

**BOARD OF SELECTMEN**  
**MEETING MINUTES**  
January 26, 2015

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: P. Williams (Tri Town News), A. Ingraham, K. Colbert, J. Beaudoin and A. Williams  
The meeting was called to order at 7:00 pm

**Public Announcements**

- With the impending storm tomorrow, the Town Offices will be closed.
- Friday, February 6<sup>th</sup>, Deliberative Session at 7 pm at the Hampstead Middle School.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

There were none.

**Department Heads**

Police Department- Chief Beaudoin

Chief Beaudoin asked the Selectmen to promote Officer Mark Conway to the position of Detective. He noted that Officer Conway has been with the department for 7 years and has been doing the Detective work for the last 3 ½ weeks since Bob Kelley was promoted. He is currently the firearm instructor, handles the armory, and is the Hampstead representative to the S.W.A.T. team. The S.W.A.T. meets twice a month for trainings and as the Hampstead Training Officer Conway brings back the trainings to the rest of the department. He is also currently the Juvenile Officer and handles both the Central School and the Middle School. This promotion is adding one more thing to his plate but he handles them all well.

**Chairman Murphy motioned to accept the recommendation of Chief Beaudoin and promote Officer Mark Conway to the position of Detective effective 1/26/2015. The motion was seconded by Selectman Lindquist and the motion passed unanimously (3-0).**

The Chief noted that Officer Conway was on patrol tonight and will get sworn in later.

Chief Beaudoin noted that he recently handed Mrs. Theriault the lease agreements for the two new cruisers. Mrs. Theriault asked Chief Beaudoin if he could email the lease to her because there were pages that were unreadable. Chief Beaudoin responded that he would.

**New Business**

Personnel Policy Update

The Selectmen had the most recent version of the Personnel Policy to accept. The changes recently accepted are on Page 10. Mrs. Theriault also noted that updates to the FMLA policy and Cobra changes that came from Town Counsel are in there and the couple of changes that were made to the Sexual Harassment policy. Mrs. Theriault stated that she just needed to update the index page.

**Selectman Hartung moved to accept the personnel policy as presented on January 26, 2015. Selectman Lindquist seconded the motion. The motion passed unanimously (3-0).**

Mrs. Theriault stated that she had not had a chance to draw up a cellphone policy but will have it for the next meeting.

7:15 Public Hearing- Establish and Accept Donation for Recreation Expendable Trust Fund- Basketball Court.

The Public Hearing was opened at 7:15 pm.

## Selectmen's Meeting Minutes

January 26, 2015

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Mrs. Colbert announced that they would like to present the Selectmen with a donation of \$1.00 to start the Recreation Expendable Trust Fund-Basketball Court. There are more funds that have been received and are being logged in by the group doing the fundraising. Mrs. Colbert also noted that there are two fund raisers going on now with one being a cash calendar and the other one Celtic Tickets. They believe they will have the full amount plus some that can stay for maintenance of the court from donations and sponsors. The Selectmen agreed that they had no issue with the fund staying open to cover the maintenance on the court while there were funds available. Mrs. Colbert did note that there should be limited maintenance similar to that of the tennis courts. Mrs. Colbert also announced that they will be looking at draft RFP's to be able to put one together to go out around the end of February with a return date of the beginning of March. She noted that she has talked with Mr. Kris Emerson to have him review the RFP.

Chairman Murphy asked for public input, and there was none. Angie Ingraham signed the Trust document and handed over the \$1.00 to Mrs. Theriault. Chairman Murphy closed the public hearing at 7:20 pm.

### **Old Business**

#### *Liaison Reports*

#### **Chairman Murphy**

No update

#### **Selectman Lindquist**

Selectman Lindquist said there was a request from someone to be on the Historic Commission. He was told to attend the next meeting of the commission and see if he is interested.

#### **Selectman Hartung-**

He announced that it is open season for elective office and asked people to think about how they could serve the town. He stated that he will take at least one year off as an elective officer.

### **AA Report:**

#### **Sansoucy**

Mrs. Theriault explained that the Board previously discussed the 2015 Sansoucy agreement to value utilities for tax purposes. She noted that they received an agreement from Sansoucy for a 5-year period. She asked the Board if they would like to sign this agreement or have another drafted for a different time period. The price through the contract is held at the current rate of \$8,000 per year. This is \$2,000 more than the current one due to the addition of assessing Comcast. There is a non-appropriation clause that allows the Selectmen to cancel the contract with notice and no penalty. The Selectmen didn't see a down side to moving to a five year contract.

**Selectman Lindquist motioned to enter into a 5-year agreement with George Sansoucy.**

**Selectman Hartung seconded the motion. The motion passed unanimously (3-0).**

#### **Posting of Warrant**

The warrant and financial forms have been posted at the Town Offices, Hampstead Middle School, East Hampstead post office and the Library.

#### **Concerning the impending storm**

Residents can call 235-9806 to receive information about a shelter or warming station. Should a shelter be opened it will be at the Hampstead Middle School.

Trash will be delayed by one day.

The fire department has storm coverage staffing around the clock.

The gym and library are closed tomorrow.

Selectman Lindquist asked the minutes for the ZBA get updated on the website.

#### **Meeting Minutes**

The meeting minutes of December 22 and December 29<sup>th</sup>, 2014 have been signed and are ready for approval.

**Selectman Hartung motioned to accept the minutes as amended for December 22nd and December 29<sup>th</sup>, 2014. Selectman Lindquist seconded the motion. The motion passed unanimously (3-0).**

**Activity Report**

**Re- Appointments/Appointments**

- Call for candidates :
  - Ordway Park, full members and alternates – monthly meetings
  - Recycling and Waste Disposal Committee – monthly meetings
  - Recreation Commission, alternate member – monthly meetings
  - Trustees of the Trust Funds, alternate members – meetings as needed

Selectman Lindquist said there was a request from someone to be on the Historic Commission. They were told to attend the next meeting of the commission and see if they were interested.

**Correspondence**

There was none.

**Visitors Comments**

There were none.

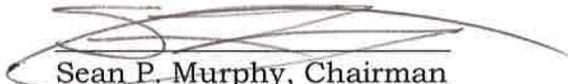
**Selectman Hartung motioned to adjourn at 7:22 pm. Selectman Lindquist seconded the motion. The motion passed unanimously.**

A True Record.

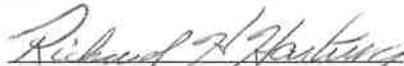


Tina Harrington, Recording Secretary

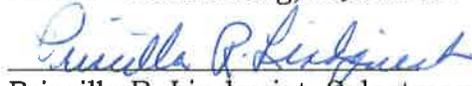
Approved By:



Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman