

**BOARD OF SELECTMEN
MEETING MINUTES
Sept.14, 2015**

PRESENT: SEAN P. MURPHY, CHAIRMAN, PRISCILLA R. LINDQUIST, SELECTMAN; CHAD BENNETT, SELECTMAN

Visitors: P. Williams (Tri Town News), Chief Beaudoin, J. Worthen, J. Forbes, W. Keating, J George, S. Lancaster, and M. Carrier

Public Announcements

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin announced that a Drug Prescription Take Back Day will be held at the police station on September 26th from 10 am to 2 pm. There is a box to put the drugs into and no questions are asked. He also mentioned that the Health Fair will be held at the Hampstead Middle School on September 26th as well from 9 am to 12 noon. He said that the motorcycle, cruisers and the Sp. Ops van will be there. Chief Beaudoin reported to the Selectmen that he would like to have a trial period of opening the police station on Thursday evenings every week from 4 pm to 8pm. This would allow residents a time to do yard sale permits, firework permits and gun permits. He would like to leave a part time officer there and anticipates the cost to be about \$1,000 and that no overtime would be incurred. The trial period would last to the end of the year. This way he can determine if it is worthwhile to move forward into 2016 and budget for the whole year.

Chairman Murphy motioned to allow the Chief to do a pilot program of opening the police station on Thursday evenings from 4 pm to 8 pm starting September 26th through the end of the year. Selectman Lindquist seconded the motion. The motion passed unanimously.

New Business

MS-434 The estimated revenues were submitted to the DRA through the new portal. Currently all the standard reports are now uploaded into software created by UNH Technology. Once the estimated revenues are processed, the DRA needs to know what the Selectmen want to put aside for the overlay (amount to use for any potential abatement). In 2014 the amount of \$50,000 was set aside but only about \$12,000 has been used. Chairman Murphy asked what happens to the balance not used and was told to the best of the staff's knowledge; it reverts to the fund balance. Mrs. Theriault is scheduled to attend a training session on the portal on October 6th so she should have more information on how the whole process is going to work. She explained that it looks like they want to know what the overlay will be along with how much of the unreserved fund balance the Selectmen want to use to offset the tax rate. Selectman Lindquist noted her concern about not sitting down as a board to look at all the numbers and determine the amount to use. She was not comfortable signing off on anything. An estimate was done by the office and the revenues are up, but so was the 2015 budget. A spreadsheet was presented showing the impact of various overlay amounts and using various amounts of fund balance and the estimated town portion of the tax rate. With the new portal it looks like each entity will determine what they want to use from the

Selectmen's Meeting Minutes

Sept. 14, 2015

Page 2 of 4

fund balance. Mrs. Theriault noted that in talking with the current DRA representative, she is constantly referred to the portal. There is no clear understanding as to how the tax rate setting will actually happen this year. It is known that the DRA will not be present either in person or on the phone as had been the past practice. Mrs. Theriault was directed to set up a work session.

Old Business

2015-2016 Budget Season Schedule The schedule had been given to the Selectmen at the last meeting. The only concern was the meeting on October 7th was scheduled for 6:30 and Selectman Bennett asked that it be moved to 7:00. The other two had no issues with the change.

2014 Management and Discussion Analysis (MD & A) Mrs. Harrington reported that the report has been updated since the last one given to the Selectmen. The changes were minor and made available to the Selectmen to review. Chairman Murphy reviewed the changes.

Selectman Lindquist motioned to accept the MD & A as presented this evening. Selectman Bennett seconded the motion. The motion passed unanimously.

Liaison Reports

Chairman Murphy

There were no updates

Selectman Lindquist

Historic Commission Selectman Lindquist said that Mrs. Theriault attended the most recent meeting of the Historic Heritage Commission to speak to them about options with the old police station. The suggestion from the Commission was to ask the Selectmen to hold a public hearing a time where residents could come forward and give their input on what they would like to see there. It was noted that public hearings are generally not well attended. Selectman Bennett suggested that whereas it was the first fire station, if something is to be rebuilt there, maybe the front could be made to look like a fire station. Selectman Lindquist stated that this would also help in budgeting for 2016. The public hearing is not to be posted as a legal ad but as much notice needs to be given to the public as possible. It was agreed to do it at the regular Selectmen's meeting on September 28th at 7:15 pm.

Selectman Bennett

There were no updates

AA Report:

Minutes:

The following minutes have been amended and signed by the majority of the Selectmen, August 10th and August 24th, 2015.

Selectman Lindquist motioned to accept the minutes of August 10th and August 24th as amended. Selectman Bennett seconded the motion. The motion passed unanimously.

A Work session on Wireless communications towers will be held following the meeting this evening.

Activity Log

There was no discussion on the activity log other than the discussion on the old police station under Liaison reports.

Re- Appointments/Appointments

Call for candidates:

- Ordway Park, full members and alternates – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed
- Recreation Commission, alternate member – monthly meetings

There was a request to see if there were any alternate positions on the Board of Adjustment. There was discussion if 3 were allowed or 5. Mrs. Harrington looked in the Zoning Ordinance and it stated that there are 3 alternates allowed.

Correspondence

There was none

Visitors Comments

There was none

Selectman Lindquist motioned to move the meeting to a work session to discuss the cell towers at 7:39 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

Work Session on Wireless Communications Towers

The Selectmen moved into a work session to discuss the proposals regarding the Wireless Communication Towers

Mrs. Theriault presented the Selectmen with a spreadsheet with the basic information on the cell tower proposals that were received. She stated that she spoke with three of the 4 bidders. In speaking with them she was comfortable with the amount of knowledge they each held and the information they were forth coming with. There are different perspectives of what they are bringing to the table. She stated that the Selectmen may want to sit down with each of them to hear what they are proposing. She noted some of the variances such as one not bidding on the fire station proposal, one supplying a generator, one giving money towards a generator, etc. There were issues with the size of the tower at the Fire Station. The proposal stated 75 feet high and that is too short for some of the companies and not attractive to carriers. It is also difficult to place a training tower there. The Selectmen reviewed the various companies, what they offered for rent, colocation revenue, height of towers and type of tower. After some discussion it was agreed to meet with three of the companies, Bay Communications, Blue Sky Tower, and Varsity Wireless. The bidder, MCM was the lowest in monthly rent and collocutor revenue percentage and not included in the ones to move forward. It was agreed to set two dates and see which one was better for everyone to attend. The dates are the 2nd or 4th Wednesdays. The work session ended at 8:00 pm.

Nonpublic Session

#1

Selectman Bennett motioned to enter into a nonpublic session at 8:00 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Lindquist.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

The purpose of the nonpublic was to discuss the upcoming Union contract.

Selectman Lindquist motioned to come out of nonpublic session at 9:15 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

In the regular portion of the meeting, the minutes were sealed on a motion by Selectman Lindquist with a second by Selectmen Bennett and a unanimous vote.

#2

Selectman Bennett motioned to enter into a nonpublic session at 9:15 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Lindquist.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

Selectmen's Meeting Minutes

Sept. 14, 2015

Page 4 of 4

The Selectmen were presented with a resignation from an employee and discussion was held as to how to replace the position. Mrs. Theriault was advised to contact former Selectman Hartung and get his input.

Chairman Murphy reported that he spoke to a resident today regarding concerns the resident had about some board/commissions in town. The resident offered up some suggestions which were brought forward to the Selectmen which the Selectmen did not move forward with recommending. The Selectmen agreed to have the resident speak to the board/commission directly and voice concerns.

Selectman Lindquist motioned to come out of nonpublic session at 9:35 pm under RSA 91A: 3 II (c) reputations. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

#3

Selectman Lindquist motioned to enter into a nonpublic session at 9:35 pm under RSA 91A: 3 II (e) litigation. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

Chairman Murphy stated that his house had been served on Thursday regarding Northern New England Telephone (Fairpoint). Mrs. Theriault reported that the town had been served today as well and the issue is the 2014 taxes and filing an abatement. Chairman Murphy asked that the process of serving be checked because he does not want to be served at home. He was not at home and it scared his family to see a sheriff there. The other Selectmen also stated that they do not want to be served at home. Mrs. Theriault also informed the Selectmen that they need to notify her if they are served. She needs to send it to Town Counsel and in some cases to the insurance company.

Selectman Lindquist motioned to come out of nonpublic session at 9:45 pm under RSA 91A: 3 II (e) litigation. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

A motion was made to seal the minutes of the nonpublic session #1 under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Selectman Lindquist motioned to adjourn at 9:45 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

A True Record.

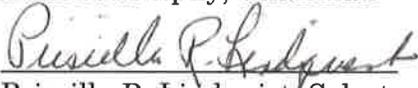


Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman



Chad Bennett, Selectman