

**BOARD OF SELECTMEN
 MEETING MINUTES
 September 22, 2014**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: P. Williams (Tri Town News), Mr. George (Northside Carting), A. St. Hilaire (Casella), T. Grady (Republic Services) and P. Lachappel (Waste Management).
 The meeting was called to order at 7:00 pm

Public Announcements

- Hampstead Fire Department is sponsoring a Red Cross Blood Drive on Friday, October 17th from 1pm - 6pm at the Central Fire Station on Little's Lane.
- October 18th, Fire Station open house 10am to 3pm on Little's Lane.
- Household Hazardous Waste Day on Saturday, October 25th from 9-12 in Danville at 210 Main Street.
- Trick or Treat to be held on Friday, October 31st from 6 pm – 8 pm.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

There were none

New Business

Open the following RFPs:

Collection and Disposal of Kent Farm Transfer Station

Vendor	Location		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Casella	Salem, NH	Per ton Cost	\$65.00	\$67.00	\$69.00	Roll Off \$140.00	Roll Off \$145.00	Roll Off \$150.00
Republic Services	Tyngsboro, MA	Per ton Cost	\$70.00	\$73.00	\$76.00	Roll Off \$140.00	Roll Off \$145.00	Roll Off \$150.00
		Mattress container	\$110.00	\$115.00	\$120.00			
Waste Management	Rochester, NH	Per ton Cost	\$74.00	\$76.22	\$78.51	Roll Off \$225.00 \$25 per month rental	Roll Off \$231.75 \$25 per month rental	Roll Off \$238.70 \$25 per month rental
Northside Carting	N. Andover MA	Per ton Cost	\$77.50	\$78.50	\$80.00	Roll Off \$200.00	Roll Off \$200.00	Roll Off \$200.00

Collection and Disposal of Curbside Trash and Recycling

Vendor	Location		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Casella	Salem, NH		\$433,000	\$436,000	\$459,000	\$61.50	\$63.50	\$65.50

			\$15k discount for both per year					
Republic	Tyngsboro, MA		\$510,720	\$526,050	\$541,800	\$62.50	\$64.40	\$66.35
Waste Management	Rochester, NH		\$544,512	\$560,847.36	\$577,672.78	\$65.00	\$66.95	\$68.96
Northside Carting	N. Andover, MA		\$469,492	\$483,576	\$498,084	0	0	0

Disposal of Curbside Trash

Company	Location	Year 1	Year 2	Year 3	
Coventa	Haverhill, MA	\$60.00	\$60.00 + CPI	\$60.00 + CPI	
Waste Management	Rochester, NH	\$68.00	\$70.04	\$72.14	
Casella	Salem, NH	\$65.00	\$67.00	\$69.00	

The cost for curbside bulk pick up is \$15.00 per item for Casella
 \$20/\$21/\$22 for Republic

The other two companies are included in their curbside collection cost.

Mr. St. Hilaire asked the Selectmen what the next step would be. Chairman Murphy responded that Proposals would be sent to the Recycling and Waste Disposal Committee (RAWDC) for their review and recommendation. They are expecting to meet on October 1st and again at their regular meeting on October 8th. It is expected that a decision will be made no later than October 27th.

Selectman Lindquist motioned to forward the proposals to the RAWDC committee for their review and recommendation. Selectman Hartung seconded the motion. The motion passed unanimously.

Rockingham Planning Commission – commuter rail discussion –Cliff Sinnott

Mr. Sinnott was present to give the Selectmen an update on the discussions regarding train service with the Town of Plaistow and the commuter lines. He gave a brief history of the work that has been done by working first towards bus service to help alleviate the bottlenecking of traffic along Route 125 and the Haverhill Line. They have been looking at the possibility of extending the MBTA into southern NH and with Plaistow so close to the Bradford station they were a good match. In the past they were not able to look into trains as an option because the owners of the tracks refused to lease the lines but changed their position in 2008 and agreed with the MBTA to use the lines. There is funding for a feasibility study which is where they are now. They need to determine if the need is there and if there is a good cost benefit to provide the service. There is also the need to find the correct place for a layover area plus a station. The original proposal in Plaistow was near the site of the former Westville Homes but it abutted Atkinson and it was agreed that it would not be the best spot. There are three sites being discussed at the old Process Engineering site (two sites) and one along Hilldale Ave for the layover and the current Park n Ride on Westville Road for the stop. There is a public hearing scheduled for October 9th at 7:00 pm to be held at the Plaistow Town Hall. There will then be two meetings of the advisory committee with a recommendation. It was suggested that the information be linked from our website so residents could access the information easily. The Selectmen thanked him for bringing forward the information.

Management Discussion and Analysis

At the previous meeting the Selectmen were given a copy of the 2013 MD & A report.

Selectman Hartung motioned to accept the report as presented. Selectman Lindquist seconded the motion. The motion passed unanimously.

Sign MS-1 for DRA

The MS-1 is due on September 1st, but the town had applied for a 30 day extension. The updated utility values have come in and the report is completed and has been signed by the Selectmen. This is one of the final steps in the process of getting the tax rate set. Chairman Murphy asked Mrs. Theriault if the school information has been submitted. She responded that where not all of our reports were submitted she hadn't looked.

Old Business

There is a tentative date set to meet with Mr. George regarding cell towers on town property. The night scheduled is the first night of the budget meetings. The Selectmen suggested October 6th if the Planning Board was not meeting.

Liaison Reports

Chairman Murphy

Both Chairman Murphy and Selectman Hartung met with the new CEO of Parkland Medical Center. He explained what Parkland has to offer to the communities and asked information about Hampstead.

Selectman Lindquist

Cable Committee- There was a request from Cliff Dancey, the Technology Director for the Hampstead School District asking to be appointed to the Cable Advisory Committee. Selectman Lindquist said that it is an ad-hoc committee and nonresidents can participate. The previous Technology Director was on the committee and not a resident.

A motion was made by Selectman Lindquist to appoint Cliff Dancey to the CATV for a term of three years. The motion was seconded by Selectman Hartung. The motion passed unanimously.

Alternates for Trustees of Trust Funds- Selectman Lindquist had sent a letter to the LGC legal services to see if the new ruling applied to all Trustees boards or just that with 5 members and was told it applies to all. She asked that if anyone is interested in being an alternate to the Trustees of the Trust Fund to contact one of the Trustees or the Selectmen's office.

Selectman Hartung-

CART is looking for a new Director.

The Vietnam moving wall will be at the Salem High School in October around the 17th or 18th.

AA Report:

Training

At some point in the future, towns will be setting its own tax rates. There is training available from the Department of Revenue Administration for municipal finance reporting. Mrs. Theriault stated that she was hoping to attend the one that is taking place in Manchester.

Budget

The budget schedule and department budgets have been sent to the department heads. The selectmen were asked to make a recommendation in order to guide the departments in preparing the budgets. Selectman Hartung said that it has been a zero increase for the last few years and it can't continue that way. He said that he would like to see it held to no more than a 1% increase. Chairman Murphy suggested no more than 2% and that they should be starting at zero.

Health Insurance Rates should be out on October 22nd.

FSA \$500 carryover or 2 ½ month grace period.

Currently the Town offers a 2 ½ month grace period so that individuals who don't use their Flexible Spending Account during the defined benefit year, can use it within the next 2/1/2 months of the new year. New IRS regulations allow either \$500 to be carried over year after year or the 2 ½ month grace period but not both. The \$500 carryover gives employees more flexibility, which would allow employees

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who might have extensive medical care costs/deductibles or dental to use that in the year that it is needed.

Since the ACA, the government had reduced the amount of money employees could contribute to their flexible spending accounts to offset medical costs. However, more recently the government is now allowing individuals to carryover unused FSA funds to the next year for up to \$500. Mrs. Theriault asked the Selectmen if they would consider allowing up to \$500 to be carried over to the new year with no deadline on the use of the funds. For the funds that the employee sets aside, the Town does not have to pay Social Security or FICA taxes.

The Selectmen decided that allowing the 2 ½ month grace period would allow someone to carry over more than the \$500.

Selectman Hartung motioned to leave the grace period at 2 ½ months after the end of the calendar year. Selectman Murphy seconded the motion. The motion passed unanimously.

Columbus Day Meeting

The next meeting is scheduled for Columbus Day holiday. The Board was asked if they wanted to reschedule that meeting to a non-holiday night. The consensus among the Selectmen was to schedule the meeting for Columbus Day with no change to schedule.

Meeting Minutes

The meeting minutes of August 25th have been signed and ready for approval.

Selectman Lindquist motioned to approve the minutes of August 25th as amended. Selectman Hartung seconded the motion. The motion passed unanimously.

There are several non-public meeting minutes that need to be reviewed. (These were reviewed and signed after the meeting.)

Activity Report

Regarding a cell phone policy Selectman Hartung suggested that if someone needs to have a phone paid for by the town they should speak to him and state why they need to be reimbursed. He stated that it used to be important but now everyone carries a cell phone.

The policy discussions on cell phones and personnel policy changes were put off until the next meeting.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Alternates for the Trustees of the Trust Funds- Meet as needed
- o Alternates for the Recreation Commission- monthly meetings.

Correspondence

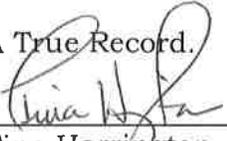
There were none

Visitors Comments

There were none

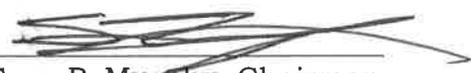
Selectman Lindquist made a motion to adjourn at 8:15 p.m. Selectman Hartung seconded the motion. The motion passed unanimously.

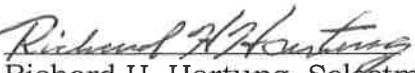
A True Record.

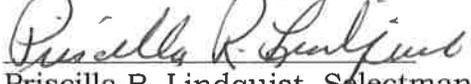


Tina Harrington, Recording Secretary

Approved By:


Sean P. Murphy, Chairman


Richard H. Hartung, Selectman


Priscilla R. Lindquist, Selectman