noted that overall it is an improvement. Chairman Murphy said that there are some things that don't need to go through the BOS. He asked that it be tabled to the next meeting with Mrs. Theriault present. He would like to talk with Mrs. Theriault to get the reason for the change and the purpose.

### Key Lock Box Policy

Chief Carrier explained the purpose of the policy that was presented at a prior meeting. The Fire Department would make available key lock boxes to residents that would be paid by the resident (roughly \$20). The Fire Department would install the box at the resident's home and would program the pass code. Only the Fire Department would have the access code to open the box and it could only be used in the event of an emergency and the resident was unable to get to the door. There is also a hardship case for

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those that can't afford the cost of the box. They would fill out an application that would be reviewed by the Fire Chief. Chief Carrier noted that currently a Knox box costs about \$190 for a resident to have. He was looking for a more cost effective way for a resident to have a secure place for a key. The town would own the box. This would save them having to break down a door or window to gain access. Chief Carrier asked for it to be reviewed by legal counsel to mitigate any liability. Chief Carrier said the boxes could be purchased at East Coast or Home Depot but their plan was to have 10 on hand at any time.

**Selectman Hartung motioned to accept the residential Key Lock Box Policy as presented by Chief Carrier after review by legal counsel. Selectman Lindquist seconded the motion.** Chief Beaudoin stated that the police department would have no access to these boxes. Chief Carrier said that in most cases PD and Fire are on the scene at the same time and that in most cases they would wait for the police prior gaining access.

**The motion passed unanimously.**

### **Liaison Reports**

#### **Chairman Murphy**

Had nothing to report

#### **Selectman Lindquist**

Recreation Commission-Julie Ahern is now the Chairman of the Recreation Commission. Kim Colbert is stepping down and Selectman Lindquist thanked her for her time spent as the Chairman.

RAWD- The proposals for curbside collection and disposal, collection and disposal at the Kent Farm Transfer Station along with a proposal just for the disposal of the curbside trash have gone out and are due back to be opened at the meeting on September 22<sup>nd</sup>.

#### **Selectman Hartung-**

Rockingham Planning-Selectman Hartung received an email that it is time to appoint the TAC members. He said that he has been on it for a few years and will continue to serve, if needed, but wanted to open it to anyone that may be interested. He stated that they meet in Exeter on the 4<sup>th</sup> Thursday from 9-11 am.

Election- There is an election update to be held in Brentwood on 8/27. He noted that the three Supervisors of the Checklist were going along with him. He said they were due to discuss voter fraud, the Voter ID and ballot counting.

### **AA Report:**

There was no report

Minutes of July 21, 2014 were approved as amended.

**Selectman Lindquist motioned to approve the amended minutes of July 21, 2014. Selectman Hartung seconded the motion. The motion passed unanimously.**

### **Activity Report**

There was a new item added to the activity log and that was a cellphone policy. Mrs. Harrington explained that there are people being paid different amounts for cell phone reimbursement and there needs to be a more formal policy. She also noted that in 2015 there are changes to the law regarding using cell phones and the policy should cover that as well.

### **Re- Appointments/Appointments**

#### **Call for Candidates:**

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings

There was a change in the law that allows the Trustees of the Trust Fund to have up to two alternates each with a one year term. Selectman Lindquist thought this was a good idea and said that it should be announced. Chairman Murphy read the change and wasn't sure if the change applied to a three member board the way it was written. The office will check into it.

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**Correspondence**

The MS-1 for appraised values is due September 1<sup>st</sup> and the utility values will not be ready. The Selectmen signed the request for an extension.

Pinkerton Academy- Each member received an invitation from Pinkerton Academy to attend the 200<sup>th</sup> Gala to be held on September 27<sup>th</sup>.

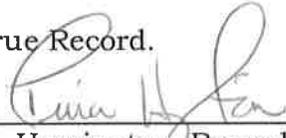
Hunting Request- There was a request from Josh Johnston to hunt on town owned land. As a registered hunter, he used the State request for owner permission. He noted in his request that he was looking to trap on the land behind Page Lane. The Selectmen needed more information such as what he was trapping and what he was doing with it after. There was also a concern about liability. It was also noted that at least he is asking permission before going out.

**Visitors Comments**

There were none.

**Selectman Lindquist made a motion to adjourn at 8:08 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.**

A True Record.



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Tina Harrington, Recording Secretary

Approved By:

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Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman