

BOARD OF SELECTMEN
MEETING MINUTES
October 13, 2014

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: P. Williams (Tri Town News), Bob Vachon (Auditor), H. Williams, Chief Beaudoin, Chief Carrier, and J. Worthen
The meeting was called to order at 7:00 pm

Public Announcements

- Hampstead Fire Department is sponsoring a Red Cross Blood Drive on Friday, October 17th from 1pm - 6pm at the Central Fire Station on Little's Lane.
- October 18th, Fire Station open house 10am to 3pm on Little's Lane.
- Household Hazardous Waste Day on Saturday, October 25th from 9-12 in Danville.
- Trick or Treat to be held on Friday, October 31st from 6 pm – 8 pm.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

Highway Department- Jon Worthen, Road Agent

Mr. Worthen submitted a work proposal for Shop Pond along the Mill Shore Road side. He said that there is work that needs to be done and was looking to see how the Selectmen wanted to finance it. The left side of the road has stumps and there are parts of the road eroding away and it will need to be dug up and a slope of 3-1 installed along with a guardrail. Selectman Hartung asked if the slope is in place, would a guard rail still be needed. Mr. Worthen said yes because the slope would be 3 feet out and 1 foot down. He also noted that the pond would need to be drained to work on it. Chairman Murphy asked about doing work around the dam and if the pavement would need to be supported near the dam. Both Selectman Hartung and Mr. Worthen said that there was no impact to that area. Selectman Lindquist asked Mr. Worthen if the State of NH told him the work needed to be done. Mr. Worthen said that he has spoken with them, but they did not tell him the work had to be done. He was hoping that any improvements would change the classification of the dam and that it should be done for safety and reduce insurance rates. The Selectmen talked about doing a capital reserve fund for a couple of years and look to do the work in 2016 or 2017. The estimate of doing the work is about \$120,000. Selectman Lindquist and Chairman Murphy suggested doing it as a warrant article and see how it goes and maybe have a second article in the event the first one fails to put money into a capital reserve. Mr. Worthen will look at getting official drawings done and get a more definite cost. The discussion ended with the Selectmen thinking about it.

Police Department- Chief Beaudoin

Chief Beaudoin announced that Acting Police Chief Jones of Plaistow has continued the agreement with Hampstead to allow our officers to do their qualifications with the long gun and the pistols. He said that 14 of the officers recently qualified for the long gun and they will be doing the pistols shortly. He explained that it takes 8 hours of classroom instruction and then practice shooting.

New Business

2013 Audit Report- Bob Vachon of Vachon Clukay & Company, PC

Mr. Vachon thanked the Selectmen for allowing him to come in. He gave them a recap of the 2013 audit that was recently completed. He congratulated the Selectmen for being debt free and noted other communities would be jealous. He noted that for 2013 the total expenses were \$5.8 million with program revenues of \$760,000 (directly related to certain expenditures). General revenues were \$6.3 million dollars an increase in net assets of \$1.2 million dollars. Regarding the governmental funds balance sheet the total assets were \$13 million dollars with liabilities at \$10.8 million and a net fund balance of \$2.1 million dollars. He went over the fund balance (net fund balance is \$475,000) and the various recommendations for a balance, but stated that Hampstead was in good shape compared to other towns they work with. He noted that for fiscal year 2014 there is a new requirement for reporting the pension liability which will result in an additional 5 pages of financial data. The Selectmen thanked him for coming.

Anonymous Donation for the New Police Station Monument-

There was a donation made to cover the cost of the monument dedicated to the memory of police officers that served the Hampstead Police Department in the amount of \$2,200.00.

Selectman Hartung moved to accept the donation of \$2,200 for the cost of the monument to be placed at the new police station and for a thank you letter be sent to the donator. Selectman Lindquist seconded the motion. The motion passed 3-0-0.

Old Business

Chairman Murphy noted that there was a work session held at the end of the budget meeting last week to help the Police Station Building Committee fund the overage on the new police station. The department heads came up with \$29,250 from their various budgets to cover the overage due to the ledge found at the beginning of the construction project. He went on to explain that at the end of the work session it was stated that the station would still need a generator and Chief Carrier felt that the station should have it before it opened. Chief Carrier had presented information regarding a lease to purchase the generator over a five year period. Chairman Murphy said that the office went over the budget and found that the Worker's Compensation line gave the town a "holiday contribution" and that no further payments were due for 2014 which left \$21,252 in the budget. At the previous work session it was also noted that there was money budgeted for the use of the Old police station once the police moved to the new building. Whereas they have not moved, the \$5,000 in the budget is available to use to install the generator and to leave a little left in the budget to cover at least a month or two of expenses. The organization handling our human services has not used much of the shelter funds budgeted for 2014 so there would be at least \$4,000 available from there for a total of \$30,252.00 to be used to purchase the generator outright instead of going through the lease option. Selectman Hartung noted that he was concerned that last week all the department heads gave a part of their budget and now there is additional funds found and asked if the department heads were told. Chief Carrier said that he donated \$5,000 and had already taken it out of money left to spend. Mr. Worthen stated that he had given \$6,000 and believed that he would be okay without it. Selectman Hartung said that any money left would go back to the taxpayers rather than being spent. Chairman Murphy and Selectman Lindquist both said that the departments offered the money from areas they knew they could do without it. It was also noted that the company wanted a 50% deposit on the generator. Chairman Murphy noted that there was a concern with 2015 budgeting on the lease and rather risk complications it would be easier to buy it outright and not worry about budgeting it for the next 5 years.

Selectman Lindquist motioned to use the funds as stated above and presented to purchase the generator for the new police station outright and not lease it. Selectman Murphy seconded the motion. The motion passed 3-0-0

Liaison Reports

Chairman Murphy

School Board- He announced that he volunteered to be on the School Board Strategic Plan for the schools working on a 5 year plan.

Selectman Lindquist

Historic/Heritage Commission- The recent holder of the Boston Post Cane recently passed away. The Historic/Heritage Commission is putting the applications back out there for nominations. To be nominated the person must have been a Hampstead resident for at least 15 consecutive years. Mrs. Theriault will verify that the information is on the website as well.

Old Police Station- Selectman Lindquist stated that she had a request for the use of the old police station and forwarded it to Mrs. Theriault as part of her research on the future use of the building. Mrs. Theriault went over some of the discussions that have come up so far. Selectman Lindquist reminded her that the building is in the Historic District and would need approval of the Historic/Heritage Commission as well.

Selectman Hartung-

CART is looking for a new Director and the information is on their website CART-RIDES.org. As announced at the beginning of the meeting there is a blood drive at the fire station on Friday, October 17th from 1pm to 6 pm. There is also an open house on Saturday the 18th at the fire station from 10 am-3 pm. He also noted that he is busy in classes such as his CPR refresher and 1st Aid.

AA Report:

There was no report this evening.

Activity Report

The activity report was reviewed.

Re- Appointments/Appointments

Call for Candidates:

- o Ordway Park, full members and alternates – monthly meetings
- o Recycling and Waste Disposal Committee – monthly meetings
- o Alternates for the Trustees of the Trust Funds- Meet as needed
- o Alternates for the Recreation Commission- monthly meetings.

Correspondence

There was a letter of resignation received from Jack Thomas, a member of the Budget Committee effective immediately. The email sent to Chairman Murphy was read.

Selectman Hartung motioned to accept the resignation of Jack Thomas from the Budget Committee with regret and thanked him for his service. The motion was seconded by Selectman Lindquist. The motion passed 3-0-0. The opening for the position was announced and anyone interested please contact the office or one of the Selectmen.

State Election Warrant- The warrant for the November state election was signed by the Selectmen and will be posted at the Middle School and the town office.

Visitors Comments

There were none

Selectman Lindquist made a motion to adjourn at 7:45 p.m. and to go into a work session. Selectman Hartung seconded the motion. The motion passed 3-0-0.

A True Record.



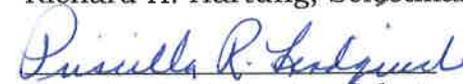
Tina Harrington, Recording Secretary

Approved By:

Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman