

**BOARD OF SELECTMEN
MEETING MINUTES
November 23, 2015**

PRESENT: SEAN P. MURPHY, CHAIRMAN, PRISCILLA R. LINDQUIST, SELECTMAN; CHAD BENNETT, SELECTMAN

Visitors: P. Williams (Tri Town News), J. Worthen, Chief Beaudoin, Chief Carrier, Sen. R. Birdsall

Public Announcements

- The Annual Fire Department Parade is scheduled for Sunday, December 13th at 2:00 pm.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Fran Beaudry- View of Police Station and Garage from Irongate Condominiums
Mrs. Beaudry stated that she had sent a letter to the Selectmen a few months ago and had no response. She stated that her concern is when she purchased her home on Veteran's Way there were trees and a nice view. Now with the new police station and the trees that were taken down she can see clear through to Route 121 and her primary view is the town garage. She had asked in the letter about having some trees planted to block the view. She explained that she is the first house in and that the other houses actually have their back to the garage so the view isn't as much of an issue. Chief Beaudoin said that he had a landscaper come look over the area to see what options there are. He explained that the only place to put anything would be on the low side of the street along the police station but it could take upwards of 5-6 years for the trees to reach any height. The estimate he had was \$13,500. Mrs. Beaudry went on to state that she now has a diminished view and decreased value in her property. Selectman Lindquist asked if she had spoken with the Assessor and was told no and that she would still be stuck looking at the buildings. Chairman Murphy thanked her for coming and that the Selectmen would do some more research and get back to her with a written response.

Sen. Regina Birdsall- She explained that she was present tonight just to observe but she did have a few updates. She stated that State of NH finally passed a budget and had enough to override the veto of the Governor. She also reported that they recently had a session to come up with a resolution for a drug task force. She stated that there are 26 people on the task force and that she is on it as an auxiliary member and will be attending all the meetings. She will be hosting Jim Carey from the St. Anne's Food Pantry on her next "Chatting with a Legislature" segment. She will also be talking with a representative from the Manchester Animal Rescue and they both will be discussing food pantry needs and winter safety for pets. She said that there are about 1000 LSR's for the next legislative session and if anyone had concerns or questions to get in touch with her.

Department Heads

Jon Worthen – Road Agent

2016 Loader At a previous meeting of the Selectmen there were discussions on the cost for purchasing a new loader. Mr. Worthen presented the Selectmen with a print out for 3 loaders. A Komatsu with a 2.5 yard at \$133,000 with a 6 year lease totaling \$143,022.00

A John Deere loader with a 2.5 yard at \$120,000 with a 7 year (8 payments) lease totaling \$135,829.60

The last one is a Hyundai loader with a 2.5 yard at \$116,500 with a 5 year lease totaling \$123,678.45.

Mr. Worthen stated the John Deere was brought down today for them to try out and he would prefer to move forward with that one. There was a question as to the interest rate and he responded that they were all

Selectmen's Meeting Minutes

November 23, 2015

Page 2 of 6

about 3% and they are from the manufacturers. The bank that the Town works with was contacted but the information was not available yet.

Chairman Murphy motioned to take the recommendation of the Road Agent and enter into a lease agreement for the John Deere loader for 2016. Selectman Lindquist seconded the motion. There was some discussion about the 8 payments in 7 years and asked Mr. Worthen to see if two payments would be required in 2016. The motion passed unanimously.

Plowing Rates Mr. Worthen asked for the Selectmen to approve a \$5.00 across the board increase in plow and sander rates. He explained that gas has gone down, but the cost of insurance has gone up 3% over the last few years along with increases in tires and maintenance on the vehicles. He also noted that the rate had not changed since 2010.

Chairman Murphy motioned to accept the recommendation of the Road Agent and increase the \$5 for the plow drivers and sanders. Selectman Bennett seconded the motion.

Selectman Bennett asked about the rate for 6 wheel trucks because he stated that he felt the current rate was enough. Chairman Murphy said that based on feedback received and research based on other towns, we are in the middle of the pack. Chairman Murphy stated that he was concerned that if we don't increase the rates we could risk losing some of the drivers and that it is late in the season to try to replace them. He stated that this is an essential job and shouldn't run into issues this late. It was noted that one of the drivers of a 6 wheeler said that they would go to Chester to plow because they were higher.

The motion passed to increase the rates by \$5 with two in favor (PL, SM) and one against (CB). Selectman Bennett said that you are assuming they are leaving and that it is not a good habit to get into. He even noted that Chester may already have their quota of trucks. Mr. Worthen said that the contractors could always just park their trucks for the season. It was suggested to have this discussion in July or August next time. Mr. Worthen explained that with gas prices down he thought things were all set.

New Business

Proposals -demolition of the Old Police Station

There were 9 proposals received for tearing down the old police station.

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|-------------------------------------|-------------|
| 1. J Moore- Hudson, NH | \$13,900 |
| 2. Craig Bennett Cons.- Hampstead | \$20,000 |
| 3. Resurgence Demo-GA | \$24,725 |
| 4. Jamison Excavating- Atkinson | \$13,000 |
| 5. S J Cantwell- Wells ME | \$18,675 |
| 6. Budco Enterprises-Derry | \$13,240 |
| 7. Mike's Landscaping- E. Hampstead | \$14,250 |
| 8. Brantley Corp- Hampstead | \$10,750 |
| 9. Ne San- Hampstead | \$14,732.28 |

Selectman Lindquist reported that the Historic Commission took a walk through the old station and they only thing of interest is an old railing going up the stairs. She noted that there is still a generator and air conditioner units to come out. She also asked if this would be done before winter. Mrs. Theriault responded that they were working on taking out the AC and generator. She also reported that the proposal said within 45 days from opening of the bid for the demolition. Chief Beaudoin asked if they could do a training exercise before the station is torn down and to give them 2 weeks to put it together. Chief Carrier had the same request. Mrs. Theriault said that the proposal said that the town had first right of salvage and that there would be training in the building prior to construction.

Chairman Murphy motioned to forward the proposals to Steve Harms for his recommendation. Selectmen Lindquist seconded the motion. The motion passed with two in favor (PL, SM) and one abstained (CB).

Old Business

Announce that the bid has been awarded to Brantley Corp. for the Gym septic system.

At the prior meeting there was a request to have a response from town counsel as to whether or not a bidder could submit further information on a bid after the opening. The response from town counsel was no so the

Selectmen's Meeting Minutes

November 23, 2015

Page 3 of 6

proposal to do the septic system for the town gym will be awarded to the next low bidder, Brantley Corporation. The work has already begun.

Continued discussion on "Give some love" campaign, donations to Savers for a non-profit.

Mrs. Theriault explained the program to the Selectmen and asked if they wanted to participate and if so, they would need to designate a nonprofit agency.

The program is that Savers will set a weekend in February that donations received from Hampstead residents will be counted and there will be a \$.05 per pound for hard goods and \$.20 per pound for soft goods (i.e. clothes) reimbursed to a charity the town chooses. The Selectmen agreed to move forward with the program and to have Mrs. Theriault check into the process and talk to the other towns that are participating. When all the info is received, add it to the agenda for an agency to be determined. Selectman Lindquist had mentioned supporting Community Caregivers. Mrs. Harrington noted that there are organizations in town such as the Police Relief Assoc., the Fire Association, the Friends of the Library and Civic Club for example. Selectman Lindquist said how do you choose one in town and not the others and that it might be easier to go to one such as Community Caregivers, who does a lot for the whole town.

Liaison Reports

Chairman Murphy

No update

Selectman Lindquist

Historic Commission- There were about 50 people at the Annual Ecumenical Service held over the weekend.

Selectman Bennett

No update

AA Report:

Old Police Station Status

Accolade, an asbestos inspection company, was here on Wednesday to conduct an inspection of the Old Police Station. The results should be back within the next couple of days.

Health Trust

Health Trust representatives attended a meeting with employees to provide them with updates concerning healthcare and benefit changes that will take place in 2017. A good number of employees were present. Selectman Lindquist asked for the information that was handed out and noted that she wished she knew when it was so that she could attend.

Mrs. Theriault also has a transmittal from Health Trust that needs to be signed by a member of the Board of Selectmen. The transmittal outlines the rates for 2016. At a previous meeting, she mentioned that the medical insurance rates would be up by 3%. Dental, STD, LTD and life insurance rates do not change. Selectman Lindquist made the motion to authorize the Chairman to sign the paperwork for Healthtrust. Selectman Bennett seconded the motion. The motion passed unanimously.

LED Streetlights

Jon Worthen and Mrs. Theriault met with Eversource about LED street lights. There could be significant savings if the Town decides to move forward with updating our street lights. Eversource will be providing data that will help determine what the payback period might be for the installation of LEDs.

JLMC

Following the Department Head's meeting, the JLMC met to discuss the building inspection schedule as well as the Prime3 program through PRIMEX. JLMC was in favor of moving forward with the program. When it is completed it would offer a savings to the Town on the PLT and W/C insurance premiums.

NHMA Conference

There was a municipal conference on Friday that Mrs. Theriault attended. One of the work sessions was on the ACA (Affordable Care Act) aka Healthcare Reform. She was able to get confirmation that the office is on track for the reporting requirements that are due by December 31, 2015. The software has been updated and data entry is taking place in order to comply with the new regulations. So by December 31st of this year everything will be in place and we won't have to worry about any additional reporting requirements going forward.

Minutes

The Selectmen's meeting minutes of October 26th have been signed by a majority of the Selectmen. Selectman Lindquist motioned to approve the minutes for October 26th as amended. Selectman Bennett seconded the motion. The motion passed unanimously.

Activity Log

Mrs. Theriault reviewed the activity log and noted that most are ongoing items and that the surplus property was added to the log. Selectman Lindquist asked if Mrs. Theriault had discussed the surplus property with the department heads at the most recent meeting. Mrs. Theriault stated that she did not but would at the next one.

Re- Appointments/Appointments

Appointment of Part time police officer – Chief Joe Beaudoin

Chief Beaudoin announced that he had an applicant that he would like to hire as a part time officer. He noted that when they had the ad out for Full time/Part time officers they received about 20 applications. Of that only about 9 made it to through the PT test. This gentleman did an outstanding job and is the #1 candidate. He passed the agility test and comes from a family of police officers. The applicants name is Tyler Phair and he is from Salem, NH. He will be part time and would need to attend the part time academy in February. He explained that the part time academy meets three times a week, two evenings and one Saturday for a total of 200 hours. The full time academy is an away academy for 17 weeks. He will be sending Scott Randell there in January.

Chief Beaudoin noted that Mr. Phair was here tonight.

Chairman Murphy motioned to take the Chief's recommendation and appoint Tyler Phair as a part time police officer. Selectmen Lindquist seconded the motion. The motion passed unanimously.

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recycling and Waste Disposal Committee – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed
- Zoning Board of Adjustment, alternate member – monthly meeting

Selectman Lindquist mentioned that the Recreation Commission is not meeting in December and that the calendar needs to be adjusted.

Correspondence

Hampstead Garden Club There was a request from the Garden Club for the Selectmen to look into issue with knotweed throughout town. It was discussed at a prior Selectmen's meeting and Mr. Worthen had a contractor put a proposal together. The contractor had found some around town but the list given to the road agent had private property, town roads and state roads. After reviewing the information, he cut the

Selectmen's Meeting Minutes

November 23, 2015

Page 5 of 6

list down to just the ones that interfered with visibility on town roads, which was around 10 sites. Mr. Worthen stated that he was only looking at issues with the site distance when he cut the numbers down. He did note that the knotweed is now dead and that there are better times to do the work such as in the summer after it flowers. He noted that it can't be dug up and weedwacking it will spread it. It needs to be cut down smoothly, put it on the hot top until it is dead and then put it in the burn pile. It was suggested to reach out to the Garden Club to see if they had spots of concern. Selectman Lindquist questioned why just the knotweed and suggested that the bittersweet is also an issue. Chairman Murphy remembered that when it was discussed last year the vendor wanted the pest control along with the removal of the knotweed as a package and the town currently uses a different vendor for the pest control and the relationship with them is a good one.

Visitors Comments

There was none

Nonpublic Session

#1

Selectman Lindquist motioned to enter into a nonpublic session at 7:58 pm under RSA 91A: 3 II (e) litigation. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes

The minutes from the Planning Board public hearings was brought forward. It was decided to forward the information to Town Counsel to draft a new letter in response stating the hours for off peak deliveries and if a change is needed to look into an amended site plan process.

The hold harmless for the fence at the corner of Estes Road will be adjusted for the changes requested by the homeowner. The Selectmen were in agreement with the changes requested.

Proposed new union contract was reviewed by town counsel and they came back with some changes. The changes were emailed to each of the Selectmen for their review. Chairman Murphy had not reviewed it yet so the changes were not discussed.

Selectman Lindquist motioned to come out of nonpublic session at 8:30 pm under RSA 91A: 3 II (e) litigation. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

#2

Selectman Lindquist motioned to enter into a nonpublic session at 8:10 pm under RSA 91A: 3 II (c) reputation. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes

The Selectmen discussed some concerns regarding the lease of the loader and processes. It was discussed that large ticket items should be put on hold for a meeting to give each member a chance to research the information and digest it. It was agreed that anything over \$25,000 would be tabled until the next meeting. The Selectmen discussed the status of the job description for the Road Agent that is being adjusted for the new full time position. They asked for the most recent version be sent to all for final review. The goal is to get the ad out for January, responses for February and interviewing so that they are ready for March. All the points they wanted were in the last review and just needed tweaking. There will be a work session after the 12/14 meeting to review.

There was discussion on the septic work being done at the town gym and the fact that it is late in the year so there would be no ability to reseed the area. It was suggested to hold back \$1,000 from the payment to make sure the reseeding is done in the spring. Selectmen Bennett, as liaison to Buildings and Grounds, will talk with Mr. Harms about doing that and seeing if the area could be hayed and stabilized.

Selectmen's Meeting Minutes

November 23, 2015

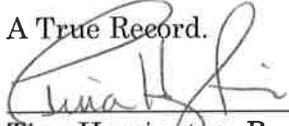
Page 6 of 6

Selectman Lindquist motioned to come out of nonpublic session at 8:44 pm under RSA 91A: 3 II (c) reputation. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes

Selectman Lindquist motioned to adjourn at 8:44 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

A True Record.

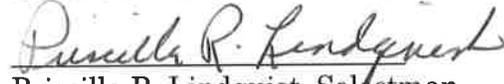


Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman,



Priscilla R. Lindquist, Selectman

Chad R. Bennett, Selectman