

**BOARD OF SELECTMEN  
MEETING MINUTES  
July 27, 2015**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN, PRISCILLA R. LINDQUIST, SELECTMAN; CHAD BENNETT, SELECTMAN

Visitors: P. Williams (Tri Town News), Chief Beaudoin, J. Worthen, A. Cipriano, E. Reschberger, N. Gallo, R. Krol

**Public Announcements**

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

There were none.

**Department Heads**

**Library Trustees- E. Reschberger**

Library Trustee Emily Reschberger presented the new Library Director, Rosemary Krol, to the Selectmen. She announced that she began working at the library on July 6<sup>th</sup>. Mrs. Krol spoke to the Selectmen and began with thanking the Trustees. She noted that her door is always open for people to stop in and many have since she started. She said that she has been to many of the library events and noted that there are many options for people in town. She said that there is a group doing care packages for soldiers and a group of kids learning how to make drones from a kit. She also said there are programs for people of all ages such as the Mother Goose on the loose. She noted that she is excited about working with the Selectmen on anything that they need. She announced that the annual book fair is coming up on August 24<sup>th</sup> with library card holders only on the first day and general public on the second day. She also stated that everyone she has met so far has been very helpful. She said that she has worked for libraries for years and they are all different. She is happy to be here and is looking forward to a good tenure here. Mr. Cipriano, Library Trustee also spoke and said that there is an open house for the residents to formally meet Rosemary from 2 pm to 4 pm on July 29<sup>th</sup>.

**Highway Department- J. Worthen**

Mr. Worthen informed the Selectmen that he has been looking into the cost of leasing a truck. He said that with the change of the position of Road Agent going from elected to appointed the town would need to look into getting a truck instead of leasing his. He said that he has been told by the Ford dealers that it is currently a 22 week time frame for ordering a truck and getting the truck. A couple of weeks ago, the time frame was 28 weeks. He reported that the town could order a truck, with no paperwork required at that time. If they were not to accept delivery, the company would be have no problem selling the car. He said that he has been pricing Ford trucks and has looked at the F350, F450 and F550. He is interested in the larger truck which is the F550. He said that it is more heavy duty and a bigger spreader could be used on it. Chairman Murphy asked if we currently had the equipment required for that size truck and was told no. He said that the cost is about \$9,500 which may include the hydraulics. Mr. Worthen reported that the sander that fits the F350 is 10 years old made of stainless steel, has a new motor and may need a new chain next year. The new chain is a regular maintenance item. He said that he was not looking for the Selectmen to make any decisions just but to think about the possibility of starting the search for a truck now. Chairman Murphy asked Mr. Worthen about the F450 and if the F350 sander would fit and the response was that he

## Selectmen's Meeting Minutes

July 27, 2015

Page 2 of 4

wasn't sure. The estimates that he has received are for the F550 and it is around \$59,700 to \$68,158 with a V shaped plow. He stated that he has given the same information to both dealers he spoke with but isn't sure if the trucks are exactly the same. He also stated that he was working with the companies that had the State of NH bid. Selectman Bennett asked how much of a discount is given and the response was unknown while using the state bid unless he looked at one that wasn't on the state bid list. Selectman Bennett asked if Mr. Worthen looked at vehicles that are already on lots rather than ordering one from a factory.. He said that he had not. Chairman Murphy asked if Mr. Worthen was tied to using Ford and the response was they were the ones with the State bid that he knew of. There was a question about using a wider wing. Selectman Bennett said that he heard Atkinson had good luck with that type of setup. Mr. Worthen said that he heard there were issues from the people in 6 other towns that he has spoken with. Chairman Murphy said that Mr. Worthen needs to get more information on the pricing of the trucks and to look at other brands such as Chevy. Selectman Bennett suggested that going with a gas powered vehicle instead of a diesel would save a significant amount. Mr. Worthen was also told to work with Mr. Williams on leasing/financing options. Selectman Bennett asked the gross vehicle weight (GVW) and was told the F550 was about 19,500 and the F350 was 13,000. He then asked if a medical card is required and Mr. Worthen said he didn't think so, but would check into it. Mr. Worthen said that he understood that the requirements started at 26,000 GVW.

### Police Department- Chief Beaudoin

Chief Beaudoin reported that the generator is in and that he is working with the electrical inspector to make sure they are on the same page and there have been a dozen calls made to get an estimate to do the electrical work. The costs have ranged from \$2,700 to \$5,000. Chief Beaudoin asked for permission to work with the person that quoted the \$2,700 and to use the special duty fund to pay for it.

Chairman Murphy motioned to allow Chief Beaudoin to spend \$2,700 from the Police Special Duty Fund for the electrical work on the generator at the new police station. Selectman Lindquist seconded the motion. The motion passed unanimously.

### New Business

There was no new business

### Old Business

#### Liaison Reports

Chairman Murphy

#### Selectman Lindquist

Recreation: The request to name a field after Robert Letoile has been discussed by the Recreation Commission. They are not sure what fields are already named nor any information on Mr. Letoile other than what was in the letter so they decided to table the discussion and ask for public input on the request. There seems to be no documented policy on naming fields.

#### Selectman Bennett

Planning Board: They are still going through the process of updating their processes and regulations. He stated that it looks like they may have more workshops and then be finished.

### AA Report:

#### Cell Tower Lease Update

The RFP for wireless communications towers has been published and any proposals received will be opened on August 24<sup>th</sup>.

#### Grant from FEMA application

## Selectmen's Meeting Minutes

July 27, 2015

Page 3 of 4

The FEMA grant application from the Juno (January storm) is nearing completion. Mrs. Theriault stated that she expects that the FEMA representative will be finished with his portion in the next week or so. The town would be reimbursed 75% of its cost. Right now the estimated cost is \$39,000.

### Emergency Operations Plan

Mrs. Theriault is working with the Emergency Management Director and they are meeting with the new Homeland Security representative who will help with the EOP grant application.

### Mutual Aid Agreement Updates

Mrs. Theriault will be working with the Road Agent to review the update for the NH Public Works Mutual Aid Program Agreement. The signed agreement is due September 5<sup>th</sup>. The Selectmen will need to give concurrence on the agreement.

### Town Office Building

The on-going maintenance issues for the building are replacing three windows at a cost of slightly less than \$2,000. The work can't be done until October. There is also landscaping that has already been started on the Main Street side of the building. The Town is working its way up to the top of a surveyors list to have the gym surveyed for a new septic system. Buildings and grounds is working with a contractor to get an estimate for possible work on the old police station

### Meeting Minutes

The June 8, 2015 and June 22, 2015 meeting minutes have been signed and ready to be approved. Selectman Lindquist motioned to approve the amended minutes for June 8<sup>th</sup> and June 22, 2015. Selectman Bennett seconded the motion. The motion passed unanimously.

### Activity Log

There are no updates on the MS-4 yet. While looking at the information Mrs. Theriault discovered that there are only 6 States that are required to file this form. There is something that the State of NH did not take on as a responsibility so it stayed under the EPA jurisdiction. They reviewed the other items on the log and there are no changes.

### Re- Appointments/Appointments

There was a resignation received from Tracy Flaherty of the Recreation Commission effective 7/31/2015. Selectman Lindquist motioned to accept the resignation effective 7/31/2015 from Tracy Flaherty of the Recreation Commission. Selectman Bennett seconded the motion. Recreation forwarded the resignation so they are aware of it.

The motion passed unanimously.

- Call for candidates :
  - Ordway Park, full members and alternates – monthly meetings
  - Recycling and Waste Disposal Committee – monthly meetings
  - Recreation Commission, alternate member – monthly meetings
  - Trustees of the Trust Funds, alternate members – meetings as needed

### Correspondence

There was none

### Visitors Comments

There was none

Selectmen's Meeting Minutes

July 27, 2015

Page 4 of 4

Nonpublic Session

Selectman Bennett motioned to enter into a nonpublic session at 7:29 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Lindquist.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

In attendance: Chief Beaudoin

Chief Beaudoin stated that his staffing levels are finally settling down and he wanted to go over the vacation policy with the Selectmen to get clarification. The Selectmen agreed that if the staffing levels are working out, then all eligible employees should be taking at least one week vacation prior to any future buyout of time. They also said that the buyout, as allowed in the Union contract, should be in units of 40 hours in order to help bring balances down.

Chief Beaudoin left at 7:59.

Mrs. Theriault updated the Selectmen to let them know that part time employees are eligible to work with AFLAC for any disability accounts they are interest in and there are a few that have taken advantageous of this option.

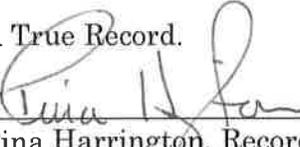
Selectman Bennett motioned to come out of nonpublic session at 8:00 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Lindquist.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

Selectman Lindquist motioned to seal the minutes of the nonpublic session. Selectman Bennett seconded the motion. The motion passed unanimously.

Selectman Lindquist motioned to adjourn at 8:00 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

A True Record.

  
\_\_\_\_\_  
Tina Harrington, Recording Secretary

Approved By:

  
\_\_\_\_\_  
Sean P. Murphy, Chairman

  
\_\_\_\_\_  
Priscilla R. Lindquist, Selectman

\_\_\_\_\_  
Chad Bennett, Selectman