

BOARD OF SELECTMEN  
MEETING MINUTES  
October 27, 2014

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN;  
PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The meeting was called to order at 7:00 pm

Public Announcements

- Treat or Treat to be held on Friday, October 31<sup>st</sup> from 6 pm – 8 pm.
- Sunday, November 23, Ecumenical Thanksgiving Service at the Meetinghouse at 4pm. Light refreshments will be served.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

Emily Reschberger – Library Trustee

Said that the Library Trustees had a meeting and decided to hold off on purchasing a computer and a monitor this year to help fund the new police station's shortfall. The Trustees were able to free up \$1,800 by putting off the purchase until next year. The usage of the equipment does support the replacement of the computers.

The salary line items have been updated to add the new COLA calculations.

New Business

Recommendation for the following RFPs:

- Collection and Disposal of Kent Farm Transfer Station
- Collection and Disposal of Curbside Trash and Recycling
- Disposal of Curbside Trash

Mr. Pat Bracken, Chairman of the Recycling and Waste Disposal Committee, was present and said that the lowest bidder for all of the RFPs was Casella. The company presented a 4 day pick-up schedule instead of a 5 day schedule. Mr. Bracken did not see a problem with this change. He added that he has been impressed by the level of customer service that Bestway, now Casella, provides. All of the contracts are for a three year period.

Mr. Bracken recommends Casella for the following contracts:

- Collection and Disposal of Kent Farm Transfer Station,
- Collection and Disposal of Curbside Trash and Recycling and
- Disposal of Curbside Trash

He further explained the fuel escalator clause and that fuel priced above \$4.00 per gallon would be charged extra.

Selectman Lindquist made a motion to accept the recommendations by the Recycling and Solid Waste Committee. Selectman Hartung seconded that motion. The motion passes unanimously.

Selectman Lindquist further thanked the committee for its time.

Dan Brickett, EMD, was present to advise of the need for a shelter manager. He said that Sabrina Londrigan stepped forward to take that position. She has worked in that capacity before.

Selectman Hartung made a motion to appoint Sabrina Londrigan as the shelter manager. Selectman Lindquist seconded the motion. The motion passed unanimously.

It was clarified that it is a stipend position and the stipend is \$1,500 yearly regardless of the hours worked.

Anne Howe, Budget Committee member, asked if this position had been open to the public. Selectman Hartung said that it was announced but not advertised.

#### Selectmen's Budget

The Executive Budget was reviewed by highlighting the line items that increased or decreased significantly. The salary line items include a 2% merit increase plus a .85% COLA. The COLA is half of the Social Security's COLA averaged out over 5 years.

Purchased services was increased by \$1,200 due to additional bank fees. The Board requested that the Treasurer advise the Board of what additional fees might be expected.

#### Assessing

Assessing is down overall since the revaluation was done in 2014. That cost can be eliminated from the 2015 budget.

#### Legal

The legal budget will remain level funded.

#### Government Buildings

Two line items have significant increases. One was for the gym due to the septic issues that the building has been experiencing. Right now \$20,000 has been placed in the line item. A contractor will provide the town with an estimate for replacement. The other is for the tennis courts, which have not had any work done since the 1990's. The estimate for this work is \$9,800.

#### Health Agencies

It was decided that Lamprey Health Center, Vic Geary Center and Center for Life Management will be the agencies that will be placed on the warrant. These agencies will be invited to attend a Selectmen's meeting to provide information about the organization.

#### Welfare Administration

The line items were adjusted slightly based on usage.

#### 24/7 Emergency Service

Chairman Murphy read a letter from Mike Carrier, Fire Chief, about offering the town 24/7 emergency coverage and the cost associated with the same.

Selectman Hartung thought that this might put stress on the current call department. He also said that the current EMTs carry equipment in their cars so they don't necessarily have to go to the station first. He does believe that this is worth exploring and would like to speak with Fire Department personnel before making a decision. This might be a disincentive to the current staff. Chairman Murphy said that the department provides public safety, which is the duty of the town and the department.

### Old Business

#### Liaison Reports

Chairman Murphy said that the Fire Station open house was very nice and was enjoyed by many and thanked them nice job.

Chairman Murphy read a proclamation request for pancreatic cancer month, which is the month of November. He asked that an official proclamation be written and it will then be read at the next meeting.

Selectman Lindquist was present at the Fire Department Awards night and met a lot of firemen. It was a worthwhile event.

Selectman Hartung also attended the awards night. Many people were in attendance. Many individuals had 10-40 years of service. The department is running well.

Selectman Hartung also attend the TAC meeting in Exeter. A lot of money is being spent on N93. He will be attending the CART meeting tomorrow.

The VFW has donated a new 5X8 flag to the new police station.

Steve Londrigan was present to provide an update on the police station. He thanked the library for its support. An open house will be scheduled sometime around December, 2014.

### AA Report:

#### Toy box

St. Anne's Parish is collecting toys for those in need in the surrounding towns. They would like a box placed in the Town Offices to collect donated items. The Board agreed that a box can be placed in the Town Offices.

#### Health premium reimbursement

As in the past, Health Trust has reimbursed the Town for surplus in premiums. We have now received another premium reimbursement. A public hearing will be scheduled at the next meeting to provide additional information.

#### COLA

The cost of living for social security for the upcoming year is 1.7%. Based on that, the Town's calculated COLA is .85%.

Setting the tax rate

The Town is in receipt of an unofficial tax rate. The BOS will be in the process of determining what if any changes should be made before announcing the rate.

Ad for Police Officer

An ad has been placed on the Health Trust website, the Town's website, and ran in the Union Leader over the weekend.

Town Office

The attic is leaking in the town offices again. Both Steve and Kris looked in the attic and knows where the leak originates. Contact was made with Joe McSwain from MMR regarding his availability. He had done work on the cupola in the past.

Meeting Minutes

The following meeting minutes have been signed and are ready for approval:  
September 8, September 22, October 8 regular meeting and work session.

Selectman Lindquist made a motion to accept the meeting minutes of September 8, September 22<sup>nd</sup> and October 8<sup>th</sup>. Selectman Hartung seconded the motion. The motion passed unanimously.

Activity Report

The activity report was not reviewed.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Alternates for the Trustees of the Trust Funds- Meet as needed
- o Alternates for the Recreation Commission- monthly meetings.
- o Budget Committee – monthly meetings during the budget season.

Correspondence

None

Visitors Comments

None

Selectman Hartung made a motion to go into non-public session pursuant to RSA 91A:3 II (a) employee matters. Selectman Lindquist seconded the motion.

Roll Call: Selectman Lindquist; yes, Selectman Hartung; yes, Chairman Murphy: yes.

Selectman Hartung made a motion to come out of non-public session. Selectman Lindquist seconded the motion.

Roll Call: Selectman Lindquist; yes, Selectman Hartung; yes, Chairman Murphy: yes.

Selectman Lindquist made a motion to seal the non-public meeting minutes. Selectman Hartung seconded the motion. The vote was unanimous.

Selectmen's Meeting Minutes

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Selectman Lindquist made a motion to adjourn. Chairman Murphy seconded the motion. Motion passes unanimously.

A True Record.



Sally Theriault, Administrative Assistant

Approved By:



Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman