

**BOARD OF SELECTMEN
MEETING MINUTES
March 23, 2015**

PRESENT: SEAN P. MURPHY, CHAIRMAN, PRISCILLA R. LINDQUIST, SELECTMAN; CHAD BENNETT, SELECTMAN

Visitors: P. Williams (Tri Town News), P. Carideo, N. Emerson, J. Ahern, R. Gaudette, J. Worthen, Lt. Frazier and S. Randell along with his fiancée and parents.
Due to cable technical difficulties, the meeting was called to order at 7:15 pm.

Public Announcements

- Welcome to new Selectman, Chad Bennett
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Farewell Reception for Library Director, Debra Hiatt on Thursday, April 2nd 2-4
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Neil Emerson- Discussion on appointed Road Agent position
Mr. Emerson wanted to know if the Selectmen had come up with a process as to how they will determine the new full time position of the Road Agent for March 2016. He stated that they may want to look at setting up a committee to come up with the process such as job description, qualifications, pay scale, equipment needed and what part time help will be needed. He stated it shouldn't be just pull a name out of the hat. Chairman Murphy stated that this is the first meeting of the Selectmen since the election and they have not had time to discuss it yet. Mr. Emerson asked if an analysis of the cost was done because he stated it would be more costly to have a full time person than a part time person. Chairman Murphy responded that there was one presented during budget season and there was a savings of about \$30,000. Mr. Emerson noted his concern with the part time help and what happens when they hit the 35 hour mark- do they just pack up and go home? He also asked if the person would be an administrative person or a working person. He emphasized that there is a lot to consider and he doesn't want to see it rushed at the last minute. Chairman Murphy thanked him and noted that if there is a committee formed he hoped Mr. Emerson would participate.

Department Heads

Police Department- Lt. Frazier- Lt. Frazier reported the Chief Beaudoin is requesting that Alan "Scott" Randell be appointed as a Full Time Police Officer. Mr. Randell has been working as a part time officer for the Town of Hampstead for a few years. Mr. Randell was present tonight with his fiancée and his parents.

Chairman Murphy swore Mr. Randell in as a new full time police officer and per prior conversation with Chief Beaudoin, the start date would be April 1st.

Lt. Frazier also announced for Chief Beaudoin that there is an opening for a part time custodian for the police station. The hours are Monday, Wednesday and Friday from 6 pm to 9 pm. The applications will be at the police station or contact Lt. Frazier. There was also a note that the Library is also looking for a part time custodian.

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New Business

Open RFPs for Recreation:

1. Mowing –RFP for the Depot Road Ballfields for a one year and two year proposal.

	Field 1	Field 2	Field 3	Field 4	Softball	Per hour	Total Per cut
1 CBC Outdoor Services- Manchester, NH	\$80.00	\$75.00	\$55.00	\$55.00	\$65.00	\$45.00	\$330.00
2 Year proposal	\$80.00	\$75.00	\$55.00	\$55.00	\$65.00	\$45.00	\$330.00
2 ANA Landscapes- Milford, NH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Year proposal	\$100.00	\$50.00	\$50.00	\$100.00	\$50.00	\$40.00	\$350.00
3 DJ Landscaping- Derry, NH	\$69.00	\$70.00	\$50.00	\$50.00	\$60.00	\$45.00	\$299.00
2 Year proposal	\$69.00	\$70.00	\$50.00	\$50.00	\$60.00	\$45.00	\$299.00
4 Auger Property Maint. Hampstead, NH	\$85.00	\$70.00	\$70.00	\$55.00	\$65.00	\$35.00	\$345.00
2 Year proposal	\$80.00	\$70.00	\$70.00	\$50.00	\$60.00	\$35.00	\$330.00

2. Tennis courts- RFP for repaving the tennis courts on West Road

Vermont Recreational- Barrett VT \$5,815.00 a 1/3 coat at \$1,489.00
 NE Sealcoating- Hingham, MA \$5,887.00
 Vermont Tennis- St. Johnsbury, VT \$5,992.00 a 1/3 coat at \$1,530.00

3. Basketball court- Install new basketball court on West Road

Vermont Tennis, St. Johnsbury VT \$63,454 with 2 BB hoops
 Britton's Landscaping- Sandown, NH \$44,880 with 2 BB hoops
 Superior Sealcoat-Wilmington, MA \$44,450 no BB hoops
 Site Improvements- \$53,634 no BB hoops

Selectman Lindquist motioned to forward the 3 proposals to the Recreation Commission for their recommendation. Selectman Bennett seconded the motion and the motion passed unanimously 3-0.

Re-organization of Selectmen liaisons

The Selectmen reviewed the committees/departments that former Selectman Hartung was liaison to in order to determine who will take what. The first item up was that Selectman Lindquist is the current Ex-Officio to the Planning Board and new Selectman Bennett is an elected member of the Planning Board. Only one sitting Selectman is allowed to sit on the Planning Board, usually as Ex-Officio. Selectman Lindquist was willing to step down as Ex-Officio and allow Selectman Bennett to take the position, but he would need to resign his elected seat in order to do so. Later in the meeting Selectman Bennett submitted his resignation for the Planning Board. The Selectman accepted the resignation with a motion by Selectman Lindquist and a second by Chairman Murphy. The motion passed with 2 in favor (PL, SM) and one abstained (CB). The Selectmen also noted that that with the resignation there is now an open seat on the Planning Board and that the Planning Board, as elected members, will choose the replacement. They will also be looking at alternates. Upon the resignation of Chad Bennett, and Selectman Lindquist stepping down as Ex-Officio, Planning Board Chairman, Paul Carideo thanked her for her many years on the board. He stated that she will be missed and that she brought a lot of history to the board and currently served as the veteran member. Selectman Lindquist said that she would be available for any questions they may have.

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There will also be a work session with former Selectman Hartung to go over what positions he held that the current Board of Selectmen would like him to continue with. This will be set up for a later meeting.

The new list is attached to these minutes.

Discussion concerning the authority to sell property located on Hilltop Lane

Mrs. Theriault asked the Selectmen if they wanted her to start the process of selling the property, as authorized by Town Meeting. Selectman Lindquist asked what the process was for this parcel whereas it was donated. Mrs. Theriault wasn't sure and was going to talk with Town Counsel regarding it. The Board was okay with moving forward and finding out what the process was.

Old Business

Personnel Policy sign off sheet- Mrs. Theriault stated that she hasn't received any feedback regarding the changes suggested by Selectman Lindquist and Town Counsel. The Selectman agreed to take it off the agenda and move it to the activity log.

Liaison Reports

Chairman Murphy

No report

Selectman Lindquist

Cable-Selectman Lindquist noted that the Cable Committee has purchased headphones for use in the meeting room for those that are hard of hearing.

RAWD- There is a flyer going out into the mail on Tuesday giving updates on the dates for Kent Farm and holidays that affect trash. She also showed that the committee is giving out shopping bags that state "Hampstead Recycles" at the various functions they will be attending.

Selectman Bennett-

No report

AA Report:

HealthTrust return of surplus

HealthTrust provided data that helps to determine the amount of money to be returned from the surplus to the retirees, self-pay individuals, employees and the Town. The following is the breakdown for the return of the surplus for both the medical and dental insurance:

Retirees: \$7,105.42

Self-pay: \$719.20

Employees: \$2,741.62

Town: \$29,225.24

LED lights

PSNH now known as Eversource has a rate for LED street lights. Mrs. Theriault placed a call to the company to see if there is a rule of thumb regarding any savings that the Town might see for switching out the existing lights for LED lights and to determine if it is even worth pursuing. There is some level of complexity involved however Eversource will provide us with a generic analysis to give us an idea of whether or not this is worth pursuing. She asked the Eversource representatives to get back to her by late spring or early summer. Selectman Lindquist noted that any potential savings take time to see and that it was expensive upfront.

Salary Study

Mrs. Theriault contacted Municipal Resources, Inc. and asked about an updated wage study. Previously LGC (the Local Government Center) had done the study but they no longer provide this

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service. MRI cautioned the Town in doing just a wage study because there wouldn't be sufficient data upon which to rely and validate rates. In order to allow our new Selectman time to review the process and understand what has transpired since the implementation of the wage matrix, Mrs. Theriault suggested that the Selectmen hold a work session at a mutually convenient time. Selectman Lindquist questioned why this was coming up and was told by Chairman Murphy that they asked her to check with MRI to see the process and cost. Selectman Bennett needs time to be brought up to speed on the process that took place and where things are at now. Mrs. Theriault stated that the LGC (NHMA) is no longer doing the studies and their format that was used is not compatible with what Municipal Resources is using. Selectman Bennett will check his availability for an evening meeting and then they will go from there.

Meeting Minutes

The meeting minutes of and February 23, and March 9, 2015 have been signed and are ready for approval.

Selectman Lindquist motioned to accept the minutes as amended for February 23, 2015 and March 9, 2015. Selectman Murphy seconded the motion. The motion passed with 2 in favor (PL, SM) and one abstained (CB).

Activity Log

Was read and noted that the work session with Rick Hartung will be added along with the personnel policy signature page. Regarding the old police station- there has been no further correspondence with the school district.

Re- Appointments/Appointments

Library Trustees- Alternates

There was a request from Gwen Glick; Chairman of the Library Trustees requested that the following people be appointed as Library Trustee Alternates: Charlene Flaherty, Emily Reschberger and Bob O'Brien. The term is for one year.

Selectman Lindquist motioned to appoint Charlene Flaherty, Emily Reschberger and Robert O'Brien as alternate to the Library Trustees with a term to expire in 2016.

Selectman Bennett seconded the motion and the motion passed unanimously.

- Call for candidates :
 - Ordway Park, full members and alternates – monthly meetings
 - Recycling and Waste Disposal Committee – monthly meetings
 - Recreation Commission, alternate member – monthly meetings
 - Trustees of the Trust Funds, alternate members – meetings as needed

Correspondence

Resident at Spruce Drive- Thanked the members of the Fire Department for giving her some assistance in changing a smoke alarm that was too high. She noted Chris Dane and stated she did not catch the name of the other firefighter. She noted that their parents brought them up well.

Granite Village- There was a thank you for the quick response to the recent power outage that effected Granite Village, Kent Farm Road and Wheelwright Road with some of the side streets there as well. The Ashford's contacted Dan Brickett (EMD) and he was able to reach Eversource and get the problem resolved quickly.

Visitors Comments

Rick Gaudette- Mr. Gaudette noted that he works with a lot of Senior Centers and wanted the Selectmen to consider the old police station as a place of the seniors and other community groups. He stated that the citizens are not being considered enough and that the School should not be given the building. He said that there is currently 25% of the population in Hampstead considered seniors and it is still growing. Chairman Murphy explained to Mr. Gaudette that they have looked at various

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options such as a fire museum, senior center, bathrooms and even just a parking area. The building would need a lot of work to make it compliant and the site line coming out of the parking lot is an issue, especially for seniors. There is also very little parking there. They approached the school because it made the most sense for them to use if for administration offices or storage. Neil Emerson stood up and said that the seniors in town do need a place to go, but the old police station was not the right place for them. He also noted that there weren't enough handicap parking spaces.

Nonpublic Session

Selectman Lindquist motioned to enter into a nonpublic session at 8:26 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

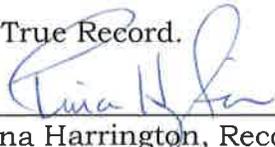
Selectman Lindquist motioned to come out of nonpublic session at 8:52 pm under RSA 91A: 3 II (a) employee matters. Selectman Bennett seconded the motion.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

Selectman Lindquist motioned to seal the minutes of the nonpublic session. Selectman Bennett seconded the motion. The motion passed unanimously.

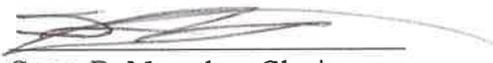
Selectman Lindquist motioned to adjourn at 8:53 pm. Selectman Lindquist seconded the motion. The motion passed unanimously.

A True Record.

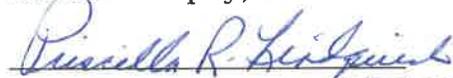


Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman

Chad Bennett, Selectman